

WSSHE Puget Sound Board Meeting

8:00am – 09.09.2022

UMC and Zoom

(Please connect with Camilla Yamada to be added to the zoom distribution list)

Attendees:

- State President – Scott Clinton
- Executive Director – **Fawn Wilson**
- PSC President – **Nancy Brown**
- Treasurer/Chapter Prez. Elect. – **Mitch Pohl**
- Secretary – **Rob Pewitt**
- Education Chair – **Stacia Rivera**
- Education Coordinator – **Diane Vandewall**
- **ASHE Liaison - Stephen Wickline**
- **Business Partner Advocate - Breanna Langston**
- **Nicole Carter**
- **David McCaughey**
- Corey Robinson
- Danny Scott
- Kevin Kajita
- Beth Schmidt
- Allison Birkmeyer
- **David McCaughey**
- Erin Brewster
- Kyra Hughes
- Lisa Welcome
- **Nancy Hawke**
- Beverly Glassey
- **Steve Stein**
- **Bonnie Brooks**
- Audie Wallace
- **Cherie McNabb**
- **Cody Binns**
- Andrea Pina
- Dan Guglielmo
- Camilla Yamada
- **Nathan Waye**

Meeting called to order @ 8:02 by PSC president – Nancy Brown

Introductions: N/A

Old Business

- Previous Month Meeting Minutes: Approved
 - Motion to approve: Stacia R.
 - Second: David McCaughey.
 - All in favor/None opposed

Secretary Report – report by Rob Pewitt

- No new business

Treasury Report – report by Mitch Pohl

- Total Assets and Liabilities: \$124,923.26
- Net Income: \$-4,364.34
- Received preliminary numbers from Fawn for Golf Tournaments – net Income \$27,710.14 not including \$4,900 to reserve golf course

Golf Committee – report by Corey Robinson

- Final billing and full report in August.

- No additional updates

Charity Committee – report by Breanna Langston

- Current focus: Day of Service:
 - Finishing up planning
 - Have about 20 volunteers currently
 - Deadline for sponsorships is next Wednesday 9/14
 - Confirmed Saturday Sept. 24th, 9am – 3pm
- **No new business for Holiday Party.**

Membership Committee - report by Nicole Carter

- 8/18 – great turnout for networking event
- Next event is axe throwing Friday October 7th – registration is live, and sponsorships are available
- Will open to business partner waitlist a couple weeks before the event pending on space
- Encourage front line staff – we want to get more new members engaged so please share networking events with teams
- We do not have numbers for registration
- Trying to get budget numbers together for next year, would like to continue networking events, hoping to have budget finalized by November, would like to do Top Golf in Spring
- Possible November networking event – will try to coordinate next to education event if it is going to happen
- No networking event in December

Education Committee - report by Diane Vandewall

- Round table today 9/9 – recap of Round Up event
- Round up event – 15 no shows, all positive feedback, being asked to do a repeat round up event, by attendees and sponsors – only drawback was summer timing – will plan next roundup for better time of year
- November education event - hybrid panel education session, supply chain challenges – Nancy Hawke (moderator) – looking to secure panelists and location now (possible OAC location)
- Need to coordinate with Nate for 2023 certification class – possible January
- Half day event in February – construction lifecycle
- Late spring looking to facilitate CHFM Course via ASHE
- Possible joint event with similar associations
- New education committee member – Neal Burgheimer from Overlake Hospital

Business Partner Advocate – report by Breanna Langston

- October 21st is deadline for communication to Breanna for any events held before end of year

State Business – report by Scott Clinton

- State Fall Conference
 - Location: Vancouver WA

- Date: October 18th-21st.
- Topic: High expectation for conference agenda
- Professional member attendance is light
- Pete Peterson Scholarships are available – qty. 8 available – have not been used in a couple years
- Pete Person board meeting on Tuesday October 18th @ 12PM for anyone on the board who can attend

New Business – Stacia & Mitch – 2023 planning session

- Thanks to all the committees that are planning ahead
- Would like to come up with SWOT & goals analysis this November – would like to identify what the goals are, metrics for success – Mitch will prepare
- Half-day session a week before thanksgiving or so - open to looking at locations for session
- Will have a black belt lean practitioner helping to facilitate the session
- We have a lot of great momentum throughout the chapter and this session will help to keep our momentum
- Who should be at this session – Voting members of the board & key business partners that may be co-chairs of committees – do not want to leave out key participants
- Once we have our SWOT, we can identify our strategies to meet our goals
- Mitch to perform reach out to outlying groups – having outside insight/feedback is valuable – neighbors to the North & East

Committee roles: Differences between Chairs/coordinators.
Sponsorship liaison for future discussion.

Next meeting will be on 10/07/2022. In person location: Convergent Office

Meeting adjourned: 8:57 am by Nancy Brown.

Notes prepared by: Cody Binns