## GUIDELINES for 2025 Elk Rapids Fall Festival Saturday, September 27, 2025

- 1. The application must be accompanied by the registration fee, which can be paid by check or with a credit card.
- 2. The organizers reserve the right to limit the number of vendors in a particular category. If your application is not accepted, your fee will be returned/refunded.
- 3. Submit your applications online to <a href="mailto:events@elkrapidschamber.org">events@elkrapidschamber.org</a>.
- 4. Vendors are responsible for payment of their own State and Federal taxes if applicable.
- 5. This is an outdoor show held on a paved surface.
- 6. Each space will be 10' X 10'. All vendors are responsible for providing their own display equipment and weather protection. Please plan to anchor your booth without stakes; bring weights, as it may be windy.
- 7. If electricity is required, please note on the application form and bring an extension cord with GFCI. We can only allot one outlet plug per vendor. If your equipment needs a high amount of power to operate, we are currently unable to accommodate it. Examples: a commercial deep fryer cannot be accommodated, whereas a booth light or a smaller kitchen appliance is fine.
- 8. Set-up will be allowed from 11 through Noon on the event day. **PLEASE DO NOT ARRIVE OR START SETTING UP BEFORE 11:00.** We are working hard to clear and prepare the streets for you. Constant interruptions from vendors arriving early only cause delays for everyone. Please help us help you.
- 9. Directions to the event and additional information will be given one week before.
- 10. Vendors may not tear down before 5:00pm.

For Fall Festival questions, please reach out to Laura Savoie at <a href="mailto:laura@elkrapidschamber.org">laura@elkrapidschamber.org</a> or by calling 231-264-8202.

Thank You!