**EEOC Questions for Complainant**

**Background Questions**

* How long have you worked for the company?
* What are some of the responsibilities of your role in the company?
* How would you describe the company’s culture?

**Questions for the Complainant**

* *Who* committed the alleged harassment? *What* exactly occurred? *When* did it occur and is it still ongoing? *Where* did it occur? *How often* did it occur?
* How did you react?
* How did the harassment affect you? Has your job been affected in any way?
* Are there any persons who have relevant information? Was anyone present when the alleged harassment occurred? Did you tell anyone about it?
* Did the person who harassed you harass anyone else? Do you know whether anyone complained about harassment by that person?
* Are there any notes, physical evidence, or other documentation regarding the incident(s)?
* How would you like to see the situation resolved?
* Do you know of any other relevant information?