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**ST. CLOUD GREATER OSCEOLA CHAMBER OF COMMERCE**

**CONFLICT OF INTEREST**

**Definition: A Conflict of interest may be considered to exist in those instances where the actions or activities of an individual board or committee member will have an adverse effect of the Chamber of Commerce.**

1. *Improper personal gain or advantage*
2. *Acting on behalf of a third party when that third party has a substantial business connection.*

**POLICY**

The St. Cloud Chamber of Commerce recognizes the Directors and Committee members, in giving their services, have a variety of interests and backgrounds, which involve a duality of interest. The value service of Directors and Committee members should not be impaired because of possible conflict of interest. When duality of interest poses a potential conflict of interest, full and frank disclosures must be made promptly.

It is not the intent of this policy to prevent the Chamber from contracting with corporations or businesses because a Board or committee member is an employee or owner of a firm. The policy is designed to prevent placing the Board or Committee member in a position where his or her interest in the St. Cloud Chamber of Commerce and its interest in his place of employment or other indirect interest might substantially conflict.

**PROCEDURE**

The following procedure has been established to deal appropriately with potential conflict of interest situations.

1) The Director or committee member shall immediately and fully disclose any and all dual interest.

2) The Director or committee member shall be allowed to fully participate in the discussion of the issue since his/her knowledge may be of great assistance.

3) The Director or committee member shall not vote on the issue or be allowed to bid for products or services.

4) The minutes of the meeting shall fully reflect the disclosure, the results of the voting, and the fact of the abstention from voting by the particular Director or member.

I have read and understand the conflict of interest policy.

Possible conflict: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Signature Date

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Print Name October, 2025