**JULY 2024 MEETING MINUTES**

1. **Welcome/Establish a Quorum –** *Quorum established with 7 voting members present and 2 members not present and one open seat.*
2. **Secretary’s Report** – Review June 2024 Meeting Minutes - *Reviewed June 2024 meeting minutes as recorded by Samantha Riblett.* **Motion to Approve – Bob / Second - Sam / Vote - pass**
3. **Treasurer’s Report** - **Eric Gardner:** Financial Report through June 2024 – *Financial report was reviewed* - **Motion to Approve – Bob / Second – Marc A. / Vote - pass**
   * *Eric discussed financials and stated that even after adding an Admin the Chamber continues to stay strong financially. No negative impacts*
   * *Eric to pull members who are no longer with Chamber for Tammy and Maggie to review.*
   * *Tammy and Maggie to review members list that didn’t renew.*
   * *Bob mentioned a Legion person didn’t make payment for an event. Determined that Eric will write off as the Legion women were award recipients and admission was comped.*
4. **President’s Comments – Maggie Munoz:** future meeting discussions to include Bylaws adoption, 2025 projected events and programs timeline, addtl reporting of customer counts (new, dropped, and current active)
   * Ask questions and hope everyone will commit to being there.
5. **Administrator Report - Tammy Whitaker**

* Quote of $176 for shooting competition insurance received from Integrity Insurance. They also renewed their membership.
* Weld Re-3J military letter-writing campaign reply received from Maj Brian Larson. Email and photos attached. This will be shared with Becky Langlois and Supt. Rabenhorst.
* *Get pictures to Bob for paper.*
* Bylaws to be sent to attorney for review by Maggie. Once complete, will be presented to the Board for adoption at a future Board meeting.
  + Need to approve the following years budget in the current year (i.e. approve 2025 budget in 2024)
  + Look through timeline and let Tammy & Maggie know if you have questions or concerns.
* Board of Directors Description of Responsibilities (final draft attached)
* Board of Directors Board Application (final draft attached)
* *Review and have comments back by September meeting.*
* Membership Application revised (final draft attached)
* Timeline for board nominations/elections and budgeting process for 2024 Q3/Q4 and 2025 Q1 (see attached)
* Plan of work for the Shooting Competition to be discussed under the Events and Programs section

***Event and Committee Reports***

1. **Events and Programs**
   * *Bob would like to include plan to increase membership.*

**a. Ballot Issue Forum:** Plans are finalized. The event will be held at the Hudson Town Hall from 6pm – 8pm on Thursday, October 10th. It will be open to the general public with no admission cost. The event will be moderated by the League of Women Voters with ballot issues presented by Senator Barbara Kirkmeyer. There will be an opportunity for the attendees to ask questions and participate in discussing the **ballot issues**. Marketing flyer is attached.

* *Maggie – Kirkmeyer must remain neutral.*
* *Tammy – Let me know what you think of the flyer.*
* *Eric – How do we handle if other political figures show up to event?*
* *Maggie/Tammy – Kirkmeyer is main speaker and is part of the League of Women Voters.*
* *Maggie to meet Kirkmeyer prior to event.*
* *Marc A. – What issues will be reviewed out of the 12-13 with 6-7 more coming.*
* *Tammy/Maggie – Board needs to review and choose ballot issues topics in Sept. meeting. Maggie can start an email discussion.*
* *Marc A. – Keep business oriented and not personal.*
* *Marc A – Can we have someone in addition to Kirkmeyer?*
* *Bob – Concerned attendance will be low.*

**b**. **Turkey Shoot and FD/PD Cook-off Competition:** The basic format has been established but plans are still evolving. Projections have been formulated but those too are still evolving. Chief Jensen and I are collaborating on the event and are considering a turkey shoot (paper targets) rather than a trap shoot. I would like to incorporate a membership drive into the event as well – hence the “Put One in the Chamber” title. **Please refer to the attached plan of work for further details**.

* *Tammy still flushing out the details.*
* *Maggie – Need to know the number of volunteers – Need to be heavy on the volunteers for this event.*
* *Tami – We can reach out to local 4-H groups to volunteer.*
* *Marc A. – Verify Roggen Knight of Columbus event does not overlap.*

**c. “Business Matters” Networking Luncheon** - Speaker Roster

* + July: Presentation by United Power CEO, Mark Gabriel
  + August: Identity Theft and Your Finances by Pamela Schiel, TBK Bank
  + September: TBD by Jeri Morgan, Code Blue Computing
  + October – TBD (considering a session on the importance of and tips for goal setting/budgeting for the 2025 fiscal year)
  + November – no meeting (date is November 27th)?
    - *Move to 11/20? Check with Ben’s*
  + December – no meeting (date is December 25th)?
    - No Meeting

***New and Carryover Business***

* *Maggie – Storage shed – Do we need? Yes, Sam has tubs at her house, Eric has items that could be moved into it and so does Tammy.*
* *Eric – Would like to be compensated in 2025 for tax preparations and accounting services.*
* *Maggie – Tammy and her have started talking abt accounting and treasury need to make them separate.*
* *Bob – How many people are looking at website?*
* *Bob – Lost Creek Guide is in charge of registration for the SE Weld parade on 8/10.*
* *Bob – Krista and Bob have not had a chance to talk further about the Blood Drive. Area need running toilets, and abt 1200 SF. Looking for it to happen around Sept/Oct time. Bob to give update next month.*