



GLENWOOD
SPRINGS
CHAMBER

Ribbon Cutting

Guidelines

Hosting a ribbon cutting is a great way to bring attention to a business. We are delighted to provide ribbon cuttings to all new members of the Glenwood Springs Chamber. These are FREE with your membership. The guidelines below will help you prepare.

Set A Date

**We do our Ribbon Cuttings
the 2nd Thursday of the Month!
Between 2:30-4:30 p.m.
Reach out to Sara at
sara@glenwoodchamber.com
for availability**

The Chamber Will:

- Post on Social Media
- Provide Scissors and Ribbon
- Distribute photo on website
- Photo copy to business
- Invite Mayor and City Council
- Provide Membership Plaque

Let People Know

**Invite potential and current
customers, suppliers, employees
families, neighboring
businesses, and anyone else
you think should attend.
Event will be no longer than
30 minutes**

Typical Agenda

- Opening comments by
Chamber Representative
- Comments from you or your
company representative
- Ribbon Cutting & Photo
- Introductions by
Ambassadors in attendance