



City of Austin

Founded by Congress, Republic of Texas, 1839

Police Department, P.O. Box 689001, Austin, TX 78768-9001 Telephone 512, 974-5000

Open Records Information

Austin Police Department
Central Records
Attn: Don Field
P.O. Box 689001
Austin, TX 78768


Don Field
Direct Line: 974-5441
Fax 974-6662

REQUEST MUST BE MADE IN WRITING

Full reports **will not be released** if APD is still investigating and/or charges have been filed and are pending in the court system.

For a full incident report, the request should include the date of incident, approximate time, location where officers responded, incident number (if known), requestor's name, mailing address and daytime phone number.

If the request is for a specific report on a certain individual, the request should include the person's name, date of birth, ethnicity, and approximated date incident occurred. **Please remember the Austin Police Department does not conduct criminal history checks or background investigations.**

For a 911  and/or CAD report, request should include the date of incident, approximate time, location where officers responded, incident numbers (if known), phone number from where 911 call was made from, requestor's name, mailing address and daytime phone number. Applicable fees will vary/apply.

The Records Division releases the Public Portion of the incident report on the ground floor.

The records Division also releases Accident Reports on the ground floor. At the present time, the requestor must have 2 of the following: date, location and name of one of the parties involved.

The Records Division handles subpoenas for reports on the 3rd floor. Subpoenas are to be directed to Colleen Waters, Custodian of Records.

Thank you.

Austin Police Department, Central Records