



UCS- 23

EMPLOYMENT
OPPORTUNITY
ANNOUNCEMENT
STATE OF NEW YORK
UNIFIED COURT SYSTEM

PLEASE POST
ANNOUNCEMENT NO. 22539

POSITION TITLE: LEGAL FELLOW **JG: 23**

LOCATION: NEW YORK CITY FAMILY COURT

BASE SALARY: \$84,659 + \$4,920 LOCATION PAY

CLASSIFICATION: NON-COMPETITIVE/CONFIDENTIAL - **Temporary 1-Year Fellowship** (renewable for up to one year)

QUALIFICATIONS: Receipt of a Juris Doctor degree from a fully accredited law school. Applicants must have graduated no more than 3 years prior to the date of appointment.

PROGRAM OVERVIEW: The New York City Family Court, in collaboration with the New York State Unified Court System, is pleased to offer a one-year Legal Fellowship for recent law school graduates with a demonstrated interest in public service and access to justice. This prestigious Fellowship, renewable for one additional year at the discretion of the NYC Family Court, provides new attorneys with a unique opportunity to gain hands-on experience in one of the busiest trial courts in the state.

Legal Fellows will be assigned to one of the counties in New York City Family Court, where they will work closely with jurists, Court Attorneys, and administrative staff to support the resolution of custody, visitation, guardianship, family offense, support, paternity, parentage, child abuse, child neglect, juvenile delinquency and other Family Court related matters. The role provides invaluable exposure to trial practice, judicial decision-making, and procedural fairness in one of the state's busiest courts. Fellows will observe various adjudication styles and case types, while contributing meaningful legal research and writing that supports access to justice for vulnerable populations.

As part of the Fellowship, participants will attend professional development forums hosted by the New York City Family Court. These sessions offer Fellows the chance to engage with jurists, and legal professionals committed to public interest work. Discussions will focus on judicial processes, public policy, and career pathways in the legal system, offering fellows a comprehensive view of public service lawyering in New York.

ASSIGNMENT: There are currently two (2) one-year Fellowship positions available in New York City Family Court. This Fellowship is renewable for one additional year at the discretion of the New York City Family Court. Fellow responsibilities will include, but are not limited to:

- Conducting legal research and analysis of various aspects of the Family Court Act, Domestic Relations Law, and Social Services Law
- Drafting bench memoranda, legal opinions, proposed orders, and correspondence
- Assisting jurists with settlement conferences and case management
- Observing and supporting trials
- Proofreading judicial decisions and ensuring accurate application of the law
- Utilizing Family Court technologies, including e-filing systems, case tracking tools, and digital databases
- Participating in access to justice activities and family law policy developments

This Fellowship includes a comprehensive New York State employment benefits package.

GENERAL INFORMATION: The above statements are intended to describe the general nature and level of work being performed by persons assigned to this title. They do not include all job duties performed by Legal Fellows in the title, and every position does not necessarily require these duties. All applications received from this announcement may be used to fill any vacancies in this title that may occur in this court or agency within the next six (6) months. Position(s) available at the present time: 2.

APPLICATION PROCEDURES: All interested persons meeting the minimum qualifications are encouraged to submit a UCS-5 Application for Employment form (obtainable from any administrative office in a court building or on the web at www.nycourts.gov/careers/UCS5.pdf), a cover letter, resume, and legal writing sample by email to NYCFCHR@nycourts.gov or by mail to:

EUGENE HURLEY
CHIEF CLERK
NYC FAMILY COURT
60 LAFAYETTE STREET
NEW YORK, NY 10013

[APPLICANTS ARE ENCOURAGED TO COMPLETE THE EQUAL EMPLOYMENT OPPORTUNITY DATA COLLECTION FORM.](#)

POSTING DATE: September 17, 2025

APPLICATIONS MUST BE POSTMARKED OR RECEIVED BY: October 15, 2025

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