

# spring festival

## APPLICATION FOR ELKHORN SPRING FOOD TRUCK FESTIVAL

PLEASE PRINT CLEARLY: (ALL FIELDS ARE REQUIRED) Incomplete or illegible applications will forfeit consideration.

NAME: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

EMAIL: \_\_\_\_\_

\*Email is our main form of communication

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_

AUTO MAKE: \_\_\_\_\_

AUTO LICENSE # \_\_\_\_\_

### Event Facts:

- Saturday, May 18th, 2024  
10:00am – 4:00pm
- Downtown Square & Veterans Park, Elkhorn, WI
- Rain or Shine Event
- Free Community Event
- Live Music, Food Trucks, & craft vendors

**BOOTH INFO:** Food Truck (\$100) \_\_\_\_\_ 12x12 Booth (\$50) \_\_\_\_\_ 12x24 Booth (\$100) \_\_\_\_\_

Circle One: Food Craft/Artisan Commercial Direct Sales Nonprofit

Food Booths Only: Gluten Free items? Yes/No Vegan/Plant-based items? Yes/No

Social Media handle: \_\_\_\_\_

\* Increase of \$25 after March 1<sup>st</sup> \* Same booth space \_\_\_\_\_ (payment by 3/1/24)

**ELECTRICITY:** YES (\$20) \_\_\_\_\_ Bringing my own Generator \_\_\_\_\_

If YES, How many AMPS: \_\_\_\_\_ Outlets: \_\_\_\_\_ Unsure of AMPS, list items needing electricity:

**TYPES OF ITEMS TO BE SOLD:**

**NEW VENDORS - PHOTOS ENCLOSED:** 2 of Items \_\_\_\_\_ 1 of Display \_\_\_\_\_ (not required for previous vendors)

**AMOUNT PAID (DUE PRIOR TO EVENT):** \_\_\_\_\_

**REQUIRED – PLEASE SIGN AND DATE:** The undersigned agrees to abide by the rules outlined (page 2) and assumes full responsibility for this entry and hereby releases the Elkhorn Area Chamber of Commerce & Tourism Center, Inc. from all claims resulting from loss, damage, or injury. No refunds for inclement weather due to advance advertising. Inclement weather tear-down is at your discretion.

: By Checking this box, you are stating you have read and agree to the Elkhorn Spring Food Truck Festival 2024 Vendor Rules on Page 2

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

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**DATE:** Saturday, May 18, 2024 from 10:00am – 4:00pm

**PLACE:** Veterans Park – Downtown Square: 100 W. Walworth Street, Elkhorn, WI 53121

**SET UP:** Setup 8:00am to 10:00am the morning of the show

**VENDORS MAY NOT PULL THEIR VEHICLE ONTO THE PARK GROUNDS.**

- Unloading is permitted from the street along the square during set-up hours. Bring a cart or dolly to best transport goods to your booth location. All booths are to setup **behind** the painted line that is 3 feet off the sidewalk.
- Vendors are required to move their vehicles immediately after unloading except for handicap parking. Vendor parking is **NOT** permitted directly along the square during event hours. Street parking & lot parking is available in the surrounding area. Not doing so, may result in your vehicle being ticketed or immediate dismissal from the park.

**EVENT:** Elkhorn Spring Food Truck Festival is sponsored by the Elkhorn Area Chamber of Commerce & Tourism Center & EEDA. Live music, food, Arts & Crafts Show, and family activities are ongoing throughout the day.

Check out the Elkhorn Chamber website at [www.elkhornchamber.com](http://www.elkhornchamber.com) for more information on activities.

**FEE:** A **NON-REFUNDABLE** fee of \$50.00 is charged per 12 X 12 foot space. Make checks payable to the Elkhorn Chamber. Double spaces are available. **ABSOLUTELY NO** resale or rummage items are allowed. No refunds for inclement weather or circumstances out of our control: due to advance advertising/licensing/marketing & administrative cost. Inclement weather tear-down is at your discretion. The Elkhorn Chamber reserves the right to ask you to leave if items do not represent your photos or wording on your entry form. Spaces will be filled on a first come, first placed basis. Electricity is limited.

**PRIOR TO March 1, 2024**

\$50 for a 12' x 12' space (single)

\$100 for a 12' x 24' space (double)

**AFTER March 1, 2024**

\$75 for a 12' x 12' space (single)

\$125 for a 12' x 24' space (double)

**Electricity Fee \$20 – There is no Fee if you are bringing your own Generator**

**NEW ENTRIES** **MUST** include 2 photos of your work and 1 photo of your setup/display.

Those who have displayed in past shows do not need to send photos if you still have the same type of work. If you wish to have your photos returned, please enclose a self-addressed, stamped envelope.

**POLICIES:** Each vendor must provide all his/her own tables, chairs, and tents for set up. Please be prepared with a cart or dolly to unload and load your vehicle. Trash containers will be set up throughout the park. Please pick up your space – all packaging, extra boxes, and food wrapping – prior to your departure from the show. A confirmation email will be sent upon receipt of your registration. Another will be sent prior to the event with your booth number and map. Email addresses are the preferred way of communication, if you only have a mailing address please make sure a phone number is available. Vendors will be responsible for their seller's permit. Each vendor will be responsible to determine if a permit is needed.

**Only 1 direct sales consultant per company** such as Pampered Chef, Tastefully Simple, Thirty-One, Paparazzi, Avon, Jamberry Nails, LuLa Roe etc. will be allowed.

**Payment & sign-up form must be received by the Chamber no later than May 11, 2024.**

**Elkhorn Area Chamber of Commerce & Tourism Center, Inc.,**

**P.O. Box 41, Elkhorn, WI 53121**

**Phone: (262) 723-5788**

**Fax: (262) 723-5784**