

WSSHE Puget Sound Board Meeting

8:00am – 7.7.2023

Swinerton and Zoom

Attendees:

- State Past President – Scott Clinton
- Executive Director – Fawn Wilson
- PSC President – **Mitchell Pohl**
- Treasurer – **Nick Happe-Hartsell**
- Secretary – **Nancy Brown**
- President-Elect/Education Chair – **Stacia Rivera**
- Education Coordinator – **Diane Vandewall**
- Golf Coordinator – **Corey Robinson**
- Business Partner Advocate/Charity Coordinator – **Breanna Langston**
- Charity Chair – **Rob Pewitt**
- Membership Chair – **Danny Scott**
- Membership Coordinator – **Nicole Carter**
- **Kelly Chalmers**
- Kyle Smith
- Allison Birkmeyer
- Mike Kimberlin
- **Nancy Hawke**
- Eric Gilbert
- Anna Gudima
- **Stephen Wickline**
- Michael Rechnitz
- **Nate Waye**
- **Camilla Yamada**
- Andrea Pina
- David Bain
- Taylor Stokes
- Cherie McNabb
- **Ellie Graves**
- Mark Louis Cereghino
- Clarence Clipper
- Justin Cobb
- David McCaughey
- Sam Chamaty
- Marty McGarrigle

*Bold indicates attendee was present

Meeting called to order at 8:02 by PSC President – Mitchell Pohl

Roundtable Introductions

Old Business

- Previous Month Meeting Minutes: Approved
 - Motion to approve: Corey Robinson
 - Second: Kelly Chalmers

Secretary Report – Report by Nancy Brown

- Continuing to draft Policy and Procedures. Schedule conflicts have stalled efforts.

Treasury Report – report by Nick Happe-Hartsell

- Total Assets and Liabilities: \$103,634.63
- Net Income: -\$16,215.29
- Puget Sound Golf revenue:
 - ~\$3,000 for square payments has been deposited
 - Should have total revenue numbers by 7/10

Golf Committee – report by Corey Robinson

- Tournament was June 26 at the Plateau Club.

- Event went smoothly and was a big success.
- Foursomes sold out quickly, but it was hard to fill them out, likely due to June date and people starting to take vacations.
- Monday may be difficult as well. Plateau Club is only available on Monday.
- SW Golf Bootcamp was the same week. Breanna will bring this up at the state board meeting.
- Committee is discussing ways to make it more equitable in future. For example, this year there was no first right of refusal and there were many of the same type of sponsor companies.

Charity Committee – report by Breanna Langston

- Holiday Party
 - Venue booked: 101 in Belltown
 - Theme: “Up to Snow Good”
 - Thursday, December 7 at 5:00-9:00
 - Still working on caterers and other vendors.
 - Historically there have been challenges with getting raffle items to the event.
 - Committee is looking at sponsorships and other ways to raise money and incentivize people to come.
 - Discussion:
 - Considering experiences with donor for small group, rather than physical items.
 - Some experiences are exclusionary.
 - Consider silent auction for higher dollar value items.
 - Hybrid some physical items and some experiences.
 - Board was in favor of exploring this further. Committee will continue to work on options.

Membership Committee - report by Nicole Carter

- Networking Night: June 1
 - Location: Pumphouse Bar & Grill in Bellevue.
 - 16 attendees including 5 professional members
- Upcoming Networking Night July 20
 - Location: Eureka Kitchen in U Village
 - 4:00-6:00pm
 - Hoping to get folks from Children’s and UWMC.
- Networking Night August 10
 - Beardslee Public House
- CHFM Trivia Night in place of November networking night
- Axe Throwing October 12.
 - Blast planned for early August to secure sponsorships early.
- Surveys – Will send out a survey after large events.
 - Interested in ways to get higher response.
 - Best survey response has been at the end of the event.
- Sponsorships:
 - Danny proposed considering doing sustaining sponsors similar to state and SW.
 - Funding has been a barrier for membership events.

- Everyone chairing a committee will meet to look at this. Nicole will schedule the meeting.
- Many companies have their budgets set in October. Need to communicate with partners early.

Education Committee - report by Diane Vandewall

- CHFM study course October 24. Need a minimum of 25 participants.
 - May add CHC day after or day before.
 - Location: TBD
 - Will be advertised to whole Region 10. Looking for locations close to airport and with good access to public transit.
- June 9 Roundtable
 - Topic: CMMS best practices
 - Speakers: last minute change in speakers: Greg Pries, David Bain and Camilla Yamada
 - 24 attendees
- July 14 Roundtable
 - Topic: Breaker testing
 - Speaker: Joe Demonte, Cochran
- September 8 Roundtable
 - Topic: NFPA 241
- Workshop
 - Topic: Life Safety Plans
 - Date: July 31 or August 7 (preferred), pending speaker availability
 - Location: TBD
 - Will create a living document for attendees to take away.
 - Ellie is working on a draft document with several FMs.
 - This may be a more common format with a tangible takeaway.
- Future programs:
 - Diane will do a call for topics with references.

Communications – report by Breanna Langston

- Blast went out yesterday for July and August networking nights.
- Next blast will be early August. Breanna will need details by next board meeting.
- Final blast will be October for the remainder of the year.
- Email blasts have gone out with the wrong set of sponsors (e.g. PSC ed event blast with state sustaining sponsors). Breanna will reach out to AMI regarding ensuring the sponsors are accurate for the event (i.e. chapter sponsors for chapter events)

Business Partner Advocate – report by Breanna Langston

- No updates.

State Business – report by Mitch Pohl

- Getting clarification on bylaws regarding officers who are not currently employed by hospital.
- Frontline Employee of the Year Award.
 - Mitch, Marnie, and other chapter presidents are reviewing legality of award.

- At August board meeting, Board will review nominations, make a selection and then notify winner.
- Pete Peterson SF board update
 - Board has been transitioned. Need to clarify this is documented.
 - Mitch needs to schedule a PPSF board meeting.

New Business

No updates.

Meeting adjourned: 9:02am by Mitch Pohl

Next meeting will be on August 4, 2023. In person location: Providence in Renton immediately followed by State Board Meeting
September 8 meeting will be at OAC