

Washington State Society for Healthcare Engineering

Eastern Chapter Meeting – Minutes

June 4th, 2021

Host-Ryan Fancher

Virtual Meeting

10am-10:50 pm

10:00AM

Administrative

1. Ryan Fancher opens the Meeting with call to order at 10:04am
2. Approval of March meeting minutes
3. Introductions and Icebreaker
4. 2022 Eastern Chapter Officers
 - President-TBD **Brad and Ryan will contact potential candidate(s).**
 - Secretary-Eric Rodgers
 - Education Chair – Craig Greathouse - Providence St Luke Rehabilitation
 - Business Partner-Tami Wais- Johnson Controls
5. Treasurer's Report:
 - Mr. Brad Jones
 - Eastern Chapter Account balance as of April 23,2021 is **\$59325.04**
 - Membership Info; **Fawn to send 2019 and 2020 membership numbers.**

Chapter	Professional	Business Partners
Eastern	36	52
Southwest	29	64
Puget Sound	61	249
Total	126	365
	Total WSSHE Members	491

6. 2021 Meeting Dates and Locations (Pending COVID19)-The first Friday in the quarterly month. Suggested first Friday dates are:
 - March 5th, 2021(Virtual)
 - June 4th, 2021 (Virtual)
 - September 3rd, 2021 (**This meeting to be conducted as part of Fall Conference**)
 - December 3rd, 2021(Tri-Cities w/ Hockey Game?)
7. Newline Articles Submissions –Please keep in mind all members can submit news articles and they only need to be a couple of paragraphs. These articles can be related to anything to do with Health Care Facilities Management that you feel our members may find valuable.
 - March- Phil Kercher (Brad contacted Phil and Phil will get this article submitted)
 - June- Ryan Fancher-(Submitted)
 - September- Ryan Mathews
 - December-Glen Faulkner

Advocacy and Networking

- State Board Updates
 - Mr. Jonathan Lewis
 - i. Focusing on in-person
 - ii. Broke even on spring conference
 - iii. Golf tourney planning going well
 - iv. Engaging with Kadlec and Trios staff regarding hosts for Fall Conference
 - v.

Growth and Communication

1. WSSHE –2021 Conference Dates
 - Semi-Annual-Chelan WA. – April 2022 (In-Person – Hopefully)

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i. Thank you Greg P for your participation in COVID19 Lessons Learned during the 2021 Spring Symposium.

- Fall Virtual Conference – **October 19th -22nd Tri-Cities Convention Center**

i. Golf Tournament

2. Discussion about a gathering this fall –
 - Brad to follow up regarding Hockey Game in early December?
 - Brad to get game schedule and share with president to decide on date.
3. Research and reaching out Hospitals that are not currently involved with WSSHE-Carry over from Chapter break-out at Annual Conference. **Ryan and Eric to send Brad who they are going to contact.**
4. Future Eastern Chapter board meetings and chapter meetings. **Continue to be virtual until further notice**

Education:

- Education Update
 - Mr. Craig Greathouse
 - June 18th ASHE Training
 - i. Sponsors (Tami)
- Future Education Session Ideas.
 - Goal: Get a list of possible education topics and presenters to education chair.

WSSHE Scholarships:

Mac McKenzie Scholarship Fund

The scholarship is open to members wishing to further their education. There are **six (6) \$750 education scholarships** available each academic year, running from September through August. **No due date for scholarship applications, open until the awarded amounts are reached.**

Pete Peterson Scholarship Fund

The purpose of the Scholarship Fund will be to assist WSSHE Full Members to be able to attend conferences and educational meetings that they might not be able to due to financial restrictions. At the beginning of the year the Chapter Board shall meet and decide the amount of the funds, the number of awards to be given, and the individual amount of each award. The Board will then make the announcement of the chapter membership of the funding that will be available and the procedures for applying.

Priority of Awarding the Scholarship:

1. Awards shall be given on a first come first served basis
2. The PPSF Board will set the guidelines for the due dates of applications and the awarding criteria. Full members can use the enclosed application form to submit their requests.
3. The PPSF Board will approve/disapprove all requests at the regular PPSF Board meeting following the receipt of the requests.

Questions from Chuck?:

1. Eric shared how much he appreciated WSSHE after helping Texas Hospital staff start up new facility and their lack of available helpful resources and not being involved with local Texas chapter at that time?

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Education Session: Dr. Steven Call

A Model for Benchmarking and Forecasting Hospitals' Facility Operating Expenses

Dr. Steven A. Call Assistant Professor in the School of Design + Construction at Washington State University. Dr. Call completed his PhD in Construction Management at Arizona State University, his Master of Science degree in Real Estate from Florida International University, and his Bachelor of Science degree in Facilities Management from Brigham Young University. His current research focuses on facility workforce planning and benchmarking

Dr Call gave a very insightful simplified perspective related to forecasting facility operating expenses using very simple formulas related to Property, People and Equipment, He shared correlations between the standard benchmarking related to Cost Per Sq Ft and factors related to Property, People and Equipment.

Next meeting: Friday September 3rd, 2021 10:00 AM

Building Tour- N/A Due to COVID19

Adjournment

Respectfully submitted by Brad Jones 6-8-21