

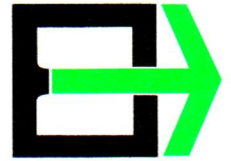


Mechanical Contractors Association of Ottawa

Mechanical Contractors Development Trust Fund

Scholarship Program 2026

APPLICATION FORM



"Robert (Bob) Martel Memorial Scholarship"

The Robert (Bob) Martel Memorial Scholarship, named in honour of past General Manager Bob Martel.

Amount:

\$4,000 for the top candidate

\$1,000 for the runner up candidate

Application Conditions:

- 1) All applicants must be a child or grandchild of a local employee or owner of an Ordinary Member Firm of MCA Ottawa.
- 2) The local Ordinary Member Firm must sponsor the application and be a member in good standing of MCA Ottawa for one year.
- 3) Applicants must be a graduate from high school and registered as a full-time post-secondary student in a College or University of his/her choice.
- 4) Applicants must demonstrate adequate academic standing.
- 5) Applicants must include two (2) non-family member letters of reference with full contact information.
- 6) Applicants have demonstrated community commitment and leadership through involvement in extra-curricular or community activities.
- 7) Applicants must provide a summary of personal and professional goals.
- 8) Preference may be given to candidates whose education path may benefit the mechanical contracting industry.

Instructions:

- Complete all sections of the application form:

Sections A & B to be completed by Applicant and authorized by local Member (employer) firm

- Mail or scan and email to:
Mechanical Contractors Association of Ottawa,
c/o Mechanical Contractors Development Trust Fund,
200 Catherine Street, Unit 202,
Ottawa, ON K2P 2K9
Email: info@mcaottawa.com



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Section A

Applicant's Name in full:			
Family Name:		First, middle and other names:	
Current Mailing address:		City/Town:	Province: Postal Code:
Home Phone:	Cell Phone:	E-Mail Address:	

Name of College or University: _____

Major Field of Study: _____

List the contact names and addresses for your two (2) non-family letters of references **and include them with your application.**

Reference Name:	Reference Address:
1.	
2.	

Please enclose the following with your application:

- A clear copy of your final Grade 12 transcript.
- The two (2) non-family letters of references.
- An account of your leadership qualities shown through extra-curricular activities, give details as to the extent of your involvement.
- A summary of personal and professional goals.

Applications must be received by MCA Ottawa by **midnight** on **September 23, 2026**.
Award will be presented at the All Members Meeting in October.



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Terms of Agreement, if selected:

In the event that the applicant is selected to receive scholarship monies from MCA Ottawa, he/she agrees that their name and /or photograph may be published or announced in the local media or trade publications.

Applicant Name:	Applicant Signature:	Date: MM/DD/YYYY
If under 18 years of age:	Parent/Guardian Signature:	Date: MM/DD/YYYY

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Section B

This section must be completed by the local Ordinary Member firm and parent of applicant.

LOCAL ORDINARY MEMBER FIRM

Firm Name(local Ordinary member (employer) firm of MCA Ottawa):

Firm address:

City/Town:

Province:

Postal Code:

EMPLOYEE

Local Ordinary member (employer) firm
of MCA Ottawa

Name of Parent/Guardian of applicant

Name of authorized representative

Signature

Signature

Date (MM/DD/YYYY)

Date (MM/DD/YYYY)

Applicant Full Name

Applicant Checklist

- ☐ Completed Application Form
- ☐ A clear copy of your final Grade 12 transcript
- ☐ The two (2) non-family letters of references.
- ☐ An account of your leadership qualities shown through extra-curricular activities, give details as to the extent of your involvement.
- ☐ A summary of personal and professional goals.

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