



California  
Employers  
Association™

# HR ASSIST

## What can HR Assist do for my business?

- ☑ Create California & Federally compliant employment policies including new laws like expanded Paid Sick Leave
- ☑ Handle employee onboarding & terminations
- ☑ Comprehensive HR check-ups
- ☑ Check local ordinances for laws that supersede State guidelines like minimum wage
- ☑ Ensure compliance with remote employees based in California

## For CEA members who want dedicated HR assistance from our experienced team of HR Business Partners.

Our HR Business Partners are skilled at meeting employers where they are to find solutions in creative and proactive ways:

- Act as your HR department so business owners can focus on day-to-day operations
- Provide training and onboarding for a new HR employee
- Employee out for FMLA or Parental Leave? A trained interim HR Director can step in without missing a beat, no messy temporary recruiting needed.
- Ready to expand your business? Our HR Business Partners can establish an HR department for your growing company.

With the backing of CEA's full HR Support team, we bring over **140 years of experience to your company for a fraction of the cost of a full-time employee.** These services are also available in Spanish.

## HR Assist is a member-only benefit.

Contact us at 800.399.5331 to get the human resource support you need so you can focus on running your business.

# HR ASSIST

## Package Pricing



*Let us lighten your load so you can focus on driving your business!*



### Assistance Plan 1

**32 Hours of HR Assistance per month\***

**Dedicated Human Resources Professional**

*Perfect to cover an HR team member's leave of absence, or to establish an HR department for a growing company.*

A dedicated Human Resources professional onsite and/or virtual for your company approximately 32 hours each month to assist with Human Resource responsibilities.

**Investment:** \$4,900 retainer per month.\* Minimum commitment of 3 months.



### Assistance Plan 2

**24 Hours of HR Assistance per month\***

**Dedicated Human Resources Professional**

*Keep your dedicated CEA HR Business Partner as a sounding board or to work on a project, once your team has a good handle on things.*

A dedicated Human Resources professional onsite and/or virtual for your company approximately 24 hours each month to assist with Human Resource responsibilities.

**Investment:** \$3,720 per month.\* Minimum commitment of 3 months.



### Assistance Plan 3

**16 Hours of HR Assistance per month**

**Dedicated Human Resources Professional**

*A great way to stay on top of HR trends and ahead of employment law changes.*

A dedicated Human Resources professional onsite and/or virtual for your company approximately 16 hours each month to assist with Human Resource responsibilities.

**Investment:** \$2,500 per month.\* Minimum commitment of 3 months.

800.399.5331 | [employers.org](https://employers.org)

\*Additional hours will be billed separately at \$155/hour. Services are provided on a monthly basis on a retainer basis only. Monthly billing cycle occurs at the end of each month. Contracts automatically renew on a month to month basis after the initial commitment period of 3 months has been met and until Company cancels the contract.

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