



Request to Speak at SCC&TB Board of Directors' Meeting

As a private non-profit organization, the Sedona Chamber of Commerce & Tourism Bureau (SCC&TB) is not subject to the requirements of open meetings laws. However, we value the ideas and insights of others. Therefore, it is the policy of this board to allow 15 minutes at the beginning of each meeting for a public forum.

If you wish to speak to the board during the public forum section of our agenda, please complete the form below and hand it to the Chairperson or President/CEO before the meeting. Only persons who have completed the form and given it to the Chairperson or President/CEO prior to the convening of the meeting will be allowed to speak.

When the board reaches the public forum section of the agenda, the board chairperson will divide the 15-minute segment by the number of speakers who have requested to speak to the board to determine the amount of time allocated to each person. The board chairperson will then call on those people one at a time to address the board for no more than the allocated time.

Do not expect the board to respond at this meeting to your questions or requests for information or requests for action. The board will note your request and respond at a later appropriate time after board members have an opportunity to deliberate about the request.

Thank you for respecting our intent to best manage the SCC&TB board meetings, as the agendas are typically full and do not allow time for a continuous open forum. The SCC&TB's guiding principles are to be open and transparent, and there are many other opportunities to converse with board members and the SCC&TB staff outside of board meetings. We'd be happy to share these opportunities with you.

Request to Speak - Required Information

If you wish to speak to the SCC&TB board of directors during their public forum agenda item, please complete the items below and give this form to the Chairperson or the President/CEO before the meeting.

Name: _____

Phone & Email: _____

Affiliation/Company & Title: _____

Matter of concern: _____
