



## **Notification of Transfer Form**

To secure an orderly transfer, please send this form signed by your broker to the Green Valley/Sahuarita Association of REALTORS®. For additional questions, call 520-648-0800. \*Please allow 2 business days for processing time.

### **Notice of Office Transfer:**

When a licensee transfers from one office to another, it shall be the duty and responsibility of both severing Designated Broker, and the hiring Designated Broker to notify the Association using the appropriate form provided by the Association.

Agent #: \_\_\_\_\_

Agent Name: \_\_\_\_\_

Preferred Email: \_\_\_\_\_

Preferred Phone and/or Fax #: \_\_\_\_\_

Office Name: \_\_\_\_\_

MLS Office #/ID: \_\_\_\_\_

Office Address: \_\_\_\_\_

Broker: Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_