

WSSHE Puget Sound Board Meeting

8:00am – 08.05.2022

McKinstry and Zoom

(Please connect with Camilla Yamada to be added to the zoom distribution list)

Attendees:

- State President – **Scott Clinton**
- Executive Director – Fawn Wilson
- PSC President – **Nancy Brown**
- Treasurer/Chapter Prez. Elect. – **Mitch Pohl**
- Secretary – **Rob Pewitt**
- Education Chair – **Stacia Rivera**
- Education Coordinator – **Diane Vandewall**
- ASHE Liaison - Stephen Wickline
- Business Partner Advocate - Breanna Langston
- Nicole Carter
- **David McCaughey**
- Corey Robinson
- Danny Scott
- Kevin Kajita
- Beth Schmidt
- **Allison Birkmeyer**
- David McKawley
- Erin Brewster
- Kyra Hughes
- Lisa Welcome
- **Nancy Hawke**
- Beverly Glassey
- **Steve Stein**
- **Bonnie Brooks**
- Audie Wallace
- **Cherie McNabb**
- **Cody Binns**
- Andrea Pina
- Dan Guglielmo
- Camilla Yamada
- **Nathan Waye**

Meeting called to order @ 8:02 by PSC president – Nancy Brown

Introductions: Round-robin style

Old Business

- Previous Month Meeting Minutes: Approved
 - Motion to approve: Mitch P.
 - Second: Stacia R.
 - All in favor/None opposed
- Open Chapter Positions:
 - Treasurer: Nicholas Happe Harstell from Seattle Children's Hospital has volunteered
 - Membership Chair: Danny Scott has agreed to take on position next year

Secretary Report – report by Rob Pewitt

- No new business
- Upcoming topic; AMI support requests by November for discussion in December and approval in January
- Fawn has final billing from course, still waiting on a couple business partners for final payment

Treasury Report – report by Mitch Pohl

- Total Assets and Liabilities: \$124,923.07
- Net Income: \$-4,364.53

Golf Committee – report by Corey Robinson

- Final billing and full report in August.
 - Corey received final billing for the tournament and Fawn will provide updated balance information next week to Corey.

Charity Committee – report by Breanna Langston

- Current focus: Day of Service:
 - Breanna met with Camp Corey, confirmed requested scope of service. Skilled and unskilled labor both requested
 - Confirmed Saturday Sept. 24th, 9am – 3pm
 - Job walk on July 22nd went well. Breanna and Rob attended. We landed on 4 major scopes of work.
 - Request for PSC Board support to fund up to 1500 in AMI costs to support this event. Rob submitted this motion, Stacia 2nd, All in favor, no opposed.
- **No new business for Holiday Party.**

Membership Committee - report by Nicole Carter

- PSC HH; 7/14 @ 4pm at Rory's in Edmonds. Well attended enjoyable event.
- Networking event for first week of October; Ax throwing. Possible swag opportunity as part of this event. Total event cost-\$7380. Communication sent to Breanna to forward to Fawn. Currently looking for sponsorships for up to \$2750.
- Further discussion centered around the process of updating emails with AMI and creating calendar invites for events. Clarification; calendar LINKs for those who want to attend
- Request to have a calendar link with an event flyer. Check with Fawn
- November roundtable; Recap of annual conference takeaways
- Outreach committee conversation; Stephen, Danny, Nicole

Education Committee - report by Diane Vandewall

- July 8th Roundtable being held right after this board meeting. Topic; NFPA 99/101 updates.
- Joint education event moving forward with 3 SW and 2 PS members. Currently have CEO from Harbor Regional Health. Need more speakers (please reach out). Expenses are being split by the chapters down the middle.
- LeMay car museum; Joint Event
- November 9th Education Event: supply chain, permit, Nancy Hawke possible Moderator
- November roundtable; Annual Conference round table
- 2023 Sustaining sponsorship communication being set up to put out in October.
- HH on the 18th of this month.
- No roundtables in; Oct. Nov. Dec.

Business Partner Advocate – report by Breanna Langston

- Any Updates from Breanna?
- Notices need to be into Breanna by 1st of each month.

State Business – report by Scott Clinton

- Next State Board Meeting,
- PPSF/M.Mackenzie board members selected.
 - Need to establish treasurers for both scholarships
- State Fall Conference
 - Location: Vancouver WA
 - Date: October 18th-21st.
 - Topic: High expectation for conference agenda

New Business –

Committee roles: Differences between Chairs/coordinators.
Sponsorship liaison for future discussion.

Next meeting will be on 9/09/2022. In person location: Looking at UMC, Convergent as a backup.

Meeting adjourned: 9:00am by Nancy Brown.

Notes prepared by: Rob Pewitt