



Home Builders & Remodelers of CNY

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Application for Membership Builder~Remodeler~Developer

3 in 1 Membership -- This member application will also register you with;
NYSBA~New York State Builders Association & NAHB~National Association of Home Builders

General Information

- Applications are reviewed by the Membership committee and submitted to the Board of Directors for final approval. Application time is approximately 30-60 days.
- Payment must accompany this application.
 - \$50 one time non-refundable application fee
 - \$740 annual fee for membership
 - Please issue 2 separate checks
- Proof of insurance coverage, general liability and worker's compensation, if required by NY State, or waiver, must be submitted with application.
- Copy of your DBA or certificate of incorporation.

Please print clearly.

Company Name: _____

Primary Contact for Company: (This person will be our main contact for all correspondence, meetings, events.)

_____ Title: _____

Business address: _____

(If PO Box, please give actual address)

Phone: _____ Fax: _____ Cell: _____

City: _____ State: _____ Zip: _____

e-mail: _____ website: _____

Primary type of business: _____

CONSENT & PRIVACY POLICY: I understand that by providing my mailing address, email, phone, and cell phone numbers, I consent to receive communications from the Home Builders & Remodelers of CNY, National Association of Home Builders and NY State Builders Associations via US Mail, email, phone, or fax at those numbers/locations. I further understand that the HBR of CNY does not sell, trade or disclose personal information to third parties, and that information provided is for membership purposes unless specified otherwise.

Criteria for Membership ~ \$740

- Builder member** ~ shall be open to any person, representing any firm or corporation, whose principle business is, in normal times, the building of homes or apartments, commercial/industrial structures within the territorial jurisdiction of the Association, who shall agree to abide by the provisions of the HBR Constitution and By Laws (and any amendment thereto), shall subscribe to the foregoing Code of Ethics, and who shall meet the approval of the Membership Committee and the Board of Directors by a two-thirds vote. The builder applicant must have been active in the building industry as a builder, under the same business name and principal owner, for a minimum of (2) two years, and must also fulfill the requirements of the existing application.

The business owner must agree to use the HBR standards of performance program if membership is granted.

Total units built in the past two years under this business name: _____

Total units sold in the past two years under this business name: _____

I am presently building in (subdivision, off site location): _____

- Land Developer Member** ~ shall be open to any person, representing any firm or corporation, whose principle business is, in normal times, is the development of real property for their own account or for the sale to others, within the territorial jurisdiction of the Association, who shall agree to abide by the provisions of the HBR Constitution and By Laws (and any amendment thereto), shall subscribe to the foregoing Code of Ethics, and who shall meet the approval of the Membership Committee and the Board of Directors by a two-thirds vote, and must also fulfill the requirements of the existing application

- Remodeler member** ~ shall be open to any person, representing any firm or corporation, whose principle business is, in normal times, the remodeling of homes or apartments, commercial/industrial structures within the territorial jurisdiction of the Association, who shall agree to abide by the provisions of the HBR Constitution and By Laws (and any amendment thereto), shall subscribe to the foregoing Code of Ethics, and who shall meet the approval of the Membership Committee and the Board of Directors by a two-thirds vote. The remodeler applicant must have been active in the building industry as a remodeler under the same business name and principal owner, for a minimum of (2) two years, and must also fulfill the requirements of the existing application

Affiliate \$ 25 ~ See Affiliate Application

Affiliate member shall be open to any employee referred by a current member of the Association, this member will be able to share in limited benefits provided by the association, they shall not be able to serve on the Board of Directors or have an active vote in association business. Said member shall agree to abide by the provisions of the Constitution and By Laws (and any amendment thereto), shall subscribe to the foregoing Code of Ethics, and who shall meet the approval of the Membership Committee and the Board of Directors by a two-thirds vote. Such member will be prohibited to utilize the HBR, NAHB, or NYSBA logo's in any way to promote their business, use of the Standard of Performance Warranty Book along with other builder related forms will also be prohibited. Affiliate membership is granted only when the referring member is in good standings with the association.

All applicants must complete the following:

Federal ID # _____ Date filed: _____

Business Entity: Corporation _____ LLC _____ Partnership _____ Sole Proprietor _____
Other: _____

Number of Employees (Annual Average): Full time: _____ Part time: _____
("Employees" include all officers of a corporation, partners, and the owner of a sole proprietorship)

Number of years in business under this name _____

Number of years involved in building trade _____

(Describe relationship to building industry if more than years in business) _____

Company Name: _____

Principal Owner/Stockholder: _____
(Please print name)

I am the majority owner of: _____
(Please print company name)

Signature: _____ Title: _____

Authorized signature(s) for the above companies' contracts:

Name: _____ Title: _____
(Please print name)

If you are not the majority owner of this company please supply the following documentation:

- Corporation ~ please supply a copy of your Corporate Resolution
- LLC ~ please supply copy of your Membership agreement

I attest to the ownership interest of this company.

Print Name: _____ Title: _____

Signature: _____ Date: _____

Authorized signature(s) for the above companies' contracts:

Name: _____ Title: _____
(Please print name)

Please acknowledge by initialing:

_____ I give my permission for the HBR of CNY to run a credit report upon filing for membership.

_____ I give my permission for the HBR of CNY to check the references listed below.

_____ Have you filed for any bankruptcy action in the past seven years under this business name? YES or NO

➤ Under any other business name, YES or NO

If yes, name of that company: _____

_____ Applicant certifies that no principal of the business under which applicant operates, (identified above) has been disciplined by or expelled from the Association.

If yes: Please explain: _____

References:

Company Name: _____

Contact: _____ Office phone: _____

Email: _____ Cell phone: _____

Company Name: _____

Contact: _____ Office phone: _____

Email: _____ Cell phone: _____

Company Name: _____

Contact: _____ Office phone: _____

Email: _____ Cell phone: _____

Suppliers:

Company Name: _____

Contact: _____ Office phone: _____

Email: _____ Cell phone: _____

Company Name: _____

Contact: _____ Office phone: _____

Email: _____ Cell phone: _____

Company Name: _____

Contact: _____ Office phone: _____

Email: _____ Cell phone: _____

Bank ~ Financial Agency

Bank Name: _____ Branch: _____
Contact: _____ Office phone: _____
Email: _____ Cell phone: _____

Bank Name: _____ Branch: _____
Contact: _____ Office phone: _____
Email: _____ Cell phone: _____

Professional Affiliations

Do you belong to any of the following, please check all that apply

____ The National Kitchen & Bathroom Association (NKBA)
____ Chamber of Commerce – Which location _____
____ Better Business Bureau –
 ➤ Have you had any complaints filed against you within the last five years to the Better
 Business Bureau? Yes / No
____ National Association of Remodeling Industry (NARI)
____ Any other Home Builder Association affiliate _____
____ Other _____

Qualifications for Membership

Using the occupation codes listed below; place select the category that best suits your business.

1st _____ 2nd _____ 3rd _____

Builder Member Classification

A ~ Single Family Spec/Tract Building
B1 ~ Single Family General Contracting
B2 ~ Single Family Custom Building
C ~ Multifamily Building (Condo/Coop Units)
D ~ Multifamily Building/Ownership
E ~ Multifamily General Contracting
F ~ Remodeling - Residential
G ~ Remodeling - Commercial
H ~ Commercial Building (Own Account)
I ~ Commercial General Contracting
J ~ Land Development
K ~ Manufacturing of Modular/Panelized/LogHomes

Associate Member Classification

L ~ Accounting
M1 ~ Architecture
M2 ~ Engineering
M3 ~ Planner or Designing
N ~ Legal Services
O ~ Computer Product and Services
P1 ~ Commercial Banking
P2 ~ Mortgage Banking
Q ~ Insurance or Title Company
R ~ Marketing/Advertising/Public Relations
S ~ Building Material
T ~ Property Management
U ~ Real Estate
Y ~ Utilities
Z ~ Other _____

Subcontractors/Specialty Trade Contractors

W1~ Carpentry Work
W2 ~Electrical Work
W3~ Masonry, Stone Work, Tile Setting/Plastering
W4~ Landscaping
W5 ~Plumbing, Heating, & A/C
W6 ~Roofing, Siding & Sheet Metal
W7 ~Painting and Paper Hanging
W8 ~Floor Laying and Other Floor Work
W9~ Concrete Work
WA ~Excavation Work
WC ~Land Surveyor
WE ~Insulation
WF ~Drywall
WZ ~Other _____

Retail Dealers/Distributor

V1 ~ Appliances
V2 ~ Building Materials/Lumber
V3 ~ Floor Coverings
V4 ~ Paint Wall Coverings
V5 ~ Other _____

Wholesale Dealers/Distributor

X1 ~ Appliances
X2 ~Building Materials/Lumber
X3 ~Floor Coverings
X4 ~Paint/Wall Coverings
X4 ~Other _____

Conditions of Membership

Notwithstanding any option given to the applicant under this application the Board of Directors of the Association shall have the absolute discretion to determine from the information provided in this application the category of membership for which the applicant qualifies.

If the applicant is approved for membership the applicant agrees to abide by the Constitution and By-Laws (and all amendments thereto) of the HOME BUILDERS AND REMODELERS OF CENTRAL NEW YORK, INC., every member must attend within one year from origination of membership the orientation program offered by HBR of CNY. In the event membership in the Association is terminated, the applicant/member agrees to discontinue immediately the use of the Association's name, (HBR of CNY, NYSBA, and /or NAHB), emblem/logo/symbols, contract/documents, performance standards and limited warranty in any form, and return any unused Home Builders and Remodelers Association of Central New York document(s) for any appropriate refund.

Please initial that you agree to the following:

_____ I have received, read, and understand the Code of Ethics and By-Laws of the Home Builders & Remodelers of CNY

_____ I agree to abide by the Code of Ethics and by-laws of the Home Builders & Remodelers of CNY

_____ I further agree to abide by the Code of Ethics of the National Association of Home Builders (NAHB), and the New York State Builders Association (NYSBA) with which we are affiliated.

_____ I have reviewed the HBR of CNY 's, "Standard of Performance and Supplement to Contact" booklet and agree to adhere by these minimum standards in my business.

Applicant is individually responsible to the Association for all obligations incurred by applicant or the business under which it operates.

The applicant certifies that the information contained herein is correct to his/her present knowledge, and acknowledges that he/she has read the condition of membership and agrees to abide by them.

Signature
of Applicant: _____ Date: _____

Sponsor: (Original signatures required)

- **Builder applicants MUST have a HBR BUILDER sponsor.**
- **Developer applicants MUST have a HBR BUILDER sponsor.**
- **Remodelor applicants MUST have a HBR BUILDER OR REMODELER sponsor.**

Company Name: _____

Sponsor Name: (please print) _____ Phone # _____

Signature
of Sponsor: _____ Date: _____

I _____ hereby agree that I sponsor the applicant and agree to be a liason between this new member and the HBR of CNY for 1 year after application. I also acknowledge that I have reviewed the application and would recommend this applicant for membership.

- Annual membership renewals are subject to Board of Directors and Membership Committee approval.