



Wicker Park Farmers Market Community Table Application

Thank you for your interest in the Wicker Park Farmers Market 2024 season, scheduled Sundays from TENTATIVELY May 5, 2024 through October 27, 2024 8am-2pm in Wicker Park (1425 N. Damen Ave).

Guidelines:

The following guidelines have been established by the Wicker Park Farmers Market to maintain a productive marketplace for both vendors and the community. The Wicker Park Farmers Market may change, modify or delete guidelines to preserve the safety and security of said marketplace.

As a community-based association, the Wicker Park Bucktown Chamber of Commerce is committed to fostering a culture of community and pride in our neighborhoods. One of the ways we advance this part of our mission is to allow community groups to participate in our market for the purpose of helping them build awareness, enlist support and disseminate information.

Broadly speaking, organizations that will be granted space at the Community Table will fall into one of the following categories:

- Health / sustainability programs
- **Local businesses** or not-for-profit organizations or programs
- National or chain based business must sponsor market to have table opportunity, see sponsor options

Community Table participants are supplied with a 10x10 space with table and chairs. Vendors must bring any necessary supplies.

Organizations wishing to promote their commerce can provide cards or brochures that have information on how to purchase their product or services outside of the market (e.g., how to order online). If you wish to make sales, please submit a COI listing "Wicker Park Bucktown Chamber of Commerce" as additionally insured.

Any products or promotions distributed at the market must be plastic-free!

Organizations can apply to use the Community Table for more than one week during a season on a single application; however, allocations are made based on availability and a rotation with other organizations.

Cost Allows for Promotion and Sales:

\$50.00 – Chamber member vendors making sales *****Must submit COI*****

\$75.00 – Non-chamber vendors making sales *****Must submit COI*****

**This option can only be reserved 1x monthly, space permitting.*

Application Instructions:

To be considered as a community table vendor, we must receive your completed application and any supporting documents. Applications may be submitted by mail, in person at our office, or emailed to: farmersmarket@wickerparkbucktown.com . All applications will be processed on a rolling basis until all spots are filled. Payment will be processed upon confirmation and in advance of the tabling date.

Contact Information

Vendor Name: _____

Business Name: _____

Business Address: _____

City, State, Zip: _____

Business Telephone: _____ Home Telephone: _____

E-mail address: _____

Website: _____

Social Media Handle: _____

Tax I.D. Number (sales only): _____

Are you a member of the Wicker Park Bucktown Chamber of Commerce?

Yes ____ No ____

Participation Dates

Please circle the dates that you are most interested in for the Farmers Market. Select more than one date, as your first choice is not guaranteed. Dates are filled on a first-come, first-served basis. (Please check availability with the WPB Chamber of Commerce.)

May 5	May 12	May 19	May 26	June 2
June 9	June 16	June 23	June 30	July 7
July 14	July 21	July 38	August 4	August 11
August 18	August 25	September 1	September 8	September 15
September 22	September 29	October 6	October 13	October 20
October 27				

Indicate your preference of dates below:

First Choices: _____

Second Choices: _____

Third Choices: _____

Involvement

Please give a description of what you plan on doing at the Chamber table. *Example: Promoting/selling products or services, educational displays, product demonstrations, promotional giveaways, etc.*
