



## Job Description: **President**

April 10, 2024

The Tire Society

301 Concourse Blvd, Suite 210

Glen Allen, VA 23059

[www.tiresociety.org](http://www.tiresociety.org)

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### **Who:**

- Tire Society member
  - Senior Officer of the Society
- Elected by: membership
- Ideally:
  - Experience as an Executive Committee Member at Large, Vice President, and/or Secretary
  - Resident of Ohio to be Statutory Agent of the Corporation (or delegated to another officer)
- Reports to: Membership
- Length of Term: 2 years

### **Mission:**

Lead and coordinate the business operation and the long-term planning of the Tire Society to provide value to members and to produce compelling conferences with high quality presentations and sufficient papers to support the Journal of Tire Science and Technology. Develop ways of advancing the Society and improving its value to its members.

**Constitutional Responsibilities:** With other Tire Society officers, has legal responsibility for the operation of the Tire Society. Schedules and leads Executive Committee meetings.

### **Duties of Officer: Bylaws Article I, Section 4**

The President of the Society shall exercise general care and supervision over the affairs of the Society subject to the direction and approval of the Executive Committee and shall perform all acts usually incident to the office of President.

### **Specific Responsibilities:**

- Lead the operation of the Tire Society
- Ex officio member of all Tire Society committees
- Primary public voice of the Tire Society
- With Executive Committee approval, Appoint Editor, Nominating Committee and other positions as required (e.g., committee chairs)
- Sign contracts for service providers to the Tire Society
- Schedule, organize, and lead executive committee meetings
- Lead recruiting of new members and volunteers
- Work for the continuity and long-term growth of the Tire Society
  - Ensure that planning activities extend beyond current year.

### **During the Conference:**

- Deliver State of Society address and lead the business meeting
- Assist Program Chair, Meeting Manager, and Contract Liaison as needed
  - Act as secondary liaison for invited speakers