

WSSHE Puget Sound Board Meeting

8:00am – 12.01.2023

McKinstry

Attendees:

- Executive Director/President– Jen Stenberg
- **President/Education Chair – Stacia Rivera**
- **President Elect – Andrea Pina**
- Treasurer (outgoing) – Nick Happe-Hartsell
- **Treasurer (incoming) – Eric Gilbert**
- **Secretary – Nancy Brown**
- **Education Coordinator – Diane Vandewall**
- **Golf Coordinator – Corey Robinson**
- **Business Partner Advocate/Charity Coordinator – Breanna Langston**
- **Charity Chair – Rob Pewitt**
- **Membership Chair – Danny Scott**
- **Membership Coordinator – Nicole Carter**
- **Communication Chair – Lisa Welcome**
- Kelly Chalmers
- Kyle Smith
- Allison Birkmeyer
- Mike Kimberlin
- **Nancy Hawke**
- Anna Gudima
- **Stephen Wickline**
- Michael Rechnitz
- Nate Waye
- **Camilla Yamada**
- **David Bain**
- Taylor Stokes
- Cherie McNabb
- Ellie Graves
- Mark Louis Cereghino
- Clarence Clipper
- David McCaughey
- Sam Chamaty
- Marty McGarrigle
- Steve Stein
- Michael Stine
- Chris Kobus
- Scott Clinton
- **Kyra Hughes**
- **Karl Pihl**
- **Jack Glover**
- **Justin Cobb**
- **Alex Fahey**

*Bold indicates attendee was present

Meeting called to order at 8:03 by PSC President – Stacia Rivera

Roundtable Introductions

Old Business

- Previous Month Meeting Minutes: Approved
 - Motion to approve: Corey Robinson
 - Second: Andrea Pina

Secretary Report – report by Nancy Brown

- Nothing to report.

Treasury Report – report by Nancy Brown on behalf of Nick Happe-Hartsell

- Total Assets and Liabilities: \$80,114.95
- Net Income: -\$39,734.97

Golf Committee – report by Corey Robinson

- Date is set for June 17, 2024
- Coordinating with SW to put out combined/consistent marketing for all 3 chapters and not have conflicting dates.
- SW knows our golf tournament date and has not yet scheduled their bootcamp.
- Have a signed contract. Need a check for the deposit.

Charity Committee – report by Breanna Langston

- Holiday Party 12/7.
- Camp Korey is the charity.
- Extending registration through Monday or Tuesday.
- Closing sponsorships today. Only sold 2 of 3 main sponsors. Smaller sponsorships sold out early.
- If anyone has photos from events send them to Breanna. Breanna will reach out to Bonnie.
- Try to carpool. Parking will be tight.
- Received 22 auction items.
- Wine grab for purchasing and open at table.
- Registration includes 7 professional members and 100 business partners.
- Breanna needs checks day of for caterer, photo booth, and AV vendor.
- AMI has been supported, but email lists have been a challenge.

Membership Committee - report by Nicole Carter/Danny Scott

- Far North Networking Night November 9
 - District Brewing, Mount Vernon
 - Attendees: 15 people including 4 professional members
- Targeting outreach for Skagit Valley in January.
- North end networking night January 11.
- Renton networking night Feb 1.
- AMI is consolidating membership lists. It is taking longer than expected. Danny will update.

Education Committee - report by Diane Vandewall

- Recap
 - In last 2 years. 6 workshops, 8 roundtables each year with 14-41 attendees
 - This committee has been together 3 years.
- November 17 Roundtable
 - Topic: Fire Life Safety Systems (Forward Flow/Backflow and pressurization).
 - 22 Attendees
 - 2 presenters: McKinstry and United Building Engineers
- Upcoming year: 2 workshops , 4 webinars
- January 17 at noon – In person event
 - Topic: 3D Printing for FM
 - Location at Overlake.
 - Parking will be comped.
 - Will reach out to Jenn to get blast out after holiday party. Registration through Diane.
- ASHE CHFM/CHC training is rescheduled.
 - Feb 13-14, 2024 (CHFM on 2/13, CHC on 2/14)
 - Location: Providence Renton

- Contract is signed. Pricing Prof: \$350, BP: \$450, Non-members: \$550.
- AMI will provide full support.
- Stacia will be there both days as Providence representative.
- Half day event
 - Potential topic: AI looking for specific topics on how AI is used in facilities and construction.
- WSSHE University
 - David Bain will kickstart WSSHE Univ as a subcommittee of Ed Committee.
 - Looking for volunteers for sub-committee.
 - Call for speakers next week and try to get program and presenters in December.
 - Goal to have program starting in Q1'24.
 - Andrea Pina and Karl Pihl will volunteer, Stacia wants to be in the loop.

Communications – report by Lisa Welcome

- Lisa will set up a meeting next week with Jen and invite the committee coordinators to discuss streamlining communication.
- AMI Smartsheet is no longer valid.

Business Partner Advocate – report by Breanna Langston

- Nothing to report.

State Business – report by Stacia Rivera

- Stacia met with Jen 11/30 to discuss KPI format and objectivity. This conversation will continue in the President's meeting.
- Have a separate meeting with Coordinators regarding the AMI contract.
- Coordinators to send feedback for which BOD meetings Jen needs. January

Scholarships

- Pete Peterson SF
 - Met 11/30 for annual Board Meeting. Established 3 roles filled (Stacia as President, Scott as Treasurer and Andrea as Secretary) and need 2 more roles filled including VP and member at large.
- Mac McKenzie SF
 - Ben is President as State President. This has been dormant and work needs to be done to get it active.

New Business

- Thank you to coordinators for sending in budget and AMI contract needs for 2024.
- Stacia, Andrea, Eric and Nancy will review and prepare a budget for approval at next meeting.

Meeting adjourned: 9:03 by Stacia Rivera

Next meeting will be on January 5, 2023 at Convergent.