

WSSHE Puget Sound Board Meeting

8:00am – 04.05.2024

Cochran, Inc

Attendees:

- **Executive Director/President– Jen Stenberg**
- **President/Education Chair – Stacia Rivera**
- **President Elect – Andrea Pina**
- **Treasurer (incoming) – Eric Gilbert**
- **Secretary – Cody O'Connor**
- **Education Coordinator – Diane Vandewall**
- **Golf Coordinator – Corey Robinson**
- **Business Partner Advocate/Charity Coordinator – Breanna Langston**
- **Charity Chair – Rob Pewitt**
- **Membership Chair – Danny Scott**
- **Membership Coordinator – Nicole Carter**
- **Communication Chair – Lisa Welcome**
- Kelly Chalmers
- Kyle Smith
- Allison Birkmeyer
- Mike Kimberlin
- Nancy Hawke
- Anna Gudima
- Stephen Wickline
- Michael Rechnitz
- Nate Waye
- **Camilla Yamada**
- **David Bain**
- Taylor Stokes
- Cherie McNabb
- Ellie Graves
- Mark Louis Cereghino
- Clarence Clipper
- David McCaughey
- Sam Chamaty
- Marty McGarrigle
- Steve Stein
- Michael Stine
- Chris Kobus
- **Scott Clinton**
- Kyra Hughes
- Karl Pihl
- Jack Glover
- Justin Cobb
- Alex Fahey
- Jackie Roethel
- Audie Wallace

*Bold indicates attendee was present

Meeting called to order at 8:02am by PSC President – Stacia Rivera

Roundtable Introductions

Old Business

- Previous Month Meeting Minutes: Approved
 - Motion to approve: Eric Gilbert
 - Second: Breanna Langston

Secretary Report – report by Cody O'Connor

- New Secretary appointed: Cody O'Connor 04.05.2024

Treasury Report – report by Eric Gilbert

- Total Liabilities and Equity: \$78,239.30
- Net Income: \$29,000
- Stacia and Andrea have been added as signers on the bank accounts. Nancy has been removed. The current signers are Eric, Andrea and Stacia.
- The PO Box has been closed due to non-payment. WSSHE PSC currently does not have a mailing address.
- Membership check has not been received from AMI.
- Need to add transition activities to Roles and Responsibilities.

Golf Committee – report by Corey Robinson

- The date is set for June 17, 2024.
- Planning is on hold during state tournament coordination.
- Registration will go live week after Spring Symposium.
- Registrations are very quick, so the committee is considering options to make it more equitable. One option is using a lottery system.
- Can AMI make a link go live at WSSHE.org at a specific time that is advertised in advance?
- Consider SW/PSC joined event and book course with two courses (36 holes). This may be a concern regarding PPSF.

Charity Committee – report by Breanna Langston

- Holiday Party 2024.
 - December 5 is the target for 2024 party.
 - The committee wants to understand the budget parameters from the board to plan for location.
- Day of Service – Charity will be Camp Korey on May 18, 2024.
 - The Charity Committee walked the site to determine skilled and unskilled projects.
 - There are 15 projects for this year. 7 are being sent to BnB.
 - Cabin Cleaning
 - Kitchen deep clean
 - Program admin
 - Amphitheater clean-up
 - Interior painting
 - Deckboard replacement
 - Save the Date will go out in the next week or so.

Membership Committee - report by Danny Scott

- Networking nights
 - April 11 at Trenchers in Renton
 - May 16 Top Golf in Renton
- Target facilities for Outreach for 2024 Q1 and Q2: Providence Everett and Skagit. Q3 and Q4 targets will be discussed at the next meeting.
- Top Golf: May 16 4:00-7:00.
 - Deposit has been made
 - Requesting \$500 for 150 ball markers for swag. This may be combined with golf tournament. Nicole will get pricing on larger quantity.

Education Committee - report by Diane Vandewall

- WSSHE University: Valley Medical Center 03.25.2024
 - Discussed statistics- Total present 20, Learners 15, 3 new members, Evals 10
 - Additional training requested: PCRA/ICRA, Prints
 - Edit feedback sheet
- OSHE, ISHE – call/collaboration interested in joint webinars. Content scaled across the states.
- A joint event with SW planned for the Fall.
- North end networking: Island Hospital: talking about WSSHE University and interested in education.

Communications – report by Lisa Welcome

- Coordinated/combined email for upcoming events with PSC and SW.
 - Lisa is reaching out to SW for feedback.
 - This could streamline communications and streamline updates to websites.
 - Consider getting credentials to update website internally.
 - One consideration is AMI contract.

Business Partner Advocate – report by Breanna Langston

- Spring Symposium: Poker for learning session on Thursday. Breanna working with AMI with logistics. 5-top prizes. 31 booths total.

State Business – report by Stacia Rivera

- WSSHE State Board of Directors Meeting (Campbell's Resort) 04.16.2024 from 5:00pm-7:00pm. The Board packet will follow.
- PSC representatives to Fall Conference planning committee are Eric Gilbert and Neil Burgheimer.
- Fall conference is over Halloween. This will likely cause reduction in attendance. Also, getting presenters will be harder.

Scholarships

- Pete Peterson
- Annual Symposium: discussion on increasing the # of scholarships.
 - 3 have been approved, 1 pending application and 4 available for Chelan.
 - Scholarship amount has been increased to \$700 for Chelan and \$850 for Annual.
 - Mac McKenzie
 - 3 applications that haven't been processed. This will be processed at State level.

New Business

- Stacia will be out of town for next meeting: Andrea and Breanna to run next meeting.
- WSSHE Business Plan & Budget discussed in April 2024.
 - Scholarship/charity discussion
- Zoom subscription: Question on the table for PS to take the cost on. \$480.00. Motion to take off States plate to keep it.
- Introduction from Jen Stenberg new Executive Director.

- Membership: Q1 growth. Annual membership is closed. Only online portal closed. Still can email Jen to add folks.
- 373 business partners, 101 professional members, PS: 50 new members, 12% membership growth 2024, 18 professional members, 32 new business partners outpacing growth for any other chapters.
- Annual Conference Ideas: Tri-Cities- start tracking. Eric Gilbert and Neil Burgheimer send ideas.
 - Top ideas: PCRA/ICRA, Prints, Troubleshooting, Containment barriers

Meeting adjourned: 8:53am by Stacia Rivera

Next meeting will be on April 5, 2024 at MacDonald-Miller.