



Design & Asset Management Committee Charter

This charter sets forth the purpose and membership requirements of the Design & Asset Management Committee (the “**Committee**”) of the Asphalt Pavement Association of Indiana (the “**Association**”) and establishes the authority and responsibilities delegated to it by the Association and its Board of Directors (the “**Board**”).

Purpose

The Committee will partner with the Indiana Department of Transportation (INDOT) and other agencies to increase the value and extend the life of asphalt pavements through design and asset management topics. Topics may be delegated to the Committee from the Vision Group.

The goals and responsibility of the Committee include:

- Meet with INDOT Division of Pavement Engineering and INDOT Division of Asset Management to provide input on and propose potential specification and policy changes and to vet draft specification language amendments and memos.
- Pursue optimization of asphalt standard cross section and material designation choices.
- Assist INDOT with gathering and interpreting data to accurately assess life cycles of past, current, and future construction of asphalt pavements.
- Explore innovation in design, materials, and construction to extend life cycles of asphalt maintenance and functional and structural rehabilitations.
- Propose research ideas to be considered for potential INDOT or Joint Transportation Research Program (JTRP) projects.

Membership

The Board shall appoint a Chair and Vice Chair of the Committee, and each will serve a term of two years. Terms of the Chair and Vice Chair may be repeated at the discretion of the Board.

The members of the Committee shall be appointed by the Association staff liaison. Any person that is an employee of a Producer Contractor Member is eligible to be a member of the Committee. The Committee shall strive to have a minimum of eight members with a maximum of thirteen members. Members shall not roll off the Committee unless by request. The Chair, Vice Chair, and Association staff liaison may remove any member from the Committee at any time with or without cause.

Meetings

The Committee will meet three times annually, and more often as needed. Minutes of all Committee meetings shall be taken and shall be approved at subsequent meetings. Twenty-five percent (25%) of the Committee members shall constitute a quorum. The Committee may form subcommittees and/or task forces as needed.

Roles & Responsibilities

Committee members are expected to actively support the initiatives and goals of the Committee by:

- Attending 75% of Committee meetings.
- Representing the mission of the Association and goals of the asphalt industry over individual company priorities.
- Staying well-informed of national initiatives, emerging technologies, and innovation in asphalt.

The Committee will review its charter annually and recommend any proposed changes to the Board for review.

APAI Staff Liaison

Kirsten Fowler

kfowler@asphaltindiana.org

(317) 258-0132