

**Tuesday, October 22nd 2024 – 4:30pm
Uptown United Office
4619 North Broadway**

Commissioners Present: Terry Tuohy (*Chair*), Matthew Ruffi (*Treasurer*),
Noreen Keeney (*Secretary*), Kelly Cheng, Dominic Irpino,
Todd Allen Israel, Lesley Showers, Karl Sullivan
Commissioners Absent: Patti Hutzel (*Vice-Chair*), Nick Pinto
Others in Attendance: Justin Weidl, Sarah Wilson

1. Welcome and Call to Order

- a. Tuohy called meeting to order at 4:29pm.

2. Public Input

- a. None.

3. Approval of Minutes

On acceptance of minutes for the below meeting:

Motion to accept September 17th minutes.

Motion: Ruffi

Second: Showers

VOTE: Approve – All

Motion Passes

4. Budget and Financial Report

- a. Weidl presented a financial report.
 - i. Balance Sheet and Budget v Actuals looks healthy for this time of year.

5. 2025 Landscape Maintenance Proposals

- a. Weidl presented four proposals.
 - i. LCM’s proposal bundles litter abatement and landscape maintenance services.
 - ii. The other three proposals are for landscape maintenance only.
- b. There was general agreement that a higher level of services that addresses litter and landscaping holistically would be beneficial. .

Motion to accept proposal by Landscape Concepts Management.

Motion: Ruffi

Second: Cheng

VOTE: Approve – All

Motion Passes

6. 2025 Budget Modification

- a. Weidl presented details on Uptown United’s operating expenses and personnel costs, as well as information of Special Event costs. The proposed budget modification would more accurately reflect programmatic versus operational expenses.

Motion to accept budget modification as presented.

Motion: Irpino

Second: Ruffi

VOTE: Approve – All

Motion Passes





7. Curb Appeal Rebate Program

- a. Weidl presented a rebate application from CMAA for new window clings and doors.
 - i. Cheng questioned how much window space would be transparent.
 - ii. Weidl to confirm with applicant and provide additional information.
- b. Weidl presented a rebate application from Café Hoang for a new awning.
 - i. The awning frame would remain and the cover would be replaced.

Motion to accept rebate application from Café Hoang.

Motion: Cheng **Second:** Irpino

VOTE: Approve – All **Motion Passes**

8. Next Meeting

- a. Weidl proposed meeting on November 19th in order to review Special Event Management proposals for 2025.

Motion to accept additional meeting date for November 19th.

Motion: Cheng **Second:** Ruffi

VOTE: Approve – All **Motion Passes**

9. Adjournment

Meeting adjourned at 5:42pm.

Minutes Submitted By: Justin Weidl, *Director of Neighborhood Services*

