

# WSSHE Puget Sound Board Meeting

8:00am – 04.05.2024

Cochran, Inc

## Attendees:

- Executive Director/President– Jen Stenberg
- President/Education Chair – Stacia Rivera
- President Elect – Andrea Pina
- Treasurer (incoming) – Eric Gilbert
- Secretary – Cody O'Connor
- Education Coordinator – Diane Vandewall
- Golf Coordinator – Corey Robinson
- Business Partner Advocate/Charity Coordinator – Breanna Langston
- Charity Chair – Rob Pewitt
- Membership Chair – Danny Scott
- Membership Coordinator -- Nicole Carter
- Communication Chair – Lisa Welcome
- Kelly Chalmers
- Kyle Smith
- Allison Birkmeyer
- Mike Kimberlin
- Nancy Hawke
- Anna Gudima
- Stephen Wickline
- Michael Rechnitz
- Nate Waye
- Camilla Yamada
- David Bain
- Taylor Stokes
- Cherie McNabb
- Ellie Graves
- Mark Louis Cereghino
- Clarence Clipper
- David McCaughey
- Sam Chamaty
- Marty McGarrigle
- Steve Stein
- Michael Stine
- Chris Kobus
- Scott Clinton
- Kyra Hughes
- Karl Pihl
- Jack Glover
- Justin Cobb
- Alex Fahey
- Jackie Roethel
- Audie Wallace

\*Bold indicates attendee was present

Meeting called to order at 8:02am by PSC President – Stacia Rivera

## Roundtable Introductions

## Old Business

- Previous Month Meeting Minutes: Approved
  - Motion to approve: Eric Gilbert
  - Second: Breanna Langston

## Secretary Report – report by Cody O'Connor

- New Secretary appointed: Cody O'Connor 04.05.2024

## **Treasury Report – report by Eric Gilbert**

- Total Liabilities and Equity: \$78,239.30
- Net Income: \$29,000
- Stacia and Andrea have been added as signers on the bank accounts. Nancy has been removed. The current signers are Eric, Andrea and Stacia.
- The PO Box has been closed due to non-payment. WSSHE PSC currently does not have a mailing address.
- Membership check has not been received from AMI.
- Need to add transition activities to Roles and Responsibilities.

## **Golf Committee – report by Corey Robinson**

- The date is set for June 17, 2024.
- Planning is on hold during state tournament coordination.
- Registration will go live week after Spring Symposium.
- Registrations are very quick, so the committee is considering options to make it more equitable. One option is using a lottery system.
- Can AMI make a link go live at [WSSHE.org](http://WSSHE.org) at a specific time that is advertised in advance?
- Consider SW/PSC joined event and book course with two courses (36 holes). This may be a concern regarding PPSF.

## **Charity Committee – report by Breanna Langston**

- Holiday Party 2024.
  - December 5 is the target for 2024 party.
  - The committee wants to understand the budget parameters from the board to plan for location.
- Day of Service – Charity will be Camp Korey on May 18, 2024.
  - The Charity Committee walked the site to determine skilled and unskilled projects.
  - There are 15 projects for this year. 7 are being sent to BnB.
    - Cabin Cleaning
    - Kitchen deep clean
    - Program admin
    - Amphitheater clean-up
    - Interior painting
    - Deckboard replacement
  - Save the Date will go out in the next week or so.

## **Membership Committee - report by Danny Scott**

- Networking nights
  - April 11 at Trenchers in Renton
  - May 16 Top Golf in Renton
- Target facilities for Outreach for 2024 Q1 and Q2: Providence Everett and Skagit. Q3 and Q4 targets will be discussed at the next meeting.
- Top Golf: May 16 4:00-7:00.
  - Deposit has been made
  - Requesting \$500 for 150 ball markers for swag. This may be combined with golf tournament. Nicole will get pricing on larger quantity.

## **Education Committee - report by Diane Vandewall**

- WSSHE University: Valley Medical Center 03.25.2024
- Discussed statistics- Total present 20, Learners 15, 3 new members, Eval 10
- Additional training requested: PCRA/ICRA, Prints
- Edit feedback sheet
- OSHE, ISHE – call/collaboration interested in joint webinars. Content scaled across the states.
- A joint event with SW planned for the Fall.
- North end networking: Island Hospital: talking about WSSHE University and interested in education.

## **Communications – report by Lisa Welcome**

- Coordinated/combined email for upcoming events with PSC and SW.
  - Lisa is reaching out to SW for feedback.
  - This could streamline communications and streamline updates to websites.
  - Consider getting credentials to update website internally.
  - One consideration is AMI contract.

## **Business Partner Advocate – report by Breanna Langston**

- Spring Symposium: Poker for learning session on Thursday. Breanna working with AMI with logistics. 5-top prizes. 31 booths total.

## **State Business – report by Stacia Rivera**

- WSSHE State Board of Directors Meeting (Campbell's Resort) 04.16.2024 from 5:00pm-7:00pm. The Board packet will follow.
- PSC representatives to Fall Conference planning committee are Eric Gilbert and Neil Burgeheimer.
- Fall conference is over Halloween. This will likely cause reduction in attendance. Also, getting presenters will be harder.

## **Scholarships**

- Pete Peterson
- Annual Symposium: discussion on increasing the # of scholarships.
  - 3 have been approved, 1 pending application and 4 available for Chelan.
  - Scholarship amount has been increased to \$700 for Chelan and \$850 for Annual.
  - Mac McKenzie
    - 3 applications that haven't been processed. This will be processed at State level.

## **New Business**

- Stacia will be out of town for next meeting: Andrea and Breanna to run next meeting.
- WSSHE Business Plan & Budget discussed in April 2024.
  - Scholarship/charity discussion
- Zoom subscription: Question on the table for PS to take the cost on. \$480.00. Motion to take off States plate to keep it.
- Introduction from Jen Stenberg new Executive Director.

- Membership: Q1 growth. Annual membership is closed. Only online portal closed. Still can email Jen to add folks.
- 373 business partners, 101 professional members, PS: 50 new members, 12% membership growth 2024, 18 professional members, 32 new business partners outpacing growth for any other chapters.
- Annual Conference Ideas: Tri-Cities- start tracking. Eric Gilbert and Neil Burgheimer send ideas.
  - Top ideas: PCRA/ICRA, Prints, Troubleshooting, Containment barriers

Meeting adjourned: 8:53am by Stacia Rivera

Next meeting will be on April 5, 2024 at MacDonald-Miller.