



The Association of California Symphony Orchestras (ACSO) is recruiting a part-time summer intern through the Los Angeles County Department of Arts & Culture's [Arts Internship Program](#).

The internship is for 400 hours and is to be completed between mid-June and mid-October 2025. The position offers a pay rate of \$17.87 per hour and requires a 20-hour weekly commitment. Typically, interns will work two in-person days in DTLA and one remote half-day per week, with some scheduling flexibility.

The deadline to apply is April 28th, 2025.

Conference and Marketing Intern

The Conference and Marketing Intern will play a crucial role in planning, promoting, and executing **ACSO's 2025 Annual Conference, held in Costa Mesa from August 7-9, 2025**. This three-day event offers professional development and networking opportunities for 250-300 orchestra leaders.

Conference planning activities may include marketing and outreach, preparing registration materials, assisting with registration questions. Once onsite, activities may include set up, staffing the registration desk, creating social media content, staffing the Selfie Booth, and other duties as needed. The intern will be encouraged to attend some of the sessions and to network with orchestra professionals.

In addition to supporting the conference, the intern will assist with member services, update the website and database, and help launch the Fall 2025 membership renewal campaign.

The intern will work closely with ACSO's network of orchestras, festivals, choruses, businesses, and individual members to ensure their needs are met and supported. The intern will have the opportunity to learn about the role of arts service organizations in supporting the larger arts community and will learn about some of the orchestra industry's most critical topics and issues, such as audience development; community relevance; sustainability; and leadership development.

The intern will work closely with ACSO's network of orchestras, festivals, choruses, businesses, and individual members to ensure their needs are met and supported. This is a part-time position (ca 20 hours per week) running from June through October 2025.

Eligibility

Candidates must meet the eligibility requirements outlined by the LA County Arts Commission at <https://www.lacountyarts.org/opportunities/arts-internship-program-students/arts-internship-program-students-eligibility>

- Open to currently enrolled undergraduate students who reside or attend college in Los Angeles County.
- Recent graduates may apply as long as they have completed their degree between May 1 – December 1, 2025.
- Students who have previously participated in the program are not eligible to participate a second time and students who have already earned a BA, BS, or higher degree are not eligible.

Students who are invited to participate in the program will be asked to provide verification of eligibility via college transcripts, driver's license, and other documents to show enrollment status and/or LA County residence.

Qualifications

We seek someone who is flexible enough to work on a small team where everyone wears multiple hats, who is curious and excited to learn new things, who asks great questions, and who isn't afraid to bring new ideas to the table. Since some of the work will be done remotely, we need someone who is self-driven, can work independently, and knows when to ask for input or support.

The intern must possess excellent customer service skills, strong written and verbal communication skills, strong organizational and project management abilities, and strong attention to detail. They must be experienced with Microsoft Office Suite and have the ability to learn new software programs and databases. An interest in orchestral music is a plus.

How to apply

To apply, please email your resume, cover letter, and contact information for two references to office@acso.org and put "LACDAC Intern" in the subject line. The deadline to apply is April 28th, 2025. Questions? Please email Alex Opsahl at aopsahl@acso.org