



Event Date: **September 23, 2023**

Downtown Lincoln | Beermann Plaza

540 F Street, Lincoln CA 95648

6:30 PM – 10:00 PM

Restaurants/Catering/Food

Participation Response Form and Agreement - No Vendor Fee to Participate

Thank you for your interest in participating in our 21st Annual Premier Taste of Lincoln Showcase event which takes place in downtown Lincoln on **Saturday, September 23, 2023 from 6:30 – 10:00 PM.**

We are expecting 1,250+ guests this year. In order to have ample time to promote participation, no applicants will be accepted after June 2, 2023.

Business Name: _____

Primary Contact: _____

Email: _____

Business Phone #: _____

Mobile Phone #: _____

Address: _____

City: _____ Zip Code: _____

MUST PROVIDE: A signed copy of your Temporary Food Facility Application that is included in this packet along with your signed agreement.

Logistics | Event Schedule:

- 3:00-5:00 PM Vendor booth setup MUST be set up NO LATER than 5:30 PM
- 6:30 PM Doors Open - General Admission
- 9:30 PM Last pour of alcohol, as mandated by the Department of Alcoholic Beverage Control (ABC)
- 10:00 PM Vendor may disassemble booth and "Clean-up" starts

Special Requests | Do you have a special request? If so, please let us know: _____

48-Hour Cancellation Policy is required.

In the event of a cancellation, please notify the Lincoln Area Chamber of Commerce by calling 916-645-2035. Cancellation could result in non-acceptance for following year.

Items provided by the Lincoln Area Chamber of Commerce will include the following:

1. (1) 8-foot and (1) 6-foot table (Please bring your own linens)
2. Up to (4) vendor passes for those individuals representing your establishment the day of the event
3. Ice (20 lb. bags available while supplies last)
4. Limited number of supplies: napkins, plates, cups, utensils, etc.
5. Hand washing station and self-inspection Placer County checklist to be displayed in your booth

Please indicate what items you will need by checking the boxes below:

- Electricity; if so, what requirements: _____
- Miscellaneous: _____

Please come prepared with the following items:

- Enough FOOD samples to serve 500-600 +/- guests
As we get closer to the event, we will provide you with a headcount of ticket sales
- Please comply with the local Health Department laws and regulations. We will need a picture or a copy of your health department license to be turned in with your application
- Your Temporary Food Permit is free as long as you have a current health permit and must be returned to the Chamber who will turn into Placer County Health under one Event permit
- Bring your own ice chests
- Bring your own table cloth, décor, signage and promotional materials to display at your table
- Bring additional napkins, plates, cups to serve (*The Chamber has a limited number of supplies on hand*)
- Bring a 10x10 pop up tent per County Health Department
- Bring additional serving utensils to avoid having a wash station
- Bring at least one digital thermometer
- We will have trash cans but it is advisable to have a small one behind your booth

We want to make this as easy as possible for our restaurants so please call the Chamber office if you have any questions. Tom (530) 300-6093, Krystin (916) 547-0077, Josh (415) 760-0909.

Vendor Packet:

By the week ending September 15, 2023, the Chamber office will send out specific event instructions, including location assignments AND map of vendor spaces.

Event Promotion:

Please promote this event to your customers, friends and associates via E-blast, social media, etc. Upon completion and submission of this form, the Lincoln Area Chamber of Commerce will supply you with our marketing materials in hopes you will promote this event to your employees and guests of your business establishment.

If you have not done so already, please do the following to **help further promote our event:**

Facebook:

1. Taste of Lincoln Showcase Facebook Page <https://www.facebook.com/LincolnShowcase/>
2. Like our page and please “share” our posting which will boost our online presence

Instagram:

1. Lincoln Chamber Instagram Page <https://www.instagram.com/lincolnchamberca/>
2. Like our page and please “share” our posting which will boost our online presence

Twitter:

3. Lincoln Chamber Twitter Page <https://twitter.com/AreaLincoln>
4. Like our page and please “share” our posting which will boost our online presence

We are looking forward to another successful Taste of Lincoln Showcase and having you partner with us at this memorable event!

By signing this AGREEMENT, I acknowledge that my business establishment has read this agreement in its entirety and we agree to participate in this event as a vendor. We agree to comply with the ABC rules and regulations.

Print Name of FOOD Representative

Print Title of FOOD Representative

Signature of FOOD Representative

Date Signed