

## BUILDER MEMBERSHIP

**\$650** Annual **\$170** Quarterly **\$59** Monthly  
A non-refundable \$35 application fee is required upon application submission

A Builder Member is any individual who is the owner of or is employed by a firm which has been in the business of: (i) building or remodeling homes, apartments, schools, commercial, industrial or other structures; or (ii) land development.

**Please note, Builders will be invoiced \$15 per permit quarterly towards the issues fund (max \$1500 annually).**

### Requirements:

- + Company has been in business a full year.
- + Applicant must consent to background check of the applicant and/or the applicant's firm.
- + Certificate of General Liability with minimum coverage of \$300,000 and Workers Compensation. **Builders must obtain & carry the minimum premium for Workers Compensation, including zero employee companies.**
- + Two (2) reference homeowners and/or customers.\*
- + Two (2) reference letters from current suppliers.\*
- + Two (2) reference letters from current subcontractors.\*

\* Reference forms available at [www.tulsahba.com/application](http://www.tulsahba.com/application)

## ASSOCIATE MEMBERSHIP

**\$535** Annual **\$140** Quarterly **\$49** Monthly  
A non-refundable \$35 application fee is required upon application submission

An Associate Member is any individual who is the owner of/or employed by a firm engaged in an allied trade, industry or profession related to building.

### Requirements:

- + Company has been in business a full year.
- + Applicant must consent to background check of the applicant and/or the applicant's firm.
- + Two (2) reference letters from current suppliers.\*
- + Certificate of General Liability with minimum coverage of \$300,000 and Workers Compensation or WC waiver by the State of OK.\*\*

\*Reference forms available at [www.tulsahba.com/application](http://www.tulsahba.com/application)

\*\* Only required if you provide labor or service at or on customer home/premises or to a builder.

## AFFILIATE MEMBERSHIP

**\$315** Annual **\$82** Quarterly **\$29** Monthly  
A non-refundable \$35 application fee is required upon application submission

An Affiliate Member is any representative joining an existing HBA Member company. Note: If the Primary member of the company drops their membership, the Affiliate will either take over the Primary membership at the higher rate to remain active, or drop their membership.

### CRITERIA FOR DENIAL OF MEMBERSHIP

- Failure to provide required data.
- Background check indicates financial instability (unexplained judgments or liens against firm or individual in past five years).
- Three (3) negative customer references or a record of one legitimate, unsatisfied complaint filed against the Applicant with the Better Business Bureau in the past two (2) years.
- Negative references from a supplier or subcontractor.
- Felony conviction within two years of date of application.
- Company has not been in business for at least one (1) year.

### APPLICATION REVIEW

Initial review of applications is based on membership requirements. Final approval or denial is made by a majority vote of the HBA Board of Directors.

### APPEALS PROCESS

- Upon notification of the Board of Director's disapproval of the application, Applicant may immediately reapply for membership or, in a written request, ask the Applications Committee for reconsideration of the application.
- After reconsideration, the Applications Committee will forward to the Board of Directors, its recommendation of approval or rejection of the submitted application.
- The final disposition will be determined by a majority vote of the members of the Board of Directors.

Referred By/Sponsor (HBA Member): \_\_\_\_\_

1. COMPANY NAME: \_\_\_\_\_ YEARS IN BUSINESS: \_\_\_\_\_

NAME OF REPRESENTATIVE: \_\_\_\_\_ TITLE: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_

OFFICE PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ CELL: \_\_\_\_\_

EMAIL: \_\_\_\_\_ WEBSITE: \_\_\_\_\_

## 2. REFERENCES Builder and Associate\* Applicants Only

Forward supplier reference sheets to companies listed below for completion.  
Reference forms can be found at [www.tulsahba.com/application](http://www.tulsahba.com/application) or contact the Tulsa HBA Office

- Provide 2 each of the following reference forms:

+ **Homeowners &/or Customers** (Builder applicants only)

+ **Subcontractors** (Builder applicants only)

+ **Suppliers** (both Builder & Associate\* applicants)

\*Associate applicants only need to provide 2 references if you provide labor or service at or on a customer home/premise or to a builder.

## 3. PERSONAL INFORMATION

Home Address \_\_\_\_\_

City, State, ZIP \_\_\_\_\_ Date of birth \_\_\_\_\_

## 4. CONSTRUCTION SPECIALTY (Builder Applicants Only)

Please check all that apply:

- ☐ Single Family General Contracting
- ☐ Single Family Custom Homes
- ☐ Remodeler
- ☐ Land Development
- ☐ Commercial Construction

Warranties Offered:

- ☐ None
- ☐ Third Party
- ☐ Self Warranty
- ☐ Other \_\_\_\_\_

## 5. PRODUCT / SERVICES CATEGORIES (Associate Applicants Only)

For a list of available categories, please visit [TulsaHBA.com](http://TulsaHBA.com)

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

**Builder:**

☐ **\$650 Annual**

☐ **\$170 Quarterly\***

☐ **\$59 Monthly\***

**Associate:**

☐ **\$535 Annual**

☐ **\$140 Quarterly\***

☐ **\$49 Monthly\***

**Affiliate:**

☐ **\$315 Annual**

☐ **\$82 Quarterly\***

☐ **\$29 Monthly\***

\* Credit or debit card required for quarterly or monthly payments

Membership Payment Plan: \_\_\_\_\_

**Credit Card** \_\_\_\_\_

\$35.00 \_\_\_\_\_ +Non-Refundable  
Application Fee:

**Cash/Check\*** \_\_\_\_\_

Total Amount Due: \_\_\_\_\_

\* Check or cash must be received before membership will be active

CARD NUMBER:

NAME ON CARD : \_\_\_\_\_

CSV : \_\_\_\_\_ ZIP \_\_\_\_\_  
EXP : \_\_\_\_\_ CODE: \_\_\_\_\_

EMAIL RECEIPT TO : \_\_\_\_\_

#### • Annual Dues Acknowledgment

The Member agrees and acknowledges that it owes the Association an amount of money equal to the Annual Dues as defined above. Nothing in this Agreement is a waiver of any amounts owed and in the event of any breach of this agreement by the Member, the Association's rights to the Annual Dues shall not be limited.

- **Agreement Renewal** Since the Association shall incur expenses immediately upon the renewal date of the Agreement, it is upon the Member to notify the Association in writing prior to the renewal date of the Member's intention not to renew. If notification is not received prior to the renewal date, the Agreement will automatically be extended for one (1) year and the Member will be responsible for payment of Annual dues in full.

## CODE OF ETHICS

- To conduct business affairs with professionalism, integrity, and skill.
- To provide the best housing value possible through the use of quality materials, services, and construction methods.
- To build and renovate homes with high standards of safety, sanitation, and livability.
- To comply with building codes, laws, and regulations for the betterment of the home building industry and for the health, safety, and progress of the community.
- To comply with industry standards as adopted by the Association.
- To provide timely response to items covered under the applicable warranty.
- To provide timely payment of valid debts.
- To seek to resolve business controversies in accordance with grievance procedures defined by the Association.

I have read and understand all of the membership requirements and responsibilities of the Home Builders Association of Greater Tulsa, Inc. I agree that I will not advertise as a member of the Association until I have been notified by the Association of membership acceptance. I agree to abide by the Association's Articles of Incorporation, Bylaws, Code of Ethics, and other rules and regulations which shall from time to time be amended by the Association's Board of Directors.

I hereby certify that the above representations are true and correct and further authorize the Association or its assigns to perform a background investigation of the Applicant and/or the Applicant's firm.

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

# WHY JOIN THE TULSA HBA?

## 10 REASONS

1. Build Valuable Relationships
2. Credibility
3. Voice of the Industry
4. Exclusive Sponsorships
5. Philanthropic Opportunities
6. Follow Industry Developments
7. Education
8. Exclusive Discounts
9. Become an Industry Leader
10. 3-in-1 Membership

Local, State, National



**MEMBER SAVINGS PROGRAM**  
at a glance  
nahb.org/savings

- Auto Purchases
- Building Materials, Lowe's
- Travel & Entertainment
- Business Management
- NAHB Association Discounts
- So much more!



**Hail REBATES**



**Want To Start Getting Money Back For Products You Already Use?**



FREE MEMBER BENEFIT OF YOUR STATE & LOCAL HBA

HBArebates.com

**EASY TO PARTICIPATE!**

IF YOU USE ANY OF OUR

**PARTICIPATING MANUFACTURERS**

THE AVERAGE REBATE PER BUILDER/REMODELER COMPANY WHO PARTICIPATED IN 2023 WAS:

**\$1,586.75**

1

Register

2

Submit a Rebate Claim

3

Receive a Rebate Check

**OVER 100  
EVENTS  
EVERY  
YEAR**

**We offer you a  
Blueprint to a  
SUCCESSFUL  
Membership!**



For more information, contact  
Julie Rivers, Director of Membership

918-663-5820

JRivers@TulsaHBA.com

www.TulsaHBA.com