

Procurement Report for Saratoga Economic Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/26/2025

Status: CERTIFIED

Certified Date : 03/26/2025

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	No	
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?		
3. Does the Authority allow for exceptions to the procurement guidelines?		
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	No	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

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Procurement Transactions Listing:

1. Vendor Name	Business Facilities LiveXchange	Address Line1	2 Bridge Ave.
Type of Procurement	Consulting Services	Address Line2	Suite 231
Award Process	Non Contract Procurement/Purchase Order	City	RED BANK
Award Date		State	NJ
End Date		Postal Code	07701
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$12,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Marketing services for Saratoga County

2. Vendor Name	Camoin Associates Inc.	Address Line1	PO Box 3547
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	SARATOGA SPRINGS
Award Date		State	NY
End Date		Postal Code	12866
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$10,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Study and Report for Saratoga County in 2023

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3. Vendor Name	Courtyard by Marriott	Address Line1	11 Excelsior Ave.
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	SARATOGA SPRINGS
Award Date		State	NY
End Date		Postal Code	12866
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$9,436.80	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Annual Meeting & Reception

4. Vendor Name	Fredette, Sankowski, Woodcock & Company	Address Line1	25 Walton Street
Type of Procurement	Consulting Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	SARATOGA SPRINGS
Award Date		State	NY
End Date		Postal Code	12866
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$8,625.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Accounting and tax services

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5. Vendor Name	Greenberg Traurig LLP	Address Line1	PO Box 936769
Type of Procurement	Legal Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	ATLANTA
Award Date		State	GA
End Date		Postal Code	31193
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$19,474.58	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Legal Services

6. Vendor Name	Group C Media Inc.	Address Line1	2 Bridge Ave.
Type of Procurement	Other Professional Services	Address Line2	Suite 231
Award Process	Non Contract Procurement/Purchase Order	City	RED BANK
Award Date		State	NJ
End Date		Postal Code	07701
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$26,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Business Facilities Marketing

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7. Vendor Name	Holiday Inn Saratoga Springs	Address Line1	232 Broadway
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	SARATOGA SPRINGS
Award Date		State	NY
End Date		Postal Code	12866
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$22,984.80	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Events for 2023

8. Vendor Name	New York Racing Association, Inc.	Address Line1	PO Box 95000
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	PHILADELPHIA
Award Date		State	PA
End Date		Postal Code	19195
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$27,362.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Event

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9. Vendor Name	Peak Output Events, LLC	Address Line1	PO Box 42
Type of Procurement	Consulting Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	BALLSTON SPA
Award Date		State	NY
End Date		Postal Code	12020
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$40,860.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Event Services

10. Vendor Name	Pepe Productions	Address Line1	PO Box 185
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	GLENS FALLS
Award Date		State	NY
End Date		Postal Code	12801
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$15,750.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Marketing & Video Production

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11. Vendor Name	Quad Graphics, Inc.	Address Line1	56 Duplainville Rd.
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	SARATOGA SPRINGS
Award Date		State	NY
End Date		Postal Code	12866
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$19,359.64	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Rent

12. Vendor Name	Saratoga Springs City Center	Address Line1	522 Broadway
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	SARATOGA SPRINGS
Award Date		State	NY
End Date		Postal Code	12866
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$8,427.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Event space

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13. Vendor Name	Systems Integrity	Address Line1	PO Box 4566
Type of Procurement	Technology - Software	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	SARATOGA SPRINGS
Award Date		State	NY
End Date		Postal Code	12866
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$10,477.50	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	IT Services

14. Vendor Name	The Edison Club	Address Line1	891 Riverview Rd
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	REXFORD
Award Date		State	NY
End Date		Postal Code	12148
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$10,495.07	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Event Space

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15. Vendor Name	Transatlantic Business & Investment Council	Address Line1	1201 Peachtree Street NE
Type of Procurement	Other	Address Line2	Building 400
Award Process	Non Contract Procurement/Purchase Order	City	ATLANTA
Award Date		State	GA
End Date		Postal Code	30361
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$9,100.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Dues, Fees, & Marketing

16. Vendor Name	nePROMO	Address Line1	95 Main St.
Type of Procurement	Commodities/Supplies	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	SOUTH GLENS FALLS
Award Date		State	NY
End Date		Postal Code	12803
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$9,904.36	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Materials and products for operations and events

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Additional Comments

At a regularly scheduled meeting of the Saratoga Economic Development Corporation Board of Directors (SEDC) held on Wednesday, March 19, 2025, a Motion, authorizing the submission of all available information necessary to file the 2023 compliance report to the NYS Authorities Budget Office was made. The Motion was adopted unanimously, and staff was directed to file the 2023 report.