

New Castle Henry County Chamber of Commerce Board of Directors Application Form

Thank you for your interest in serving as a member of the Board of Directors of the New Castle Henry County Chamber of Commerce. Serving on the board is a rewarding experience and an opportunity for professional growth. Completing this form will help you understand the skills and time/resource commitments of this leadership position.

Please read through and return the completed application to the NCHC Chamber office at 100 s. Main St., Ste. 108, New Castle, IN 47362 or email to shonda@nchcchamber.com

This application will be kept confidential and on file at the Chamber office. Applications are used by the Chamber's nominating committee to identify and evaluate potential board candidates. This committee will interview potential board members when there is an open position and make recommendations to the full board of directors. Directors are elected by a majority vote of current board members.

Mission: The New Castle Henry County Chamber of Commerce will be an active voice for Chamber membership by promoting growth, development and a favorable economic climate.

Core Values:

- +Integrity – We conduct our activities with competence and integrity with responsibility to our members for efficient and effective use of resources.
- +Respect – We are sensitive in our interaction with businesses, their employees and our colleagues, respecting the uniqueness, traditions, and values of each person while striving to maintain a positive atmosphere for economic growth in our service area.
- +Ethics – We believe in demonstrating the strength, moral principles, honesty and ethics that warrant the trust of the community.

Member of the Board Job Description

1. Willing to take a leadership role in the organization and have an understanding of the mission and governing policies of the Chamber
2. Operate in a professional and ethical manner as a Chamber representative, accountable to the Chamber Board of Directors.
3. Serves a minimum of 1 three-year term on the board unless filling the remainder of a resignation.
4. Active participation on one standing committee is required.
5. Attends board meetings and important related meetings on a regular basis. The full Board of Directors meets the 2nd Thursday of every month at 11:30am at various locations. Meetings last 1 – 1.5 hours and lunch is on your own unless provided by the venue.
6. Volunteers for and willingly accepts assignments and completes them thoroughly and on time.
7. Stays informed about committee matters, prepares themselves well for meetings, reviews and comments on minutes and reports.
8. Builds a collegial working relationship with other committee members that contributes to consensus. Willing to be objective to all proposals brought before the board.
9. Participates in the Chamber's annual evaluation and planning efforts, determine the goals and objectives of the Chamber annually.
10. Approve the annual operating budget.
11. Participates in membership recruitment for the organization.
12. Participates in fund raising for the organization including ticket sales for the annual Cash Bonanza.

New Castle Henry County Chamber of Commerce Board of Directors Candidate Information

Name: _____ Positon/Title: _____

Employer: _____ Address: _____

City / State / Zip: _____ Email: _____

Office Phone: _____ Cell Phone: _____

Number of Years with Present Employer: _____ Years in New Castle/Henry County: _____

Did a current Chamber board member refer you? Y or N If yes, who? _____

Does your current employer participate in Chamber sponsorships and events? Y or N

Educational Background: _____

Work History: _____

Your chamber Participation: _____

Community Activities: _____

Other Memberships, Achievements, Board Responsibilities, etc.: _____

New Castle Henry County Chamber of Commerce Board of Directors Candidate Questionnaire

1. Why do you want to be a Chamber board member?
2. Will you be engaged – giving your time, energy and resources to support the work and mission of the Chamber?
3. What talents do you feel you could contribute to the success of the Chamber?
4. Why is being part of the Chamber important to you and your employer/organization?
5. Will you be an advocate for the Chamber by recruiting new members, fundraising and speaking positively about the work of the organization?
6. What do you believe are the two most significant issues or problems facing Chamber members and/or the Henry County area?
7. Anything else the board should consider?