

EWTG Board of Directors Meeting Minutes
Wednesday, June 18, 2025
5:30 – 7:00 PM
Zoom Meeting

Board Position	Name	Present
President	Coleen McCarthy	
President-Elect	Terri Peirce	x
Finance Director	Jennifer Moussa	x
Conference Director	Alida Bennett	x
Operations Director	Tricia Schulze	x
Affiliates Director	Bobbie Lehrmann	
Communications Director	Colleen Couch	
Education Director	Jessica Hyde	x
Membership Director	Poornima Siddapur	x
Professional Development Director	Sarah Melecki	x
Engagement Director	Chan McDermott	x
Community Service Chair	Yvonne Campos	
Nominating Chair	Aelia Akhtar	
Scholarship Chair	Retha Youell	x
CMP Management	Melanie Bowman	x
CMP Management	Becky Gray	x

1. Segue – Terri Peirce called the meeting to order at 5:36 pm.
2. Approval of Minutes: May 21, 2025, Minutes were presented. **Chan McDermott made a motion to approve May 21, 2025, minutes as presented. Jennifer Moussa seconded the motion. No discussion. The motion carried.**
3. EWTG Calendar and EWTG Scorecard – Terri Peirce
Reminder to add events on the EWTG Calendar and avoid overlapping with other events.
4. President’s Report - Terri Peirce for Coleen McCarthy
Report submitted. A President’s Advisory Committee meeting is scheduled for June 30.
5. Finance Director Report – Jennifer Moussa
Jennifer provided a review of the May 2025 Balance Sheet and Budget vs Actual reports. The current allocation of scholarship funds on the budget was shared. Membership dues comparison with 2024 was reviewed. Jennifer requested that a task force be created to review the Janus account. **Chan McDermott made a motion to approve the May 2025 financials as presented. Sarah Melecki seconded the motion. No discussion. The motion carried.**
6. IDS – Website Redesign – Colleen Couch
Monthly meetings are still being held. The Website Redesign Committee is meeting with YourMembership, membership/website platform, on July 7th to explore options to redesign the website.
7. IDS – Scholarship Application – Retha Youell
Two scholarship applications were submitted.
 - 1) Dr. Carole Egele applied for the Texas Historical Commission Project Management Institute for \$899.00. The committee is recommending this application to be approved.

2) Lucia Prieto applied for a management development program scholarship in the amount of \$1,250. The wrong application was submitted but she will be encouraged to either accept a scholarship for less than \$1000 or to reapply using the correct application. The committee did not recommend approval for this scholarship application at this time.

Sarah Melecki made a motion to approve the scholarship to Dr. Carole Egele in the amount of \$899.00 as presented. Chan McDermott seconded the motion. No discussion. The motion carried.

There was further discussion on the allocation of scholarships funds and a recommendation was made to table the discussion and bring as an agenda item on the next Board call.

8. Woman of the Year – Jennifer Moussa
Dr. Carole Egele is chairing the committee.
9. President-Elect – Terri Peirce
Terri will be contacting all Directors for input on the Strategic Plan.
10. Conference Committee – Alida Bennett
The Conference will be November 16-17 at Kalahari Resort in Round Rock.
11. Operations Committee – Tricia Schulze
The Bylaws Committee meeting is being rescheduled. Changes to the Policy and Procedures are on hold until the website redesign is finalized.
12. Membership Committee – Poornima Siddapur
Report submitted. The committee will be meeting in July to plan an ice cream social with venue information to be shared in the newsletter. There was a discussion about the current benefits of EWTG membership and different fee structures that might attract new members.
13. Education Committee – Jessica Hyde
Report submitted. The June mini course was held on June 11 with Maria Luisa Robertson and La'Creasha Wells from TDLR: Collective EmPOURment. Courses are set for July and September, and support will be offered to support a program at the holiday party in December. There was a discussion about a potential topic for the August mini-course.
14. Professional Development Committee– Sarah Melecki
Report submitted. No meeting in June. Working with members on potentially starting three new ESTs: Artificial Intelligence, Cybersecurity/Data, and Walking. Working with Kim McConic to schedule July Procurement & Contracting event. Working with Alida Bennett to finalize the August Networking on New Horizons event. Facilitated June peer mentoring group meeting.
15. Communications Committee – Colleen Couch
Report submitted. The Communications Committee met virtually on June 8th. Updates were reviewed for the website redesign, and social media posts were planned for the month. The committee is drafting a best practice guide on writing newsletter articles and common grammar issues. Should have this finalized in the next month. Reminder that articles for the July newsletter are due on Friday!
16. Engagement Committee– Chan McDermott
Report submitted. Engagement Committee: continue planning 2025 activities including Holiday Luncheon. Dinner at Blue Corn Harvest followed by the play, Fiddler on the Roof is planned for Saturday, June 21. A New Member Orientation is planned for July 21 5:30-6:30 p.m. A fall member-only event is being explored.
17. Affiliates– Bobbie Lehrmann
A Brazos Valley Chapter meeting will be held on July 16.
18. Community Service Committee – Yvonne Campus
No report.
19. Nominating Committee – Aelia Akhtar
No report.
20. Scholarship Committee– Retha Youell

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No further report.

21. Conclude / Adjourn – **Jessica Hyde made a motion to adjourn the meeting at 6:32. Sarah Melecki seconded the motion. No discussion. The meeting was adjourned.**

Action Items:

- @Jennifer Moussa – set up task force to review the Janus account. Volunteers - Coleen McCarthy, Terri Peirce, Jennifer Moussa
- @CMP - Update on Tax Filing with Allman
- @CMP - Add “preferred contact method” to membership form – This was in committee notes. Ask Chan for details.
- @CMP Scholarship funds to be on the July agenda for clarification and discussion.