**ALBERTA CHAMBER EXECUTIVES**

**2023 ANNUAL AGM & Membership Meeting**

**Fall Board Meetings & Deputy Ministers Dinner**

**in Edmonton or VIA Zoom**

**November 9th, 2023 – 7:30 am**

**ACE ANNUAL AGM & MEMBERSHIP MEETING AGENDA**

1. Call to order – 7: 34 am
2. Approval of Agenda – Sharon from Camrose
   * Adjustments – pull out the Slate of Officers and move to after to #6 after financial update
   * All in favor with changes
3. Approval of Past Minutes
   * December 2022 AGM – virtual – motion from Yvonne from St. Paul – all in favor
   * August 2023 - Special Meeting – virtual – motion from Marcie from Fort Sask – all in favour
4. ACE Board Introductions & Members in Attendance
5. Financial update
   * See attached – balance sheet & P/L
     + Sharon suggested paying out the loss out of the reserves so the books balance.
     + Terri-Lynn suggested setting up a bursary sponsorship with various levels for the Chambers to contribute.
     + Lisa with med Hat moved to fund any past and future bursaries through the financial reserves. Jennifer with Leduc seconded. – all in favor
     + Discussion around options for raising funds – pay extra or round up when register for Summit / silent auction.
   * Budget Approval 2024 – Lisa with Med Hat – Seconded by Marcie Ft Sask – all in favour
   * Budget Review 2025
6. Board Elections – Jennifer Garries with Leduc presented and managed
   * Slate of Nominations
     + Shelly with St. Alberta - President
     + Marilyne with Airdrie – Vice President
     + Tanya with GP – Past President
     + Scott with Red Deer - Treasurer
     + Dawn with Okotoks - Secretary
     + Lisa with Med Hat moved to accept the Slate of Officers – Terri-Lynn with Lloydminster seconded – all in favour
7. CCEC Chapter Model – 1 year trial
   * Discussion - Tanya recapped the Special Meeting from August 2023 for those who were not in attendance.
     + Question by Lisa with Med Hat – will Ace keep the Society status – YES and bank account for one year during the trail period, then the funds will be moved to CCEC for us to use for Summit.
     + Comment from Lisa with Med Hat - caution on bringing volunteer chambers under CCEC the boards fall under CCC to keep the professional development in line and the board members in their right lanes.
     + ACE working with ACC to come up with a plan for the volunteer chambers.
       - Angela with ACC talked about the volunteer board has the appetite to get involved in our executive group – need to come up with a way to work with them, maybe through the mentorship program.
     + Sharon with Camrose discussed about adding in a line on the Summit registration where chambers can continue to pay a nominal fee like the former ACE membership because it was already part of most of our budgets.
   * ~~Presentation of Slate of Officers to be voted on for the CCEC Chapter Committee~~
   * ~~Nominations from the floor~~
8. ACE Committee Reports
   * Membership – Jeffery (Membership & Mentorship Committee)
   * Finance – Scott (Finance & Bursary Committee) – see above
   * Communication – VACANT (Communications Committee)
   * Governance – Tanya (Awards Chair & Nomination Committee)
   * Professional Development – Dawn (Summit Committee)
   * 2023 ACE Summit – Okotoks July 16 – 19, 2023
     + - No committee reports – on hold waiting for CCEC for direction and such
       - Looking for members for the Committees for finance and Summit
       - Will need to figure out how to put together our CCEC committee moving forward for 2025
       - Summit and Professional Development Committee merged and will worked together
       - Redesigning all the committees due to some departures of current ACE board members and Pam Brace with Chambers Plan
9. 2024 ACE Summit Discussion & Applications
   * Applications are open for 2024 Summit
   * Plan for AGM in May at the ACC AGM so we have the budget approved for CCEC for June
   * Summit Dates – potentially July 10 – 12, 2024
10. Next Membership Meeting – Spring 2024 @ PAD and/or ACC AGM in Red Deer
11. Adjournment – 8:21 am adjournment

Attendance online:

Leanne Martin – Vermillion

Marilyne Aalhus – Airdrie

Roxanne – Vegreville

Janice Chomik – Grand Prairie

Attendance in-person:

Yvonne – St. Paul

Jeffery – Lacombe

Aaron – Camrose

Sharon – Camrose

Alex – Medicine Hat

Lisa – Medicine Hat

Angela – ACC

Terri-Lynn – Lloydminster

Julie – Beaumont

Marie – Fort Saskatchewan

Cindy – Lethbridge

Jennifer – Leduc

Sacha – ACC

Shelly – St. Alberta

Tanya – Grande Prairie

Dawn - Okotoks