



# GIFT CERTIFICATES

As a new Member with the Heart of Wisconsin Chamber of Commerce, you can now accept Heart of Wisconsin gift certificates. Feel free to promote this gift idea to all your clients or guests and display your window cling proudly. Are you curious how Heart of Wisconsin gift certificates work in favor of your business?

Purchasing a Heart of Wisconsin gift certificate ensures that money is spent locally and helps build the area economy. Chamber gift certificates are redeemable at participating chamber member merchants: grocery stores, clothing, restaurants, entertainment, flowers, photography and more! Member businesses are promoted during the sale of every certificate. Many members believe this program alone covers the cost of Chamber membership!

Gift certificates can be purchased in any denomination. We accept cash or checks only. Heart of Wisconsin Gift certificates make a wonderful, flexible gift for birthday celebrations, holidays, giving thanks, welcome to the community, and employee appreciation. For further details or to purchase a gift certificate please contact us at 715-423-1830. To process large quantities please call ahead and allow 48 hours to process.

The Heart of Wisconsin Chamber of Commerce appreciates everyone who participates!

## HOW TO PROCESS GIFT CERTIFICATES

- Non-members should not be accepting our gift certificates; they are exclusive to members
- Gift certificates can only be used once, at one location. They cannot be used for partial amounts and used elsewhere.
- Gift certificates are only valid 1 year from the print date.
- If you are a business that processes checks electronically, you must still collect the gift certificate but DO NOT process it again. That might mean that these certificates just get collected and do not get run through electronically.
- Gift certificates are processed as checks.
- They need to be processed for the whole amount of the check.
- If their purchase is less than the amount of the check, the cash is given for the difference.
- Members are held responsible for properly processing gift certificates and any discrepancies.

Now we know not all members offer cash, we do encourage people to get smaller check amounts to help with this.

If you have questions about how to process gift certificates, please call the office manager at 715-423-1830.