# REALTOR®

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Amount:\_\_\_\_\_\_\_\_\_\_\_

Method of Payment:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NRDS# \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# SPRINGFIELD BOARD OF REALTORS

## APPLICATION FOR REALTOR® MEMBERSHIP

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I hereby apply for REALTOR® Membership in the above named Board and attaching my check for my **2024 Dues payable to Springfield Board of REALTORS®.** My 2024 dues will be returned to me in the event of non-election. Application fee is nonrefundable. I will attend the **quarterly scheduled orientation within 90 days of Association’s confirmation** of provisional membership. Failure to meet this requirement will result in having my provisional membership suspended or revoked. I agree to abide by the Code of Ethics of the National Association of REALTORS®, which includes the duty to arbitrate, and the Constitution, Bylaws and Rules and Regulations of the above named Board, the State Association and the National Association, and if required, I further agree to satisfactorily complete a reasonable and non-discriminatory written examination on such Code, Constitutions, Bylaws and Rules and Regulations. I understand membership brings certain privileges and obligations that require compliance. Membership is final only upon approval by the Board of Directors and will be suspended or revoked should completion of requirements, such as orientation and ethics not be completed within timeframe established in the association’s bylaws. I understand that I will be required to complete periodic Code of Ethics training as specified in the association’s bylaws as a continued condition of membership.

***NOTE:*** *Applicant acknowledges that if accepted as a member and he/she subsequently resigns from the Board or otherwise causes membership to terminate with an ethics complaint pending, the Board of Directors may condition renewal of membership upon applicant’s certification that he/she will submit to the pending ethics proceeding and will abide by the decision of the hearing panel. If applicant resigns or otherwise causes membership to terminate, the duty to submit to arbitration continues in effect even after membership lapses or is terminated, provided the dispute arose while applicant was a REALTOR®.*

I hereby submit the following information for your consideration: (Please print) **(Please submit photo with application.)**

Name:  Ms.  Mrs.  Mr. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Residence Address City, Zip : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-Mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Preferred Mailing: [  ] Home [  ] Office Preferred Phone: [  ]Home [  ] Office

Real Estate License #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Licensed/certified appraiser: [  ] Yes [  ] No If yes, Appraisal License #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Brokerage/Office Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Office Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-Mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you presently a member of any other Association of REALTORS®? [  ] Yes [  ] No

If yes, name of Association and type of membership held: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you previously held membership in any other Association of REALTORS®? [  ] Yes [  ] No

If yes, name of Association and type of membership held: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you been found in violation of the Code of Ethics or other membership duties in any Association of REALTORS® in the past three (3) years or are there any such complaints pending? [  ] Yes [  ] No (If yes, provide details as an attachment.)

If you are now or have ever been a REALTOR®, indicate your NAR membership (NRDS) #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

and last date (year) of completion of NAR’s Code of Ethics training requirement: \_\_\_\_\_\_\_.

**Are you a principal, partner, corporate officer or branch office manager?** [  ] Yes [  ] No **If yes, you must also complete the specified section of this application.**

(Optional Information): Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Languages Spoken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Specialty: [  ] Residential [  ] Commercial [  ] Resort [  ] International [  ] Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How long with current real estate firm? \_\_\_\_\_\_\_ Previous real estate firm (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of years engaged in the real estate business: \_\_\_\_\_\_\_\_\_\_\_

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership if granted. I further agree that, if accepted for membership in the Board, I shall pay the fees and dues as from time to time

established. **NOTE:** Payments to the Springfield Board of REALTORS® are not deductible as charitable contributions. Such payments may, however, be deductible as an ordinary and necessary business expense. Dues/fees are non-refundable.

By signing below I consent that the REALTOR® Associations (local, state, national) and their subsidiaries, if any (e.g., MLS, Foundation) may contact me at the specified address, telephone numbers, fax numbers, email address or other means of communication available. This consent applies to changes in contact information that may be provided by me to the Association(s) in the future. This consent recognizes that certain state and federal laws may place limits on communications that I am waiving to receive all communications as part of my membership.

Applicant Signature Broker Signature

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 2024 | OAR Dues | NAR Dues | NAR Fee | OAR Fee | SBOR Dues | SBOR Fee | TOTAL |
| Jan | $ 295.00 | $ 156.00 | $ 45.00 | $ 50.00 | $ 200.00 | $ 50.00 | $ 796.00 |
| Feb | $ 274.87 | $ 143.50 | $ 45.00 | $ 50.00 | $ 183.50 | $ 50.00 | $ 746.87 |
| Mar | $ 254.70 | $ 130.00 | $ 45.00 | $ 50.00 | $ 167.00 | $ 50.00 | $ 696.70 |
| Apr | $ 234.53 | $ 117.00 | $ 45.00 | $ 50.00 | $ 150.00 | $ 50.00 | $ 646.53 |
| May | $ 214.36 | $ 104.00 | $ 45.00 | $ 50.00 | $ 133.50 | $ 50.00 | $ 596.86 |
| Jun | $ 194.19 | $ 91.00 | $ 45.00 | $ 50.00 | $ 117.00 | $ 50.00 | $ 547.19 |
| Jul | $ 174.02 | $ 78.00 | $ 45.00 | $ 50.00 | $ 300.00 | $ 50.00 | $ 697.02 |
| Aug | $ 153.85 | $ 65.00 | $ 45.00 | $ 50.00 | $ 283.50 | $ 50.00 | $ 647.35 |
| Sep | $ 133.68 | $ 52.00 | $ 45.00 | $ 50.00 | $ 267.00 | $ 50.00 | $ 597.68 |
| Oct | $ 113.51 | $ 39.00 | $ 45.00 | $ 50.00 | $ 250.00 | $ 50.00 | $ 547.51 |
| Nov | $ 93.34 | $ 26.00 | $ 45.00 | $ 50.00 | $ 233.50 | $ 50.00 | $ 497.84 |
| Dec | $ 73.17 | $ 13.00 | $ 45.00 | $ 50.00 | $ 217.00 | $ 50.00 | $ 448.17 |

(FOR DESIGNATED BROKERS/OWNERS/CERTIFIED LICENSED APPRAISERS)

Is the business address, as stated, your principal place of business? \_\_\_\_\_\_\_ Yes \_\_\_\_\_\_\_\_ No

If answer is no, or if you have any branch offices please designate and give address:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company information:  Sole Proprietor  Partnership  Corporation  LLC

Form Rev 12/2021

|  |  |  |
| --- | --- | --- |
| Policy # 16 | New Licensees Membership Dues/Orientation | Adopted  3/2014 |
| Revised  9/20/2020 |

New licensees will be invoiced for their SBOR membership dues and fees. If the membership dues and fees are not paid within thirty (30) days, the Broker will be sent a copy of the invoice with reference to Article V, Section 4C of the Springfield Board of REALTORS® Bylaws.

New Licensee’s membership dues will be pro-rated from the first day of the month based on their license issue date.

The application form for membership to the Springfield Board of REALTORS® shall include sufficient application information and photo. The Board of Directors shall have the authority to request additional information if considered necessary.

After applicants to the Springfield Board of REALTORS® are approved by the Board of Directors, applicants must complete the orientation class within ninety (90) days. A fee of $50 per 90 days will be charged until member is compliant and Broker notified. Failure to do so will result in suspension by the Board of Directors.

The Orientation class will have the President, or if not available, an experienced member, as speaker to cover topics such as SBOR forms and contracts, open house guidelines, local board rules and policy, etc.