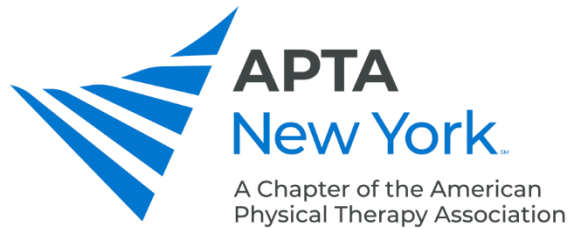


RULES OF THE ASSEMBLY REQUIRED BY CHAPTER BYLAWS – MAY NOT BE SUSPENDED (4/04)

1. The Assembly shall consist of all Registered Delegates. Registered Delegates shall include all those who have filed credentials as District Delegates, as Officers of the Board of Directors, and as student delegates.
2. Each District Delegate shall have one vote. If all the delegates to which a district is entitled do not attend a meeting of the Assembly, the votes shall be transferred to the remaining members of that delegation who are present. Such transfers may be only to members of the same category and must be shown on the credentials of the delegates attending.
3. Each Officer of the Board of Directors, while serving as a Registered Delegate, shall have the right to speak and make motions, but may not vote or serve as District Delegate.
4. Student Delegates shall have the right to speak and make motions but not to vote.
5. A majority of the registered delegates shall constitute a quorum, provided a majority of the Districts is represented.
6. A majority of the votes cast shall be necessary for the election of officers, provided that a majority of the quorum shall have voted. In the case of the elections for the Nominating Committee, Delegates to the House of Delegates, and Representative to the PTA Caucus election shall be by plurality of the votes cast, in accordance with the Nominating Committee Procedure Manual.
7. Election of Officers and members of the Nominating Committee shall be by ballot, unless there is but one nominee for any office when a voice vote may be called. If a vote fails to determine election, reballoting shall be conducted under procedures determined by the Officers of the Assembly.
8. The Officers of the Assembly shall be the Speaker of the Assembly, Vice-Speaker and the Secretary.

IV. RULES OF THE ASSEMBLY – MAY BE SUSPENDED (04/04)

1. Only members of the New York Physical Therapy Association and guests invited by the Officers of the Assembly may attend meetings of the Delegate Assembly.
2. APTA membership cards or guest cards signed by an Officer of the Assembly are required for admission to the Delegate Assembly sessions.
3. In the event a delegation has a delegate who is unable to register during a scheduled registration period, the District Chief Delegate must notify the Speaker and that delegate will be allowed to register prior to the first vote on new business of the Assembly.
4. Votes may only be reassigned from one registered delegate to another registered delegate during breaks of the Assembly. Once reassigned, those votes may not be reclaimed.
5. Delegates shall keep badges in evidence when attending the meeting of the Assembly.
6. All registered delegates shall be seated in a designated area.
7. All members of the Chapter may have the floor to speak but members of the voting body and Chief Delegate will be recognized first.
8. Members of the Office staff may be recognized for the purpose of giving information



- and/or participating in discussions relative to their respective activities.
9. No one shall be entitled to the floor until recognized by the Presiding Officer. A Delegate shall first give his/her name and Delegate affiliation or position (e.g., district, student, Chief Delegate). Others recognized shall first give his/her name and identify him/herself as "guest" or for office staff his/her appropriate title (e.g., Executive Director, Finance Manager).
 10. Speakers must speak with the aid of a microphone.
 11. When speaking to a motion, each speaker shall be limited to three minutes.
 12. A speaker may not speak twice to the same motion until everyone else wishing to speak has done so.
 13. The Vice-speaker or his/her designee shall serve as a timekeeper at all meetings.
 14. A motion may not be seconded by a delegate of the same District making the motion.
 15. A motion made by a member of the Executive Committee may not be seconded by another member of the Executive Committee.
 16. A motion made by a Student Delegate may not be seconded by another Delegate of the same classification.
 17. All main motions and resolutions except for procedural motions shall be referred to the Judicial/Reference Committee or its Chairperson prior to consideration by the Assembly.
 18. To bring a main motion or resolution which was not ordered by the Judicial/Reference Committee prior to the Delegate Assembly to the floor, a 2/3's vote of the Delegate Assembly is required to suspend the rules; and the motion to suspend the rules shall include identification of the subject of the motion to be presented.
 19. If copies of a motion (procedural motions excepted) have not been presented to the Presiding Officer prior to the session, they must be written on a motion form (4 copies: Secretary, Parliamentarian, Presiding Officer and reader of the motion) and handed to the Secretary immediately after the motion is made. All amendments shall follow this same procedure.
 20. There must be an affirmative vote of 1/5 of the voting body of the Delegate Assembly to order a roll call vote, except when ordered by the Presiding Officer.
 21. The delegation will be uncharged on all RCs including amendments to the RCs. The Presiding Officer may take a voice, standing, show of hands or roll call poll of uncharged votes to determine the general consensus (ayes, nays) of the voting body on an RC. This poll is nonbinding on the delegation and serves only for guidance in decision making at the House of Delegates. To charge the delegation to vote in a specific manner on an RC, the Assembly must suspend these rules.
 22. No tape or other recordings may be made of the proceedings at the Delegate Assembly other than those made by individuals approved by Assembly officers.
 23. There shall be no smoking during the meetings of the Delegate Assembly. Breaks shall be called at the discretion of the Presiding Officer.
 24. Debate shall be limited to 15 minutes per main motion.