



# Scholarship Foundation

**Is awarding \$10,000  
scholarships in 2024!**

*(\$2,500 per academic year)*

## **2024 scholarship application instructions**

- Use fillable pdf form or print legibly, filling in all requested information. If the question is not applicable to you, insert N/A.
- If there is not sufficient space for all your information, you can attach additional pages to the application.
- DO NOT ATTACH A PHOTO.

### **Here's what you need to provide, along with the completed application:**

- Official transcript of your high school records (**must include first-semester grades of your senior year**);
- Attach SAT scores if they are not on your transcript;
- Two or more evaluations/recommendations from teachers, counselors and/or community service providers in support of your application;
- Your full resume, along with a typed or handwritten description of why you deserve a CVBIA scholarship;
- Page 1 of your parents' or guardians' 2022 or 2023 Federal Income Tax Return(s). *(This form is required to validate family income; please mark through social security numbers);*
- A complete Student Aid Report from FAFSA (Free Application for Federal Student Aid), including the Expected Family Contribution (EFC);
- A financial award letter from the college/university you will attend, if received; and
- Any additional award letters for scholarships you have received.

**IF ALL ITEMS ARE NOT ATTACHED, YOUR APPLICATION WILL BE DISQUALIFIED.**

***Submission deadline: Wednesday, March 20, 2024***

***DO NOT WRITE BELOW THIS LINE: TO BE COMPLETED BY CVBIA STAFF***

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High School \_\_\_\_\_ Class standing \_\_\_\_\_ GPA \_\_\_\_\_

SAT Scores: Reading/Writing \_\_\_\_\_ Math \_\_\_\_\_ Total \_\_\_\_\_

## I. Scholarship guidelines

- You must be a high school senior residing in Chesapeake, Eastern Shore of Virginia, Franklin, Norfolk, Portsmouth, Southampton County, Suffolk, Virginia Beach, Hampton, Newport News, Poquoson, Williamsburg and the counties of Gloucester, Isle of Wight, James City, Mathews and York.
- You must be a U.S. citizen.
- You must pursue a four-year degree beginning the fall immediately following your high school graduation. *(Please see section VII for information pertaining to two-year community college.)*

## II. Personal information

*Make sure all information is legible; you can download this form as a fillable-format pdf file at [www.cvbia.com/scholarships](http://www.cvbia.com/scholarships)*

**Last name** \_\_\_\_\_ **First name** \_\_\_\_\_ **MI** \_\_\_\_\_

**Address** \_\_\_\_\_

**Phone number (home)** \_\_\_\_\_ **(mobile)** \_\_\_\_\_

**Email address\*** \_\_\_\_\_

*\*Please check your email on a regular basis; this is our primary mode of communication.*

**Birth date** \_\_/\_\_/\_\_ **Are you a U.S. citizen?** \_\_\_

**Number of siblings under 18 living at home** \_\_\_

### FATHER/PARENT/GUARDIAN

Last name \_\_\_\_\_ First name \_\_\_\_\_

Address \_\_\_\_\_

Primary phone number \_\_\_\_\_ Email address \_\_\_\_\_

Employer \_\_\_\_\_ Occupation \_\_\_\_\_

### MOTHER/PARENT/GUARDIAN

Last name \_\_\_\_\_ First name \_\_\_\_\_

Address \_\_\_\_\_

Primary phone number \_\_\_\_\_ Email address \_\_\_\_\_

Employer \_\_\_\_\_ Occupation \_\_\_\_\_

### **III. Financial information**

- Father/guardian total yearly income \$ \_\_\_\_\_
- Mother/guardian total yearly income \$ \_\_\_\_\_
- If you are not living in a two-parent home, to what extent is the nonresident parent contributing to your college education? \$ \_\_\_\_\_

### **IV. Description of need**

**State, in your own words on a separate sheet of paper, why you are deserving of a CVBIA scholarship, including your financial needs. Please print or type.**

### **V. High school**

*(list high school(s) you've attended)*

Name \_\_\_\_\_ City \_\_\_\_\_ Dates \_\_\_\_\_

Name \_\_\_\_\_ City \_\_\_\_\_ Dates \_\_\_\_\_

### **VI. Colleges/universities**

I have applied to the following colleges/universities:

Accepted?  
Yes/No

Name \_\_\_\_\_

Name \_\_\_\_\_

Name \_\_\_\_\_

Name \_\_\_\_\_

Name \_\_\_\_\_

**Intended major or course of study** \_\_\_\_\_

**This application must be 100% completed in order to be considered for a scholarship.**

## **VII. Recipient selection**

The CVBIA Scholarship Selection Committee reviews all applications in April and selects recipients based on the following criteria:

- **Academic performance throughout high school**
- **School-affiliated activities**
- **Community involvement**
- **Written description of financial need (section IV)**

Students chosen to receive a scholarship will receive an **award acceptance form by May 3, 2024 that must be completed and returned within seven days of notification.** The award acceptance form requests that the recipient accept or decline the scholarship. If the student accepts the scholarship, he/she/they must provide a copy of the financial aid award letter from their selected college/university and a list of all private scholarships received.

**CVBIA sends scholarship money directly to the college/university each semester.** No money is sent to the students. Recipients are not allowed to receive financial aid in excess of their school's budgeted cost of attendance. In order for CVBIA to send the semester payments, it must receive an official transcript from the recipient's college/university, along with a form, provided by CVBIA, requesting to continue the scholarship. **Recipients must maintain at least a 2.0 GPA.**

CVBIA scholarship recipients must attend an accredited four-year college/university as a full-time student. **The four-year period of study must be continual and uninterrupted (not including summer semesters).** Recipients can also choose to begin their degree program as full-time students at an accredited two-year institution and transfer to a four-year institution in their third year.

## **VIII. Certification**

### **STUDENT**

To the best of my knowledge, the information in this application is complete and correct. I have also read and agree to all the terms of the scholarship guidelines in section VII.

Student signature \_\_\_\_\_ Date \_\_\_\_\_

### **PARENT/GUARDIAN**

To the best of my knowledge, the information in this application is complete and correct. I understand \_\_\_\_\_ is applying for financial aid to help with the educational expenses of college and I approve this application.

Parent/guardian signature \_\_\_\_\_ Date \_\_\_\_\_

**Submission deadline: Wednesday, March 20, 2024**

Applications must be received or postmarked by March 20, 2024. Mail to CVBIA,  
5041 Corporate Woods Drive, Suite 245 Virginia Beach, VA 23462

**QUESTIONS?** email Dee Fain at [dfain@cvbia.com](mailto:dfain@cvbia.com)