

AFFILIATING WITH HBOR / Process & Necessary Documentation

NEW MEMBERS:

Forms & Necessary Documentation:

- Membership application & payment can be completed online at: <https://applicant.m1.realtor/memberapplication/r/5610>
- Please email your NCREC firm affiliation confirmation PDF to membership@hbor-nc.com. Applications are incomplete and cannot be processed until this form has been provided

Payment Schedule:

- HBOR New Member application fee is \$300
- Annual local Association dues are payable at the time of application. The dues collected are for NAR, NCAR and HBOR local dues. Each is prorated to reflect a partial year's membership, calculated by month. Total annual/full-year membership dues are \$605.00

FIRM to FIRM transfer for HBOR Members:

Forms & Necessary Documentation:

- HBOR Roster Transfer Form - From new brokerage, signed by BIC - TO ADD
 - HBOR Roster Transfer Form - With info from old brokerage - TO RELEASE*
- *Unless maintaining a firm dual affiliation
- Please email the pdf received from NCREC confirming firm affiliation change to membership@hbor-nc.com. Transfers cannot be processed until this form has been provided.

Payment Schedule:

- Existing Member transfer fee is \$35

REALTORS transferring from another local Association:

Forms & Necessary Documentation:

- Membership application & payment can be completed online at: <https://applicant.m1.realtor/memberapplication/r/5610>
- Letter of Good Standing from current local Association sent to membership@hbor-nc.com

If a firm change has also occurred, the following is also required:

- Confirmation pdf from NCREC sent to membership@hbor-nc.com. Transfers cannot be processed until this form has been provided.
 - HBOR Roster Transfer Form - From new brokerage, signed by BIC - TO ADD
 - HBOR Roster Transfer Form - With info from old brokerage - TO RELEASE*
- *Unless maintaining a firm dual affiliation

Payment Schedule:

- Transferring Member application fee is \$100 if transfer is from an in-state local Association
- Out of state transfer fee is \$300
- HBOR local dues are collected as well, prorated to reflect a partial year's membership, calculated by month. Total annual/full-year membership dues are \$605.00