

# WSSHE Puget Sound Board Meeting

8:00am – 10.6.2023

Convergint

## Attendees:

- Executive Director/President– Lianna Collinge-Interim
- Treasurer – Nick Happe-Hartsell
- Secretary – **Nancy Brown**
- President/Education Chair – Stacia Rivera
- Education Coordinator – Diane Vandewall
- Golf Coordinator – **Corey Robinson**
- Business Partner Advocate/Charity Coordinator – **Breanna Langston**
- Charity Chair – Rob Pewitt
- Membership Chair – Danny Scott
- Membership Coordinator – **Nicole Carter**
- Kelly Chalmers
- Kyle Smith
- Allison Birkmeyer
- Mike Kimberlin
- **Nancy Hawke**
- **Eric Gilbert**
- Anna Gudima
- **Stephen Wickline**
- Michael Rehnitz
- Nate Waye
- Camilla Yamada
- **Andrea Pina**
- **David Bain**
- Taylor Stokes
- Cherie McNabb
- **Ellie Graves**
- Mark Louis Cereghino
- Clarence Clipper
- Justin Cobb
- David McCaughey
- Sam Chamaty
- Marty McGarrigle
- Steve Stein
- Michael Stine
- Chris Kobus
- Scott Clinton
- **Lisa Welcome**
- **Steve Stine**
- **Clarence Clipper**

\*Bold indicates attendee was present

Meeting called to order at 8:03 by PSC Secretary – Nancy Brown

## Roundtable Introductions

## Old Business

- Previous Month Meeting Minutes: Approved
  - Motion to approve: Corey Robinson
  - Second: Breanna Langston

## Secretary Report – report by Nancy Brown

- Policies and Procedures:
  - Budget Approval – go back to committee to get number for financial reserves, relationship with State and other chapters and tighten up language to make it less vague. Strike “audit” from paragraph 6b, but keep review. Who will be doing financials? We may not need an independent review as long as the Treasurer is providing P&L. Independent review would provide visibility into AMI handled finances.
  - Board Governance approved by state.
  - Invoice Policy approved by state.

- Sponsorship Committee Policy approved by state.
- Need comments on Roles and Responsibilities from committees.

### **Treasury Report – report by Nancy Brown**

- Total Assets and Liabilities: \$85,349.93
- Net Income: -\$34,499.99

### **Golf Committee – report by Corey Robinson**

- It's time to renew contract for 2024. Corey is starting this process.
- Looking for date for most amount of people.
- Coordinate with SW for bootcamp so no conflicts.
- Same location.
- Mondays are tough, but courses/clubs are only available for private rental on Mondays.
- Need details from financials for 2023 golf tournament.

### **Charity Committee – report by Breanna Langston**

- Holiday Party
  - Next planning meeting is on 9/18.
  - Urban Feast will be caterer. Contract is ready for signature by Rob. Breanna will reach out to Nick for a deposit check.
  - Payment was made after paying a late fee.
  - Urban Feast contract has been executed.
  - A/V contract executed.
  - AMI blast will come out next week.
  - New sponsorship opportunity.
  - Need more treasurer support.

### **Membership Committee - report by Nicole Carter**

- Far North Networking Night November 9
  - District Brewing, Mount Vernon
- Axe Throwing October 12.
  - There was a blast that went out, but many members didn't receive it.
  - Please send to your networks.
  - Need more clarification on relationship with AMI. There are challenges during the transition.
  - We are marked as not paid. Nicole will follow up with Nick, because she believes we already paid.
- CHFM Trivia night will be moved closer to new CHFM/CHC training.

### **Education Committee - report by Nancy Brown**

- ASHE CHFM/CHC training will be rescheduled.
- November 17 Roundtable
  - Topic: TBD

### **Communications – report by Breanna Langston**

- Committees met with Jen on 9/18.
- If need AMI support loop in Lisa and Breanna.
- Lisa Welcome is ready to ramp up as Communications Chair.

### **Business Partner Advocate – report by Breanna Langston**

- Reaching out to get feedback on conference.

### **State Business – report by Nancy Brown**

- Board Meeting was September 26, 2023 in Spokane.
- Working on Conflict of Interest policy
- Annual Conference is in Spokane September 26-29 was successful.
- 2024 Annual will be in Tri-Cities.
- Pete Peterson SF
  - 8 scholarships were used.
- Mac McKenzie SF
  - 1 person has expressed interest in MM scholarship. MMSF is working on how to handle it.

### **New Business**

- Notice of elections for President Elect and Treasurer at November Board Meeting
  - Email with nominations for President Elect and Treasurer are being sent out to membership by AMI.
- Committees were requested to bring their 2024 budget needs and requests for AMI support to be included in contract to November board meeting.

**Meeting adjourned: 9:06 by Nancy Brown**

Next meeting will be on November 3, 2023. Location: Cochran. December meeting will be held at McKinstry.