

# WSSHE Puget Sound Board Meeting

8:00am – 06.07.2024

McKinstry

## Attendees:

- Executive Director/President– Jen Stenberg
- **President/Education Chair – Stacia Rivera**
- **President Elect – Andrea Pina**
- **Treasurer (incoming) – Eric Gilbert**
- **Secretary – Cody O'Connor**
- **Education Coordinator – Diane Vandewall**
- **Golf Coordinator – Corey Robinson**
- **Business Partner Advocate/Charity Coordinator – Breanna Langston**
- **Charity Chair – Rob Pewitt**
- **Membership Chair – Danny Scott**
- **Membership Coordinator – Nicole Carter**
- Communication Chair – Lisa Welcome
- Kelly Chalmers
- Kyle Smith
- Allison Birkmeyer
- Mike Kimberlin
- Anna Gudima
- Stephen Wickline
- Michael Rechnitz
- Nate Waye
- **Camilla Yamada**
- David Bain
- Taylor Stokes
- Cherie McNabb
- **Ellie Graves**
- Mark Louis Cereghino
- Clarence Clipper
- David McCaughey
- Sam Chamaty
- Marty McGarrigle
- Steve Stein
- Michael Stine
- Chris Kobus
- Scott Clinton
- Kyra Hughes
- Karl Pihl
- Jack Glover
- Justin Cobb
- Alex Fahey
- Jackie Roethel
- Audie Wallace
- **Steve Stein**

\*Bold indicates attendee was present

Meeting called to order at 8:05am by PSC Elect – Stacia Rivera

## Roundtable Introductions

### Old Business

- Previous Month Meeting Minutes: Approved
  - Motion to approve: Andrea Pina
  - Second: Diane Vandewall

## **Secretary Report – report by Cody O’Connor**

- Secretary: Cody O’Connor 06.07.2024: Nothing to report

## **Treasury Report – report by Eric Gilbert**

- Total Assets and Liabilities:
- April Income: CHC Trivia Night \$450, Top Golf \$2600.00 in sponsors (still trying to collect some of though) \$507.79 attendees.
- Net Revenue: \$3,550.73
- Total Expenditures: \$3,578.49
- Education Expenses: \$498.97
- Membership Recruitment: \$333.26
- Top Golf: \$2236.78
- Total Expenditures: \$6730.15
- Total Balance: \$73,029.76
- The PO Box has been closed due to non-payment. WSSHE PSC currently does not have a mailing address.

## **Golf Committee – report by Corey Robinson**

- Date is set for June 17, 2024. Sold out on foursomes.
- 3 Annual sponsors- other two did not want booth. Something to think about in the future.
- Registration went well: easier online- Lack of communication with AMI.
- Marketing on LinkedIn: board to connect people for golfing.
- Official letter to all the sponsors: Reminder for sponsors day of event.
- Consider SW/PSC joined event and book course with two courses (36 holes). This may be a concern regarding PPSF.
- Northend golf tournament: Marty trying to secure dates? 2025 possibly.

## **Charity Committee – report by Breanna Langston**

- Holiday Party 2024.
  - December 5 is the target for 2024 party. (Themes)
  - Committee wants to understand the budget parameters from the board to plan for location.
  - Alternate resources due to costs.
  - Narrowed it down to two locations: SODO Park 1<sup>st</sup> Ave, Renton Pavilion Event Center,
  - Quality and coordination concern? Free Parking Renton Pavilion
  - **Everyone decided on Renton Pavilion Event Center: Deposit required**
  - AMI email issues? Assume not to have every sponsorship supported.
  - Deposit \$1,000: Renton Pavilion

### **Camp Korey:**

Day of Service updates:

- 49 volunteers, 275 hours volunteered, deck built, pit, kitchen cleaning crew, cabin crew, archery shed built. Filling 9- 2 garden beds.
- Financial hours for time given back.
- Photos to come.

## **Membership Committee - report by Danny Scott**

- Top Golf went well. 11 professional members, still waiting on paid sponsorships. Communication was not good from AMI, not until the day of the event. No registration updates as promised.
- Networking Nights:
- Target facilities for Outreach for 2024 Q1 and Q2: Providence Everett and Skagit. Q3 and Q4 targets will be discussed at next meeting.
  - Axe Throwing, Oct 10<sup>th</sup>, new committee member will be leading the event. Danielle?
  - Beardslee in Bothell June 13<sup>th</sup> networking night.
  - Outreach scheduled with Providence Everett June 11<sup>th</sup>. Scholarship discussion.
- Next trivia night going to be rescheduled.

## **Education Committee - report by Diane Vandewall**

- WSSHE University: David Bain- Still working on the marketing side, AMI official release for professional members. Talked with a couple other hospitals for June possibility. Otherwise, things are going great. LinkedIn marketing, email went out 2 days ago. Diane to forward email to everyone. Jen to send out LinkedIn notification. Discussion on putting it on Website? Website dropdown was empty. Not updated regularly.
- Education event at Top Golf Event: McKinstry/DPR Clean Energy/Fred Hutch-Case Studies
- Education event 2:30pm-3:45pm prior to Top Golf, Room only holds 25.
- Diane/Scott Clinton working on another education program- Department of Health. Air Sampling.
- Eli from Jensen Hughes to work with Lisa Welcome. Southwest Chapter joint event. Mid September: Muckleshoot or Emerald Downs: Education program followed by trivia.
- Trivia- Sponsorship money still coming in from Top Golf.
- Meeting with ASHE regarding providing CEU's. Files needed for speakers and approved programming though. Template to come.
- No documentation? Goes towards our platinum award. Not receiving credit (maybe at State level reports it?) Not taking advantage of our chapter award.
- Danny mentioned that we will be receiving our platinum award in Anaheim.

## **Communications – report by Lisa Welcome**

- Quarterly blast is ready and will send out to folks.

## **Business Partner Advocate – report by Breanna Langston**

- Pivoting for Fall: Vendor connection piece won't be competitive. Feedback disarming and stressful. Time constraint with each vendor.
- Fall Conference still over Halloween.
- Nothing developed yet for Fall conference, feedback from gifts during the meeting session regarding attendance, who was even there?

## **State Business – report by Stacia Rivera**

- Fall conference planning: Halloween theme: Decent list of classes. 3<sup>rd</sup> track on WSSHE University.

## **Scholarships**

- Scott not in attendance. Did approve all 8 scholarships for Chelan. Pete Peterson and paid out.
- Agenda Topics: Planning another meeting to talk about reoccurring scholarship applicants.
- Scott working with Ben Meyers- Mackenzie scholarship. No updates but moving forward per the state meeting.

## **New Business**

- Thank you to all the business partners for the AMI contract. Contract in place going into 2025.
- Committee chairs, business partners, membership outreach, costs associated: reach out to Stacia for reimbursement.

**Meeting adjourned:** 8:53am by Stacia Rivera

Next meeting will be July 12th, 2024 at Convergint.