

Junior Grange Guidebook



A How-To Guide for Organizing Junior Granges



For More Information:

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Junior Grange Guidebook 2015 Edition

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Chapter 1 - The Grange Is...

What is the Grange

The Grange is a family, community organization with an historic basis in agriculture. Founded in 1867, the Grange was formed as a national organization with a focus on local issues relating to the farm families. As the Grange has progressed, our members are given the opportunity to learn and grow to their full potential as citizens and leaders.

The Family is the foundation of the Grange organization. For 125 years, children age 5 to 14 have participated in the Junior Grange program. This helps the youngest members of the family learn about community values, citizenship and leadership. Full membership begins at age 14, and continues building leadership skills into the young adult years. Women have been equal members since the inception of the Grange in 1867, which completed the full family involvement.

The Grange Organization

The foundation of the organization is the Community Grange, which can be found in rural, suburban and urban communities. Faith, hope, charity, and fidelity are the basic lessons of the Community Grange. To learn more, see the Declaration of Purposes.

The Grange has four levels, Community, County or District, State, and National to ensure that the membership has a voice at the appropriate place. Our membership sets the direction and activities for their Community Grange in true grassroots fashion, and those decisions rise up to the national level.

Nonpartisan legislative advocacy, educational programs, service projects, and social interaction and networking are just a few of the ways local Granges serve their communities and members.

The Junior Grange

Junior Grange Motto: Improvement

Aims and Purposes of the Junior Grange

- A fraternal organization
 - o Adopted as part of the National Grange in 1888.
 - o Patterned after the parent organization, the Junior Grange provides opportunity for development and growth for children ages 5 to 14, inclusive.
 - o The Junior Grange program helps to develop an appreciation for the Grange organization and promotes the future of the Grange.
- The gateway to individual development and Community involvement.
 - o Develops a spirit of respect, cooperation and concern for others.
 - o Builds character and self confidence
 - o Advances responsibility and cooperation
 - o Upholds honor, patriotism, truth and morality
 - o Inspires a desire to help others
- A place for opportunities.
 - o Entertains and elevates the members
 - o Provides a place to demonstrate leadership skills as they grow
 - o Develops creativity, initiative and talents
 - o Benefits the Community
 - o Provides social interaction
 - o Promotes interest in all aspects of agriculture industries from farm to table.

Chapter 2 – Leadership in the Grange

State Directors of Junior Grange Activities

The position of State Director of Junior Grange Activities is typically appointed by the State President of the State Grange in which they live or server.

Duties include promoting the Junior Grange work in the respective states. Establish programs, projects, contests, and activities specifically designed for individual states and to provide materials and resources for these programs.

Programs center on Community Service, Conservation & Environment, Creative Writing, Crafts, Family Issues, Grange Work, Merit Badge, and Safety. Programs can be tailored to each area or State in order to meet the needs of the Junior Grange members in the communities.

The State Director promotes communication among the community Junior Leaders, Junior Deputies, a State Junior Committee, the State Grange President and the National Junior Grange Director. Information and idea-sharing is necessary to meet the needs of the Leaders and the Junior Grange members.

State Grange Junior Deputies and State Junior Committees

The State Grange President may choose to appoint Junior Grange Deputy State Masters. These adult members are resources for information on how to apply the By-Laws to organize Junior Granges. State Grange Masters have the latitude to appoint one Junior Grange Deputy for a State or several to cover different regional areas.

State Junior Grange Committees can be formed by adult members to assist the State Junior Grange Director and/or Junior Grange Deputies. The committee members can be appointed from specific areas of a State to promote projects, activities, and assist with Junior Grange work where needed.

Subordinate/Community Junior Grange Leaders

It is truly an inspiring experience to be a Junior Grange Leader. Investing time to help direct the leadership potential in our young Grange members is invaluable.

The Junior Grange program promotes honor, patriotism, leadership and critical thinking. In all phases of Junior Grange work the Junior Leader guides and suggests, providing children the opportunity to assume age-appropriate responsibility. The Junior Leader(s) are there to help the Junior Members grow and develop their potential.

The Junior Grange Leader should set the expectation for Junior Grange members to live their principles, not only in their meetings, but on a daily basis. Junior Grange meetings and activities should focus on the goals of the Junior Grange program, but adapt to the community and personalities of the members. At all times, children should have fun while they are learning.

Duties of a Junior Grange Leader

Requirements

- Be a Community Grange member of the sponsoring Grange or from another Grange
- Complete a personal background check as per the requirements of the State Grange having jurisdiction in your area.

Membership

- Maintain a membership database / list
 - o Include:
 - Name
 - Address
 - Date of Birth
 - Names and Phone numbers of parents/guardians
 - Emergency medical information (i.e. allergies)
 - Permission slips from parents to attend activities
 - Date of joining the Junior Grange
- Provide information to the State Junior Grange Leader / Office

Supervision

- "To have the oversight and general supervision of your Junior Grange, advising, encouraging and assisting the Officers in their work; as well as the care, comfort and welfare of all the members."
- Junior Grange Committee
 - o With the Subordinate/Community President, appoint a Junior Grange Committee, if needed.
 - Committee members must be Community Grange members
 - Complete a personal background check as per the requirements of the State Grange having jurisdiction in your area.
- Junior Grange Meetings
 - o Proper conduct during meetings
 - o Duties of officers
 - o Review the minutes of the meetings
 - o Finances of the Junior Grange
 - Adults administer any checking accounts
 - Work with the Subordinate/Community Grange to periodically audit the books.
- Events
 - o Coordinate with the Subordinate/Community Grange.
 - o Attend and participate in the adult Junior Grange leadership activities as available.
- Reports
 - o File the State Grange Quarterly Reports and dues payments
 - Check with the State Grange having jurisdiction for the requirements within your State.
- Supervise Contests
 - o Utilize a current Program Books with contest information
 - Local, State and National contests
 - o Have leaders available with expertise in contest areas.
- Merit Badges
 - o Include Merit Badge activities in meetings or outside activities

- Utilize the Merit Badge Record books to review progress

The Junior Committee of the Subordinate/Community Grange

Depending on the number of Junior Grange members, the Junior Grange Leaders may choose to appoint a Junior Grange Committee in their Community Grange. The committee is a group of adults who assist the Junior Grange Leader, promote the Junior Grange Program, and may specialize in certain areas of responsibility. The Junior Leader may ask adults to supervise one specific area similar to: an Animal Husbandry Leader, Crafts Leader, a Junior Grange Ritual Leader, Home Arts Leaders, Community Service Leader, etc.

Any Committee in the Grange is expected to report to the Leader who, in turn, reports the committee actions to the Community Grange President and members.

Chapter 3 – 1+ Program

1+ Program - Individual Junior Membership Class

At the 2013 Annual Session of the National Grange, in Manchester New Hampshire, the delegates adopted changes to the By-Laws allowing an individual membership class for Junior Grange age children (5 to 14) to become members of a Subordinate/Community Grange when no chartered Junior Grange exists.

Purpose of the 1+ Program

The 1+ Program allows your Grange to build a Junior Grange program one member at a time. These individual members become the core group to build a chartered Junior Grange program. Many children have not had the opportunity to participate in the Junior Grange program because of the number of children required to charter a Junior Grange.

The 1+ Program allows children (age 5 to 14), the opportunity to become an individual Junior Grange member within a Subordinate/Community Grange. The children do not have a vote in the Grange, but are eligible to earn merit badges, participate in all Regional, State, and National programs, contests and activities on an equal status with members of the chartered Junior Granges. This would also include the National Youth Fair program where it has been adopted within a State.

Sponsorship

For the 1+ Program, the Subordinate/Community Grange will:

- Appoint a Junior Grange Leader
- Provide a meeting place
- Provide financial assistance as necessary
- Granges may dedicate specific fund raising projects for the Junior Grange program

- Occasionally provide meeting time for the individual Junior Grange member(s) to report on their projects i.e. completing a Merit Badge requirement.
- Organize a chartered Junior Grange when there are sufficient individual members to meet that requirement. The individual members shall automatically become members of the newly organized/reorganized Junior Grange. (Please refer to National Grange By-Laws, section 4.6.2 for complete details)

How to become a 1+ Program Junior Member

- An individual child, age 5 to 14, will complete a Junior Grange Application and submit it to the Sponsoring Grange.
- The Junior Grange applicant shall be obligated by the Master of the Subordinate/Community Grange. This is completed by using the Obligation Ceremony for Individual Junior Grange Membership printed at the end of this chapter.
- Once obligated, the Subordinate/Community Grange Secretary will enter the new Junior Grange member on the rolls of the Grange.
- Minimum dues for Junior Grange members are \$1.00, and are subject to change per individual State Grange policies.

Administration:

Leaders

- Qualifications
 - o Community Grange Member
 - o Background clearance requirements
 - Check with your State Grange Office for current requirements
- Leaders will need:
 - o National Junior Grange Program Book
 - o State Program Book(s)
 - o National Junior Grange Merit Badge Manual
 - o Set monthly meetings with the Junior Member(s) to monitor progress and provide assistance

- o Communicate with State Junior Grange Leaders regarding activities and individual Junior Grange membership within the Community Grange.

Reporting Membership Status

- The Junior Grange member is to be reported by the Subordinate/Community Grange on a separate line on the quarterly reports and then submitted to the State Grange having jurisdiction.

Meetings

- Set the day and time
- Location
 - o Local Grange Hall
 - Space
 - Availability
- Bookkeeping / Finances
 - o There are no separate books or finances for the 1+ Program. The Subordinate/Community Grange may provide for finances within their own records.
- Reports to Subordinate/Community Grange members and President.
 - o Set a time with the Subordinate/Community Grange to report on activities.

Activities

- Coordinate with parents/guardians for the activities including
 - o Day / Time
 - o Length of the activity
 - o Supplies
 - o Transportation
 - o Chaperones
- Programs and activities in the community
 - o Utilize local community activities to supplement the program
- Fund raising

- o May be used for specific activities or donations.

Potential Members

- Recruitment
 - o Use the 1+ Program to form a core group of Junior Grange members
 - o Recruit from children who live in the area of the Grange Hall and Grange families.
 - o Advertise
 - Bulletin Boards
 - Posters

Obligation Ceremony for Individual Junior Grange Membership – 1+ Program
National Junior Grange 1+ Program
September 2014

Upon submission of a Junior Grange application, and election to membership by the Subordinate/Community Grange members, the individual Junior Grange member will be obligated to membership, using the following procedure:

Subordinate Officers Participating: Master, Lady Assistant Steward, Assistant Steward

During the appropriate agenda item for Obligating new members, the Master will say:

Master: *(from his Station)*

“Worthy Assistants, please escort our newly elected Junior Grange candidate(s) to the Altar for the Junior Grange obligation.”

LAS and AS will conduct the Junior Grange candidate(s) to the Altar, asking the candidate(s) to stand in the center, facing the Altar and the Master. The assistants stand next to the candidate(s), forming a semi-circle with the candidates in the center. The Master will approach and stand between at the Altar with his back to the Graces stations.

Lady Assistant Steward:

“Worthy Master, it is my pleasure to introduce to you, (give names of candidates), who have been elected to Junior Grange membership in our Grange. They are presented here to receive the Obligation and words of counsel from you.”

Master:

“The Grange is a family organization, welcoming all generations in its Halls and meetings. My young friends, is it your wish to join us as members of this Grange? If so, please say ‘It is’.”

Candidates:

“It is.”

Master: *(Direct these words to the parents/guardians of the Junior Granger member(s) facing where they are seated in the Hall)*

“To the parents and guardians of our Junior Grange candidates, your support and guidance is most important of all. We commend you for your foresight in allowing your children to become Grange members. We ask for your continued encouragement and assistance in their participation and growth in the Grange.

Master: *(Face the Candidates at the Altar.)*

“With your election to membership in this Grange, it is my pleasure to give you the Junior Grange Pledge. The Pledge is a simple promise which you freely give to become part of the Grange Family and to live a good life. In turn, the members of this Grange promise to help and support you as you grow into future leaders in your schools and communities.”

“Please place your right hand over your heart. I will give the Pledge so that you may clearly understand it:”

(Master gives the entire Pledge slowly and distinctly)

“I promise that I will obey all the rules of the Order, and will treat my fellow members with respect. I will try to follow the good advice of my parents and teachers and will do my best to avoid bad company and harmful habits. “

“I will now give the Pledge in short sentences and ask you to repeat after me.”

(Master gives the Pledge, stopping at each pause long enough to allow the candidates to repeat the phrase.)

“I promise -- that I will obey -- all the rules of the Order, -- and will treat -- my fellow members -- with respect. -- I will try to follow -- the good advice -- of my parents and teachers -- and will do my best -- to avoid bad company -- and harmful habits.”

Master:

“I welcome you as members of this Grange. Remember, promises are an important commitment. As part of your Grange Family, we promise to encourage you as you continue to grow and learn. We ask you to contribute to our meetings by sharing your discoveries with us. In this way, we may learn from you. We want you to know about the Grange; its past, its present, and, most of all, how you can influence its future.”

“When you turn 14 years old, you will graduate from the Junior Grange Program and once again stand at this Altar, taking the next Pledge as a Subordinate Grange member. From this time until then, you have our promise to encourage you along life’s journey.”

“We extend to you a heartfelt Welcome to our Grange.”

“Worthy Assistants, please escort our new members to their seats, introduce them and return to your stations.”

The Assistants will pass by the Master, who will shake each members' hand as they pass. After the last member has passed by, the Master will return to his Station.

The Assistants will escort the new members to their seats, introduce them, and then return to their stations.

Chapter 4 - Charter a Junior Grange

Sponsorship

- At any regular meeting, a chartered Community Grange, a majority of members present must vote to sponsor a Junior Grange Program.
 - o This action must appear in the Grange minutes of that meeting.
- In cooperation with the Subordinate/Community Grange, submit application for a Junior Grange Charter to the State Grange for processing through the National Grange
 - o There is a \$10 application fee payable to the National Grange when the application is submitted.
- The Junior Grange shall take the same name as the sponsoring Grange, but will have a Junior Grange number assigned.
- The sponsoring Grange typically provides a meeting place.
- The sponsoring Grange may initially supply some financial assistance, but the Junior Grange is expected to be as self-sufficient as possible
- Minimum dues for Junior Grange members are \$1.00, and are subject to change per individual State Grange policies.

Organization/Administration:

Meetings

- Set the day and time
- Location
 - o Local Grange Hall
 - Space
 - Availability
 - o Community resources

- Costs for rent
 - Liability insurance
 - Additional liability for the venue may be necessary
- Bookkeeping / Finances
 - o Must be reviewed at each meeting
- Reports to Community Grange members and President.
 - o Set a time with the Community Grange to report on activities.

Activities

- Provide information to parents/guardians for the activities including
 - o Day / Time
 - o Length of the activity
 - o Supplies
 - o Transportation
 - o Chaperones
- Programs and activities in the community
 - o Utilize local community activities to supplement the program
- Fund raising
 - o May be used for specific activities or donations.

Leaders

- Qualifications
 - o Community Grange Member
 - o Background clearance requirements
 - Check with your State Grange Office for current requirements

Officers of the Junior Grange

- Elections
 - o Elections are held at the organizational meeting of the Junior Grange
 - Subsequent elections are held as per the established By-Laws of the Junior Grange
 - o Installation of Officers may be performed at the same meeting or at a later date

Paraphernalia

- Paraphernalia – Check with the State Grange office for current availability. There is a start-up kit from the National Grange for these items.
 - o Secretary's minute book
 - o Gavels – One for the President and Overseer respectively
 - o Junior Grange Songbook
 - o Junior Grange Manuals
- All items are available for separate purchase from the National Grange

Potential Members

Minimum number of members for Charter:

- 13 children ages 5 to 14 inclusive
 - o There must be no less than four boys and four girls in the group.
- Special circumstance
 - o The State Grange President may allow a Junior Grange to be chartered with a minimum of seven members
 - There must be no less than two boys and two girls in the group
- Recruitment
 - o Use the 1+ Program to form a core group of Junior Grange members
 - o Recruit from children who live in the area of the Grange Hall and Grange families.
 - o Advertise
 - Bulletin Boards
 - Posters

Organizational Meeting

- At the Organizational meeting
 - o Charter Forms:
 - The Junior Leader, Junior Deputy and/or other authorized person will sign two copies of the original National Junior Grange Organization or Reorganization forms.
 - o Children present at the organizational meeting sign the Charter Forms as Charter members.
 - o These signed forms are sent to the State Grange for processing through the National Grange.
- Setting Goals
 - o At the organizational meeting, discuss projects and set goals to accomplish during the year.

Chapter 5 - Meetings and Activities

Junior Grange Meetings

Junior Grange meetings may be activity meetings or business meetings.

Activity meetings

- These are project or planning meetings where the Junior Grange members participate in an informal, committee meeting.
 - o May include crafts, outside activities, community service or a learning activity about the Grange.
 - Use goals from your planning meeting to help set activities throughout the year.
 - o Contests
 - State and National contests can be included in camps and activity meetings
 - Sign-A-Song
 - Public Speaking
 - Arts / crafts
 - Youth Fair Program
 - o Merit Badges
 - Merit Badge meetings can be centered on activities to help Junior Grange members complete projects or plan for their next badge.

Business Meetings

- A Junior meeting is run in the same manner as the Community Grange
- Hall Set-up
 - o Junior Grange emblem
 - o Password and salutation.
 - o The Officers stations, Altar and Graces emblems are the same as the Community Grange.
 - o The official color of the Junior Grange is Dark Red.
 - o Each officer should have an Officer collars marked with initials or names of each officer. For the Junior Leader, a dark red sash is appropriate.
 - o Four (4) dark red rods (staves) (about 4' tall) with a ball on the top and holders for the floor.
 - o A small Bible
 - o An American Flag and floor holder

- o Junior Grange Manuals
 - At least one for each officer and Leader
- o Secretary's record book, receipt book, and roll book.
- o Two (2) gavels and sounding blocks
 - One for Master
 - One for Overseer
- o Junior Grange Charter
- The meeting
 - o Start on time
 - o Practice the opening and closing
 - Encourage officers to memorize their parts
 - o Present honored guests
 - o Music
 - Music adds to the meeting and is encouraged for marching
 - Respectful
 - Appropriate for opening and closing the Bible
 - Patriotic for escorting and presenting the Flag
 - Opening and Closing songs
 - o Agenda
 - Each meeting has an agenda as listed in the Junior Grange Manual.
 - Help the Lecturer Plan a fun activity for their program at the meeting.
 - Parliamentary Procedure
 - ★ This is an orderly way to keep the meeting going and allows children to speak on agenda items.
 - ★ It encourages public speaking and critical thinking skills
 - o Project Reports
 - Encourage the children to give reports on projects they have been working on or have completed

The Junior Degree

- The Junior Degree tells a story. It is one of the features of our organization which makes it "more" than many youth organizations.
 - o Conduct the degree with dignity. Each Junior Grange should attempt to exemplify the Degree work at least once a year, encouraging the children to memorize their speaking parts. Thus, telling the story. It helps make the Degree more impressive and it helps build confidence in the Junior members.

- The Junior Grange Degree provides the story to help find building blocks to grow. These blocks include building faith, love, charity, kindness and a definite place for fun and happiness.

Junior Grange Pledge

- The Junior Grange Pledge is a promise that each member makes when joining the Junior Grange. Each member is encouraged to memorize the Pledge as part of their membership.
 - o The text of the Pledge is:
 - I solemnly promise that I will obey all the rules of the Order, and will treat my Brothers and Sisters with respect. I will try to follow the good advice of my parents and teachers and will do my best to avoid bad company and harmful habits.
- All: We will help each other to keep the Pledge.

Resources for Junior Grange Programs

- LOCAL GRANGE MEMBERS
 - o Many members have expertise in diverse areas.
 - Ask the members of your Grange to help conduct an activity
- COMMUNITY SERVICE –
 - o Junior Granges get involved in meeting a need in their communities
 - They are recognized for reaching out to take a leadership role by showing their concern for their community, its citizens, and to people with special needs.
 -
- CONSERVATION, EARTH AND ENVIRONMENT –
 - o Conservation, earth and environmental awareness.
- CREATIVE WRITING AND CRAFT'S –
 - o Develops creativity, initiative and talents using mind and hands.
- STOP BULLYING –
 - o Age appropriate activities to build skills recognizing and helping to prevent bullying and violence.

- FAMILY OUTREACH –
 - o Promote renewed emphasis on the family and concern for others.
 - Groups collect supplies to donate back packs/duffel bags for Foster Care
 - Help a family at the holidays / Secret Santa
- AGRICULTURAL PROGRAMS –
 - o Promote education about farming, ranching, animal husbandry and urban gardening projects.
- NATIONAL JUNIOR HORTICULTURE ASSOCIATION –
 - o A partner with the Junior Grange Program.
 - o Programs available to develop skills and understanding in the art and science of horticulture, and helps develop a sense of responsibility for the environment.
- GRANGE CELEBRATION OR GRANGE MONTH –
 - o A time to honor our organization and advertise it, either during the designated time of year or anytime.
- HOST STATE STUDY –
 - o Study the state hosting the current National Grange session. This helps promote interest in other Grange states around the country.
- KELLEY FARM EDUCATION PROJECT –
 - o Junior Granges are asked to assist with fund raising to help feed the animals at the Oliver H. Kelley Farm, an historical site and the home of one of the Seven Founders of our order.
- MERIT BADGE PROGRAM –
 - o Promotes the individual talents and interests of the Junior Grange members by offering opportunities for growth and development in a variety of subjects.
- RIGHT TO READ –
 - o Provides books to those unable to access resources for books, and promotes awareness of the value of reading.
- SAFETY AWARENESS –
 - o Promote safety and awareness in different situations; at home, school, sports, and with friends.
- SMALL WORLD PROJECT –

- o Promotes learning about other countries, cultures, family history, heritage and develops a sense of where we came from.
- SUPPORT OUR MILITARY TROOPS –
 - o Juniors remember our military personnel, by writing letters, sending cards and/or small needed items.
 - o Work with local Veterans Groups to help meet needs of Military Families
- EMERGENCY MANAGEMENT SERVICES OR CIVIL DEFENSE GROUP
 - o Understanding disasters, how they can disrupt home life, and how to be prepared in your home and community.
- POISON CONTROL CENTER
 - o Develops skills to identify poisons in and out of the home. Who to call if there is an emergency. How to answer questions for emergency personnel.
- LOCAL HOSPITAL OR HEALTH CARE GROUP –
 - o Promotes understanding of what children see if they need to visit the hospital or urgent care clinic. What do the doctors, nurses, orderlies, and staff do?
 - o Hospital services
 - Ambulance
 - Helicopter
 - Nurses
 - Doctors
- HOBBYISTS / COLLECTORS
 - o Building kites and flying them
 - o Miniature railroads
 - o Building models
 - o Collections – what you like
 - o
- COMPUTER INFORMATION SYSTEMS
 - o Organizing your family photos
 - o Database for your movies
 - o Design computer graphics

- o Design a website
- DIETICIAN OR NUTRITIONIST –
 - o Preparing healthy meals.
 - o Food allergies
 - o Healthy snacks
 - o Cooking is fun
- STATE OR LOCAL POLICE –
 - o Bicycle safety and helmet information.
 - o Staying safe in your own home.
 - o How to call 9-1-1
 - o Police Dog demonstrations.
- FIRE DEPARTMENT –
 - o First aid basics.
 - o Fire safety.
 - o Home safety plan in an emergency.
- OUTDOORSMAN GROUP OR NATIONAL GUARD
 - o What to do if you are lost in the woods.
 - o First aid in the woods.
 - o Wild things you can eat.
- VETRINARIAN –
 - o Pet care basics.
 - o Safe animal handling
- CONSERVATION OR ENVIRONMENTAL GROUP- ECOLOGIST
 - o Safe environment.
 - o Water conservation.
- ARTISTS / ARTISANS
 - o Photography
 - o Drawing / painting
 - o Woodworking
 - o Cloth arts / weaving / quilting / knitting / crocheting
 - o Pottery / ceramics
- LOCAL BUSINESSES- OR-SHARE YOUR JOB –

- o Explain what the business is
 - o How it is done
 - o What it is used for, etc.
- GARDENER/GREEN HOUSE FLORIST –
 - o Getting started with vegetables or flowers.
 - o Growing herbs.
 - o Pest control.
 - o Flower cutting / arranging
 - o Identifying plants and flowers.
- GENEALOGIST –
 - o Make a family tree.
 - o Finding your family stories
- INVESTMENT FIRM –
 - o How to start saving money
 - o Money management.
- ANTIQUES –
 - o What is an antique
 - o Finding the value
 - o Care and preservation
 - o What was it used for
- FITNESS –
 - o Staying active
 - o Fun outdoor activities to promote health and fitness

Chapter 6 – Getting Help

How Adults Can Help

- Attend meetings, as often as you can, take turns with others.
- Help the secretary with taking notes
- Help the Junior Grange officers with their parts
- Assist with activities, programs, crafts and with supervision of groups
- Provide transportation to meetings and events.
- Volunteer to teach a craft or lead a program. (Hobby, Safety, Sign Language, Nature)
- Help the children work on Merit Badges
- Volunteer to serve a meal at JG function or donate food for a lunch or state event.
- Sponsor a child at Junior Grange Camp.
- Donate craft supplies
- Volunteer to judge a project or talent show, or bring crafts to state judging.
- Donate prize money or ribbons for a contest.
- Help with a fund raising project -- supper, car wash, food sale, etc.
- Provide music for a Junior Grange meeting or event.
- Volunteer to supervise children younger than Junior age at the meetings. Take turns with others.

• APPENDIX

Available Materials List

Items available from the National Grange:

- Guidebook for Junior Granges
- Merit Badge - Order Form
- Merit Badge - Presentation Ceremony
- Merit Badge Sash pattern
- Junior Grange Application
- Junior Grange Application with information brochure
- Junior Officers Collar and Pattern
- Certificates
 - o Continuous Membership Certificates
 - o Junior Graduation Certificates
 - o Contest Participation
 - o Achievement Merit Award Certificates for Junior Granges
 - o Leadership Award Certificates for Junior Grange Leaders
 - o Outstanding Junior Grange" Certificates
- Official Flag Presentation
- National Grange Sales and Supply List
- The following items may be purchased from the National Grange Sales Dept.
 - o Junior Grange Manuals
 - This contains the Ritual and instructions for opening/closing the Grange meeting, Junior Degree, Diagrams, Balloting, Installation and Memorial Services, Graduation Ceremony, and more.
 - o Official Junior Grange Obligation Ceremony
 - o Junior Member Pins
 - o Honorary Member Cards
 - o Merit Badges
 - o Junior Grange Decals

The National Junior Grange Supply Kit

- Ordered only with Charter form for Organization or Reorganization of a Junior Grange
 - o Includes:
 - 13 Junior Manuals
 - 13 Junior Member Pins
 - 1 Junior Grange Decal
 - 1 Secretary's Record Book
 - 1 Dues Account Book
 - 2 Walnut Gavels
 - 13 Member Badges
 - 10 Honorary Junior Membership Cards
 - 1 Junior Songbook
 - 1 Lift Up Your Hands Songbook
 - 1 Junior Secret Work
 - 25 Junior Applications
 - 1 National Grange sales order form;
 - 1 National Junior Grange Guidebook
 - 2 Merit Badge Program Booklets.

Suggested By-Laws for Junior Granges

Article I - Name

This Junior Grange shall be known as _____ # _____
The Sponsoring Grange is _____ # _____

Article II - Members

Children age 5 to 14, inclusive, are eligible to become members of the Junior Grange.
Junior Grange membership shall terminate when the Junior Grange member joins a Subordinate/Community Grange, reaches their 15th birthday, or fails pay their annual dues.

Article III – Officers

Officers of this Junior Grange shall be ranked and titled as follows:

Master, Overseer, Lecturer, Steward, Assistant Steward, Lady Assistant Steward, Chaplain, Treasurer, Secretary, Gatekeeper, Ceres, Pomona, Flora, three Executive Committee members and Musician.

Article IV - Elections

Candidates for office will be nominated by the Junior Grange members. Nominations are never closed.

All elections shall be by paper ballot. Election shall be by a nominated member receiving a majority of the votes cast.

The officers of this Grange shall be chosen at a regular meeting in _____ and installed in _____.

Article V - Meetings

The regular meetings of this Junior Grange shall be held on:

Day of Month:

Time:

Meetings will be held at (Location)

Special meetings may be called by the Junior Grange Leader of this Junior Grange or by the Master of the sponsoring Subordinate/Community Grange.

Article VI - Quorum

Seven members of your own Junior Grange shall constitute a quorum of a legal meeting. (Note: Leaders or Honorary members do not count as part of the quorum members.).

If only seven members are present for a meeting, the following offices must be filled:

Master, Overseer, Steward, Assistant Steward or Lady Assistant Steward, Chaplain, Secretary, and Gatekeeper

Article VII – Fees & Dues

The initiation fee for all active and honorary members of this Junior Grange shall be:

\$ _____ (Minimum initiation is one dollar- \$1.00).

The annual dues for members of this Junior Grange shall be:

\$ _____ payable in advance, provided however, the Junior Grange and State Grange which has jurisdiction over such Junior Grange, may increase the dues for members as may be necessary for the good of the Order. (Minimum annual dues is one dollar- \$1.00).

The annual dues for Honorary Members of this Junior Grange shall be:

\$ _____ payable in advance, provided however, the Junior Grange and State Grange which has jurisdiction over such Junior Grange, may increase the dues for members as may be necessary for the good of the Order. (Minimum annual dues is one dollar- \$1.00).

This Junior Grange shall be required to pay dues promptly to the State Grange. The State Grange Secretary will furnish the Junior Grange with the proper report forms.

Article VIII - Junior Grange Leader

The Junior Grange Leader is appointed by the Master of the sponsoring Subordinate/Community Grange.

The Junior Grange Leader of this Junior Grange is accountable to the Master and members of the sponsoring Grange

The Leader of this Junior Grange shall have the authority to select an Assistant Junior Grange Leader.

The books of the Secretary and Treasurer may be opened for inspection at any time by the Subordinate/Community Master, Deputy, Chief Junior Deputy, Junior Director, and/or State Master and must be audited yearly.

Article IX - Committees

The Junior Grange Leader of this Junior Grange may appoint committees as necessary for the support of the Junior Grange members. All appointments must be approved by the Subordinate/Community Master of the sponsoring Grange.

Article X – Declaration

These By-Laws must conform to the Constitution of the Order, the Articles of Incorporation, By-Laws and Grange Laws as adopted by the National Grange, State Grange and the sponsoring Subordinate/Community Grange.

Definitions

CANDIDATE:

A person whose application has been approved and is waiting to receive the instructions or obligation to become a Junior Grange or Honorary member.

DEGREE

The Junior Grange Degree tells a story to the candidates based on the seasons of the year and the farm home. The candidates are escorted from officer to officer receiving a short story at each position. The children also receive the obligation to which they are asked to agree. During the Degree the “Secret Work” is given to the Junior Grange member (see below).

DIVISIONS:

All Degrees in the Grange are based on the four seasons of the year with lectures and information based on agriculture. The 1st through the 4th Degree is the Subordinate/Community Grange; 5th Degree is the Pomona/County Grange which is comprised of Subordinate/Community Granges; 6th Degree is the State Grange which is comprised of all Subordinate/Community and Pomona Granges in one state; 7th Degree is the National Grange

The Junior Degree is designed for children ages 5 – 14 and is sponsored by Subordinate/Community Granges.

INITIATION:

This is the process to become a Junior Grange member and is received by obtaining the Junior Degree.

OFFICERS:

Members are elected to office by a majority of votes cast by a majority of the members during a regular meeting. Each officer has a specific duty during the meeting. The names of the officers are based on the titles of old English Estates.

RITUAL:

The Grange organization has a ritual, or prescribed order and method of running a meeting. The same basic format is used at every meeting on all levels. The Manual (Ritual) has instructions and speeches to be used by the Officers and Leader when running the meeting. The order of the meeting includes a salute to the flag, the display of an open bible, and opening and closing prayers.

SECRET WORK:

The secret work or “unwritten” work of the Junior Grange consists of a password, which is changed annually and the Salutation. The password is used at the opening of every meeting. The salutation reminds children to honor their obligation as Junior Grange Members. The password and salutation are used from an historical perspective where

the Granges were required to verify the membership of persons attending meetings.

Ceremony to Charter a Junior Grange

INITIATION OF CHARTER MEMBERS, INSTALLATION OF OFFICERS CHARTER PRESENTATION

If unable to secure another Junior Grange to come and perform the Degree Work to initiate the Charter Members of a newly organized or reorganized Junior Grange, the following installation ceremony may be used.

Before the meeting begins, the hall should be set up in proper order for a Grange. Additional chairs should be placed to the left of the Master's station labeled with the names of the officers (Master, Overseer, etc.) to be installed ranking in order from Master to Musician.

The Flag should be in position between the stations of Master and Flora.

The Bible will be on the Altar and open.

Extra chairs will be placed near the Master's station for the Junior Grange Leader, any assistants, the Installing Officers, organizing Junior Deputy and the Subordinate/Community Grange Master.

Members required for this ceremony are:

Presiding Junior Deputy

Appointed by the State Grange Master to Charter the Junior Grange

The Junior Grange Chaplain-elect

INITIATION OF CHARTER MEMBERS

Presiding Junior Deputy:

Call meeting to order.

Introduce any honored guests.

Begin the meeting by saying:

"Worthy Chaplain-elect, as no work can prosper without the favor of God, we will unite with you, and seek His aid."

Junior Grange Chaplain Elect:

"Our Father who art in Heaven, we thank Thee that we are again permitted to meet

together. Help us to heed the counsel of our parents and teachers. Help us to control our spirits, and to do to others as we would have them do to us; and as we grow in years, may we gain in knowledge and usefulness.

Teach us to be worthy members of this Grange, and of society. May we live uprightly, honor our parents, and do good to others. We ask all in Thy Holy name. Amen!"

Presiding Junior Deputy:

Announce the Opening Song

Request all in attendance to participate in the Salute to the Flag and Pledge of Allegiance.

Presiding Junior Deputy:

"Honored Guests, Worthy Patrons; we are gathered here today to welcome this Junior Grange to our Order. Ours is an educational Order, in which all learn by doing. I welcome you, because your presence here will benefit us and we can do you good as well.

Will the Charter Members of this Junior Grange come forward and form a semicircle around the Altar.

Will the Subordinate/Community Members and parents please form a semicircle behind the children."

Presiding Junior Deputy continues:

"My Friends, in joining the Grange you have acted wisely. With us you will ever find friends. In your search for the good, the beautiful and the true, may you never falter.

You will now be prepared to give the pledge by placing your right hand over your heart and repeat after me."

"I promise that I will obey -- all the rules of the Order -- and will treat my Brothers and Sisters with respect.

I will try to follow the good advice -- of my parents and teachers -- and will do my best -- to avoid bad company and harmful habits."

All: *"We Will Help Each Other to Keep the Pledge."*

Presiding Junior Deputy continues:

"You may put your hands down."

"All Honorary members, even if you are already an Honorary Member, please place your right hand over your heart and repeat after me."

"I hereby solemnly promise -- that I will in no way reveal-any of the secrets or ceremonies -- of the junior Grange -- and I willingly pledge to it -- my active support and influence.

You may put your hands down."

"I will now instruct you in the signal, sign and salutation, password, voting sign, use of the gavel and grip of the Junior Grange.

GIVE THE SECRET INSTRUCTIONS.

Demonstrate each item as it is given, checking to see if all understand each part .. correctly.

Presiding Junior Deputy:

"My young friends, we believe that you are worthy and will keep your pledge. We are confident that you will strive to be ever truthful, brave, honorable, gentle, loving and kind. Think what a good world this would be if everybody would keep such a promise.

May God help you to be faithful to the pledge you have given, and to press forward in the beautiful path of life you have this day chosen. I now decorate you with the regalia of our Order."

Pin a Junior Member button on each child.

Presiding Junior Deputy:

"I now proclaim you members of _____ Junior Grange No. _____. At some time in the future the Worthy Leader will review with you the lessons you have this day received."

Presiding Junior Deputy:

"You may now return to your seats. Those who have been selected to an office will take the seats at the left of the Master's station. We will help you with the order and the office."

When all are seated, introduce the Installing Officer.

INSTALLATION OF OFFICERS:

Presented as per the current Junior Grange manual, up to point of closing song.

Continue with Charter presentation before closing song, then continue with closing song and benediction of the Installation Ceremony.

PRESENTATION OF CHARTER

Presiding Junior Deputy:

Request the Junior Leader to come forward to the Master's Station and say:

"Worthy Leader, youth is the springtime of life, and habits formed in youth, like seed sown in the spring, will bear fruit, for good or ill, through all years of life."

"I present this Charter to you, and together we will strive to build a strong Junior Grange for our Order."

Hand Charter to the Junior Leader

Junior Grange Leader –

Ask the new Junior Master to come forward.

"I entrust the Charter to your care. Together we will work hard and be ever watchful to guard and preserve our Charter."

HAND Charter to the Junior Master who will place it on display (have an easel or place for the Charter to be displayed).

Presiding Junior Deputy:

REMARKS FROM HONORED GUESTS

CLOSING SONG

When all is concluded, call the Grange to rise and say:

"Worthy Chaplain, please ask for blessings of God on this assembly."

Installing Chaplain:

"May our Father and our God, who has filled the earth with His Goodness, fill our souls with His love, that our every word and work may be blessed with abundant harvests of joy and peace. Amen."

Presiding Junior Deputy:

"This concludes the Organization Ceremony and Installation of Officers"

History of the Junior Grange

Some of the earliest recollections of many rural children are of Grange meetings which they attended with their parents. In this way, the true spirit of this great organization has been deeply imbedded in the hearts and minds of thousands of people.

The first Junior Grange was organized in Texas in 1888. The Texas State Grange adopted a ritual for Juvenile Granges, as they were called at that time, in August 1888. In November 1888, at the 22nd Annual Convention of the National Grange in Topeka, Kansas, the Texas Juvenile Ritual was referred to the Committee on Ritual. The Committee on Ritual reported it back to the body and asked that it be referred to the Executive Committee and the Lecturer of the National Grange to be put in suitable form for Juvenile Granges. At the 23rd Annual Meeting of the National Grange in Sacramento, California, Sister Joe Bailey of Mississippi moved that the ritual of the Texas State Grange for Juvenile Granges be adopted as the ritual for the Juvenile Granges of all the states. On motion of Brother E. W. Davis of California, the subject of ritual for Juvenile Granges was referred to the Executive Committee. At the 24th Annual Meeting of the National Grange in Atlanta, Georgia, in 1890, a ritual for Juvenile Granges was adopted. Jonathan J. Woodman of Michigan, Past Master of the National Grange, is credited with writing the Juvenile Ritual. There have been two very minor changes in the wording of the Junior Grange Pledge in the 1980's, but otherwise, it remains as it was written well over 100 years ago.

From the very beginning of the Grange, children have taken part in the literary programs. In the past, various arrangements were made for the entertainment and instruction of the children of the members of the Grange.

Later on, before the Juvenile Grange was introduced in Michigan, Mrs. Dora Stockman instituted a number of "Four Leaf Clover Clubs" among Grange children of that state. These served as useful purposes in the way of entertainment, character development and the education of the children in these groups. These little groups of Grange children, under the supervision of Sister Stockman, used a little four-leaf clover badge as their emblem. It is rather significant that these little groups were one of the seeds that later grew into our great 4-H Club movement, and also that the club emblem itself was borrowed from the group movement among the Grange children of the State of Michigan.

Ohio was one of the first states to take a vigorous hold of Juvenile Grange work. Mrs. C.

E. Harris was appointed as State Juvenile Grange organizer, and in 1900 organized German Juvenile Grange No. 1 in Drake County. The movement grew slowly at first, but in a few years it began to gather momentum and for some time Ohio was the leading state in this line of Grange activity.

At the 56th Annual Meeting of the National Grange in Wichita, Kansas, in November 1922, National Master Sherman J. Lowell appointed a Special Juvenile Grange Committee consisting of Mrs. Hattie C. Manning of New York, A. B. Cook of Michigan, and Harry A. Caton of Ohio. This committee drew up a careful report of provisions which was the nearest approach to a definite set of rules governing Juvenile Grange work that had ever been adopted by the National Grange. This report formed the basis of the chapter in the Grange Digest relating to Juvenile Grange work.

One of the significant and outstanding provisions of this report was a section, which provided that, in the future; the National Grange would issue dispensations and charters for Juvenile Granges. Before this time, all records of Juvenile Grange work had been kept by the individual states and the dispensations and charters issued by the states.

The report further stated, "That the Ritual and Secret work be changed so as to provide for the same officers as in the Subordinate/Community Grange and the Assistants receive the work from the Overseer the same as in the Subordinate/Community Grange; That the officers be elected annually at the last meeting in December (Note: The times of electing Subordinate/Community Grange officers in a state applies to Junior elections also. Some states elect earlier in the year.); That a Sessions Committee on Juvenile Granges be appointed; That a Juvenile Installation Service be prepared; They further recommended Rules and Regulations that should apply to Juvenile Granges in all states; and that the position of National Superintendent of Juvenile Granges be established, the appointment to be made by the National Master and the Executive Committee." All of these recommendations were adopted.

With a definite set of rules to govern the work, and having been made an integral part of Grange activity under the guidance of the National Superintendents and with the cooperation of the State Superintendents and Deputies, the Juvenile Grange rapidly expanded in size and in its scope of general activity.

The first Juvenile Handbook was issued by Sister Dosia Eckert while she served as National Superintendent.

It is interesting to note that at first, the Manuals were bound in blue, and the rods and other regalia were also blue, the Subordinate/Community Grange color. Later, dark red

was adopted as the color of the Juvenile Grange, thus giving it a distinctive color. The Manuals are bound in red and the regalia, including the collars, the design of which was adopted in 1926, are also red.

When he was National Secretary, C. M. Freeman prepared a little booklet for the help of juvenile workers; later on, National Secretary Harry A. Caton revised and enlarged the booklet into a "Booklet of Juvenile Information" for deputies and workers. This booklet has been periodically updated. The information currently is part of this publication, "Guidebook for Junior Granges."

In 1929 the National Grange began to issue Honor Certificates to Juvenile Granges who met certain definite requirements. Among the requirements was increased membership, and in this field the advance was remarkable. One of the most useful requirements was one dictating that the Juvenile Grange receiving the National Honor recognition had to perform some community service.

At the meeting of the National Grange in Portland, Oregon, in November 1938, a special program was devoted to the celebration of the Golden Jubilee or 50th Anniversary of the Juvenile Grange as an organization. This anniversary meeting was under the direction of Mrs. Susan W. Freestone of New York, who was the National Juvenile Superintendent.

Up until March 1945 there had been no direct reports of Juvenile Granges through the State Granges to the National Grange, but beginning with the quarter ending March 31, 1945, State Secretaries were required to submit a report each quarter from the Juvenile Granges with a small per capita dues for each member.

At the Annual Meeting of the National Grange in Atlantic City, New Jersey, in 1964, the delegates voted to change the name from Juvenile Grange to Junior Grange.

In 1966 the Honor Grange project was replaced with the Achievement Program. And in 1972 a separate Community Service Contest and the title of Junior Director was established.

A merit badge program was begun in 1970 by Sister Agnes Ingwersen, patterned after a program originating in New York State, with 16 colorful felt badges. Requirements were set up for each badge. Badges covered a variety of subjects including Grange ritualism, citizenship, and presentation of the badges to members. Badges were sewn onto a dark red sash. Shortly afterward, a gold bar was introduced, and soon a green bar was added, with requirements to further the work on the subject of a particular badge. Two

new badges were added to the program in 1978; another two were added in 1979; and in 1982 the program reached its peak, having 25 badges.

At the Annual Meeting of the National Grange in 1978, the title of Junior Grange Leader was adopted by the delegates to replace the titles of Matron and Patron.

The 100th Anniversary of the National Junior Grange was celebrated at the National Grange meeting in Syracuse, New York, in November 1987. Following the convention was a yearlong celebration by Junior Granges across the nation, culminating with another celebration at the 1988 National Grange convention in Redding, California. These celebrations were under the auspices of Mary Beth Heberer who served as National Junior Director at the time.

In 1992 a new project called "Help Save Our Earth" was added to the National Junior Program, encouraging an awareness of current environmental problems and promoting action by Junior Granges in taking steps to help preserve our earth and natural resources. In the fall of 1994, this program name was changed to "Our Earth Needs You."

On January 1, 1995, the Merit Badge program was revised, changing to button type metal pin badges that could be worn on the badge sash or on T-shirts, jackets, caps, etc. The badges fall into three categories and are available for a 4-year period on a rotating basis so that new badges are added every year. This revision in the Merit Badge program was headed by Emalee Colver who was serving as National Junior Director at the time.

In an effort to teach peaceful alternatives to violence, and help children make wise choices in tough situations, the "Stop the Violence" program was introduced in the fall of 1996.

At the 147th Annual Convention of the National Grange in Manchester New Hampshire, the organization kicked off the celebration of 125 years of Junior Grange. At this convention, the delegates also adopted changes that allow Subordinate/Community Granges to accept applications for a Junior Grange class of membership when no Junior Grange is organized. This new class of membership will help kick start the formation of new Junior Granges, while providing these younger members with the opportunity to participate in programs for Junior Grangers.

At that same session, National Junior Grange Development Director, Lillian Booth introduced changes to Merit Badge program. The program was split into two age

groups. Those under age 10 would continue to use the current program, while those age 10 and above would use a new Merit Badge program tailored to this older age group, with more challenging badge requirements.

At this time, the Junior Grange is operating in all sections of our Grange territory, but its greatest strengths are in Ohio, New York, Pennsylvania, the New England States, the Pacific Coast States, and in some areas of the Midwest.

Today the Junior Grange is well organized and has an established record of achievement. It takes its place in the field of the youth movements with a background of service without equal. As we look forward, we seek the challenge of continuing to lead the organization of Grange youngsters so that they may have a progressive and useful influence in their future in America.

National Directors of Junior Grange Activities

Annually, at the National Grange Convention, the National Master appoints a National Director of Junior Grange Activities for the following year. This procedure was adopted in 1922 and has continued ever since. In 1972 the title was changed from Junior Superintendent to Junior Director. The National Junior Development Director keeps in close contact with State Junior Grange Directors, and also with the Junior Grange work across the nation providing resources, materials, suggestions and help wherever needed. Specific work may be delegated to the National Junior Grange Director by the National Master and the National Grange Executive Committee.

Those having served in the position are:

1922 - Harriet Dickson, Ohio	1980 - Mary Beth Heberer, Illinois
1925 - Dosia A. Eckert, Illinois	1988 - Wayne & Peggy Miller, Washington
1928 - Susan W. Freestone, New York	1991- Wayne Miller, Washington
1939 - Margaret H. Caldwell, North Carolina	1992 - Emalee Colver, Illinois
1946 - Elizabeth Carstensen, Washington	2000 - Sherry A. Harriman, Maine
1948 - Alice L. Pearson, Minnesota	2005 - Anne Kurburski, Michigan
1951 - Lucille Frederick, Ohio	2010 – Charlene Shupp-Espensshade, PA
1964 - Agnes Ingwersen, Kansas	2011 – Diane Szkutak, Massachusetts
1977 - Patricia Carncross, Michigan	2013 – Lillian J.D. Booth, California