

2024 MARKET APPLICATION FORM

Name of Business & Owner: _____

Mailing Address _____

City _____ State _____ Zip _____

Phone (____) _____ (Cell #) _____

E-mail _____*

*Receive information via e-mail unless otherwise requested **

_____ Farm Market Items _____ Handcrafted Items _____ Food

_____ Commercial _____ Direct Sales _____ Community/Nonprofit Group

Items to be sold: _____

RATES FOR THE SEASON

_____ **FULL SEASON VENDOR: \$130** One Space (12x 12) (13 Weeks)

(Non-Transferable and Non-Refundable)

**Does not include booth space at Food Truck Festival or Corn & Brat Days*

_____ **WEEKLY VENDOR: \$15 PER WEEK** One Space (12 x 12)

(Non-Transferable and Non-Refundable)

**Not applicable for Food Truck Festival or Corn & Brat Day*

_____ **ELECTRICITY: \$20 SEASONAL, \$5 WEEKLY VENDOR CHARGE**

(Vendors must supply extension cords)

MARKET SCHEDULE

Please circle the dates below you are wishing to attend Saturdays on the Square.

May	18* Food Truck	25-First market			
June	1	8	15	22	29
July	6 - No Market	13	20	27 *Truck & Shuck	
August	3	10	17	24	31 – last market

***NOT INCLUDED WITH SEASONAL RATE (FOOD TRUCK FESTIVAL, ELKHORN TRUCK & SHUCK)**
Vendors must complete separate event application to attend the May 18th or July 27th event

Our market is pet & children friendly.

Time and Location: Saturdays from 9:00 AM – 1:00 PM

- 13 week season: 2024 season opens on May 25th and the last market is on August 31st
- **No market on July 6th in observation of Independence Day.**
- The market location is Veterans Park in Elkhorn on WISCONSIN ST
(between Walworth Ave & Court St)

Vendor Fees: Vendor agrees that the vendor fees fairly compensate the Elkhorn Chamber for the services and functions performed under this agreement and that these vendor Fees enable the Elkhorn Chamber to pay the administrative, endorsement, licensing, marketing, and other expenses involved in successfully operating a full season market for the participating vendors.

Set-up: Booth space will be awarded on a first come-first serve basis. Set-up may begin at 7:30am.

Inclement Weather: All vendors are expected to come rain or shine. If Veterans Park is “too wet” vendors will set up in North parking lot.

Compliance with Local, State, and Federal Laws: All vendors are responsible for obtaining all necessary county or state health and /or other permits and are responsible for compliance with all state and federal food and drug laws including proper labeling.

Scales: If goods are offered for sale by weight, the producer’s scale must be in accordance with the local county requirements and with those established standards as set by the State of Wisconsin.

Sales Tax: Each vendor is responsible for the reporting of and the payment to the Wisconsin Department of Revenue of all required taxes resulting from the sales made at the Saturdays on the Square. Failure to do so will result in the rejection of the Market application and his exclusion from the market.

Clean-up: Each Vendor is responsible for the removal of all waste, garbage and refuse from their space at the closing hour of each market day.

My Business/Farm further agrees to indemnify, defend, and hold harmless the Elkhorn Area Chamber of Commerce and respective officers, employees, agents, and consultants for and against any claims for such injury, theft, or damage.

Signed _____ Dated _____

Fill out completely and type or print all information clearly and mail/email to Elkhorn Area Chamber of Commerce.

Make Checks payable to Elkhorn Area Chamber of Commerce & Tourism Center, Inc.

Payment & sign-up forms must be received by the Chamber no later than May 20th for the full season.

Weekly sign-ups are due the morning of the market prior to market set-up.