



LOCKBOX TRANSFER – LISTING TO LISTING

Date: _____ Lockbox #: _____

Agent Name: _____ Office: _____

Contact phone #: _____

Old MLS #: _____ New MLS #: _____

Is the listing incomplete: ☐ Yes ☐ No

Agent signature: _____

The lockbox can't be transferred to a property that is incomplete. Once the listing is made active, the Board can complete the transfer. If the property is incomplete, you must make that listing active within 72 hours, excluding weekends and holidays. If the listing is not active within that timeframe, the lockbox must be returned to the Board. If the lockbox is not returned, a fine will be assessed.

NOTE: Lockboxes can't be transferred between agents.

Please make sure that all information requested is provided above. Email the completed form to Kristin@eabor.net.

If you have any questions, please contact us 941-474-6664.