**MEETING MNUTES FOR AUGUST BOARD MEETING**

1. **Welcome/Establish a Quorum –** *8:30am**quorum established with 7 voting members present and 2 members not present and open seat.*
2. **Secretary’s Report** – Review July 2024 Meeting Minutes - *Reviewed July 2024 meeting minutes as recorded by Samantha Riblett.* **Motion to Approve – Marc A / Second - Krista / Vote – pass**

* *Bob had a question regarding minutes under Treasurer’s Report. Eric pulled membership information and Bob thought it was supposed to go to the entire board. It was discussed that it was supposed to go to Tammy and Maggie. Eric did email to Bob and is available to email to anyone else interested. Let Eric know if you would like the information. Just clarification - no need to change July minutes.*
* *Maggie to Tammy – Board meeting information including minutes need to be posted on the chamber website.*

1. **Treasurer’s Report** - **Eric Gardner:** Financial Report through July 2024 - *Financial report was reviewed* - **Motion to Approve – Bob / Second – Krista / Vote – pass**

* *Bob – What is the Frazier Insurance expense for $741.60. Tammy confirmed this is for the Indemnity Prize Insurance for the shooting competition.*
* *Bob – Rodeo Dunes – Eric confirmed received. They paid direct deposit on 7/3/2024. He wasn’t expecting direct deposit, and this is how it was overlooked.*

1. **President’s Comments – Maggie Munoz:** reminder – Septembermeeting discussion to include Bylaws adoption, 2025 projected events and programs timeline, addtl reporting of customer counts (new, dropped and current active), vote on Board of Directors Description of Responsibilities, Board of Directors Board Application, Membership Application and Task Timeline for 2024-Q3/Q4 and 2025–Q1. Please review and submit comments prior to Sept. meeting.

* *Maggie – to draft agenda and send in the next couple weeks. Please review and provide questions and comments prior to the Sept. meeting.*
* *Meeting on the 13th will be from 8:30-11:30am. Tammy to update calendar and verify with Library if this extended time will work.*
* *Extra time needed to allow time to review and plan without being rushed.*

1. **Administrator Report - Tammy Whitaker**

* Indemnity Prize Insurance for shooting competition was approved by Frazier Insurance for prize value of $10k.
* *Tammy working out details of prize. She is working with Chamber member Diane (travel agent) on Guided Hunting trip, Tractor Supply for a UTV, or cash money. More to come.*
* New member – Studio 52 Beauty Bar
* *Out of Hudson*

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* Raffle License application sent to the Secretary of State
* *Maggie can assist if help is needed.*
* Sent M1stR pictures to Bob along with article for paper – were these published?
* *Published in paper on page 20*
* Board of Directors Description of Responsibilities, Board of Directors Application, Membership Application and Task Timeline for 2024-Q3 and Q4/2025–Q5 - final draft attached for review and comment prior to Sept. meeting – preferably by no later than 5pm on September 10th to facilitate inclusion in the Sept. board packet.
* Plan of work for the Shooting Competition to be discussed under the Events and Programs section
* Met with potential new member Chelsea Kessler, Financial Advisor at Eagle Strategies
* Scheduled to meet with potential new member Brittany of Wolf and Honey Coffee on August 19th
* Working on timeline of events and programs for the upcoming 2025 year for budgeting purposes
* *Tammy still working on. Will send to Maggie before she sends agenda to board members.*
* *Eric – Please include all information in agenda/packet even if sent previously. It is helpful to have it all provided again in Maggie’s agenda for review before the Sept. 13th meeting.*

***Event and Committee Reports***

**1. Events and Programs**

**a. Ballot Issue Forum:** Has been published for consumption. Please share and invite your friends and neighbors. Posting in your business is encouraged and appreciated. This event is open to the public so encourage your employees to attend as well. The event will be moderated by and ballot issues presented by the League of Women Voters ONLY. Senator Kirkmeyer has been notified. Ballot issues will be included in the Sept. Board packet to facilitate Board selection of issues to be included by vote at September meeting.

* *Bob asked Why Kirkmeyer. Tammy pointed out that Senator Kirkmeyer is no longer moderating. Will now be moderated by the League of Women Voters only. Tammy has notified Senator Kirkmeyer.*

**b**. **Turkey Shoot and FD/PD Cook-off Competition:** The event has been published for public consumption. Registration is now open. Brighton Tactical has committed to a Triple Station Sponsorship ($200) and has donated a raffle prize. Other raffle prizes include a pizza oven (Ace Hardware), RFID concealment shelf and biometric handgun safe. Sgt Janosko, Sgt. Ramirez and Sgt Nicaise have volunteered to assist along with Chief Jensen. I would like to incorporate a membership drive into the event as well – hence the “Put One in the Chamber” title. Any ideas for parameters that can be used? I was unable to confirm the date for the Roggen KofC shoot.

* *Krista can help to confirm KofC shoot. Krista to reach out to her contact to help get information.*
* *Tammy needs help with raffle tickets and check-in*
* *Chief Jenson and other officers will be inspecting firearms.*

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* *Marc A. mentioned that the Town of Keenesburg had Chief Jenson give an update on the event. They seemed excited. May be good to reach out to the town to help promote..*
* *Maggie to Tammy - Who has been helping so far? Tammy has done everything this far. Tammy is going to reach out to KC and Joyce to see about helping.*
* *Food plan – the cookoff will be the entrées with sides provided by the Chamber.*
* *There was a discussion about incorporating a membership event. Unable to decide what is best and thought it would be best to hold off for now and we will discuss further in Sept. meeting.*
* *Tammy changed date from 10/12 to 10/5 to not compete with opening day of hunting season.*

**c**. **Home-Based Business Power Partners Alliance Meet-n-Greet:** Testing the waters with this as a potential value-added benefit for our membership. Similar to a leads group but marketed as a think-tank for individual industries. If this one goes well, we could consider one for members related to the construction industry, agricultural industry (much like the Grange), etc. Amber Hedrick of Kat’s Auto Spa has expressed interest in chairing the Home-Based Business group.

* *There was a lot of discussion on how this is different from what the Chamber already offers. It was determined that this would be discussed more in Sept. meeting.*

**c. “Business Matters” Networking Luncheon** - Speaker Roster

* + August: Fraud Prevention – Avoiding Financial Scams by Christine Collins, TBK Bank Branch Manager
  + September: Risky Business – What Business Owners Need to Know in 2024 by Jeri Morgan, Code Blue Computing
  + *Newer member out of Broomfield.*
  + October – Legal Challenges and Responsibilities Faced by Small and Home-Based Businesses by Paul Miller of Law Office of Paul Miller LLC
  + November - meeting date changed to November 20th with Kara Jonowsky of Sonder Accounting as potential presenter with topic of goal setting and budget creation. Have an email into Ben to confirm the change in dates.
  + *Referred by Code Blue. Not a member at this time.*
  + *Tammy checked with Ben’s and changing the date to the 20th is not an issue.*
  + *Eric and Tammy did discuss if Eric would like to host/speak for the Nov. lunch. Eric said he wouldn’t be opposed but okay if it goes to another chamber member too.*
  + December – no meeting due to Christmas date

**General Comments around Business Matters Lunch and events:**

* *Eric mentioned that members should have first right of refusal before utilizing a non-member or going outside our chamber area.*
* *Board discussed, it is recommended that we always try to utilize our chamber business and business in the area first. If no one, take back to the board before scheduling. Board may have suggestion.*
* *Bob brought up a good point that we all need to support Tammy in making sure she knows who the potential and local members are.*

1. ***New and Carryover Business***

* *Bob – GrowthZone stats. Need these analytics to help member understand the benefits to their membership.*
* *Maggie – Don’t have the GrowthZone stats yet, working on it.*
* *Bob – Mentioned the banquet and staying on top of planning and preparing for it.*
* *Bob – Looking like blood drive will be in 2025.*
* *Bob – Mentioned the Lost Creek Guide & Lighting contest for Wiggins, Fort Lupton, Hudson, Keenesburg, etc. Bob still working out the details and needs to follow up with cities/towns to see if they have contests already. Sam – City of Fort Lupton does have a lighting contest scheduled this year. Chamber discussed participation but is undetermined at this time how the chamber will be involved.*