



Florida Society of Health-System Pharmacists

Policy Heading: FSHP Membership

Policy Title: Group Membership

Date Approved: February 24, 2004, March 26, 2024

Date Revision Approved: March 21, 2009; August 23, 2010

Policy Statement: The purpose of this policy is to define the requirements for the group membership rate.

Key Points/ Procedure:

1. Active Pharmacist and Pharmacy Technician, as defined by FSHP member types, are eligible. Other member types may be included in the group but will not receive a discounted membership rate.
2. Active Pharmacists and Pharmacy Technicians must be employees of the same employer (health system).
3. The discounted rate will be applied as a one-time transaction for each qualifying group. A list of all members included in the group membership must be submitted to receive the discount. Discounts cannot be applied retroactively.
4. A single contact person must be identified for each Group Membership for FSHP to communicate. That contact person is responsible for coordinating efforts on the group's behalf (creating the group member list, coordinating payment, etc.).
5. Payments for group memberships can be paid in two ways:
 - a. A single payment directly from the employer for all group membership dues is preferred. Memberships will not be updated until both the payment and member information are received by FSHP.
 - b. Individuals can pay their own membership dues; all payments must be received by FSHP within 7 days of the issued discount. FSHP reserves the right to cancel any/all group memberships if payment is not received within this timeframe or requirements are not met.
6. Members of the group will receive the applicable discount based on the number of eligible employees applying for new membership or renewal. The referenced discount will be deducted from the current FSHP membership rate.
 - a. Groups with 15-24 active pharmacists and/or pharmacy technicians will receive a 5% discount.
 - b. Groups with 25-50 active pharmacists and/or pharmacy technicians will receive a 10% discount.
 - c. Groups with 51 or more active pharmacists and/or pharmacy technicians will receive a 15% discount.
7. Groups from the same employer (health system) with less than the minimum number of eligible group members may be considered on a case-by-case basis based on approval by the FSHP Executive Committee.

Reference Documents: Board of Directors Meeting Date: March 26, 2024