



## Welcome to YOUR Palace!

The Mitchell Area Development Corporation (MADC) proudly introduces the *Welcome to Your Palace* Program on October 1, 2024! **We are so glad you made the decision to move to Mitchell and are excited to share this program with you!**

As a newcomer to Mitchell, we will provide you with a **Mitchell Relocation Bag** including our **Guide to Everything Mitchell**, maps, information on rental properties and schools, a tour of the area, a little Mitchell swag and help downloading **Everything Mitchell App!**

If you are **starting a new full-time** (32 hours+) job, we have a **\$100 gift card\*** for you to shop at local businesses!

\*\$100 gift card per household

### Please complete the form below:

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Mitchell Address: \_\_\_\_\_

#### Previous Address:

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State \_\_\_\_\_

#### **If applicable:**

New Employer: \_\_\_\_\_ New Position: \_\_\_\_\_

### Please provide the following documentation:

- 1. Proof of your new Mitchell Residence:** Participants must establish residency in Mitchell, South Dakota or within the 57301 Zip Code (on or after October 1, 2024) by providing a rental or purchase agreement for a home or apartment in Mitchell.
- 2. Proof of living outside of South Dakota's 57301 zip code:** Participant must establish where they lived before by providing one of the following documents: driver's License, utility bill, prior lease agreement or mortgage or property tax statement.
- 3. Proof of employment:** Participants must provide an employment contract/agreement or Pay stub.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_