



**2024 Person of the Year
Nomination Package**



About CMAA

The Mission of CMAA is to promote the profession of Construction Management and the use of qualified Construction Managers on capital projects and programs. The Vision of CMAA is that all owners will realize capital project and program success by using professionally qualified Construction Managers.

Selection Guidelines

The Person of the Year Award is given annually to an industry leader who has made significant contributions on behalf of the construction management industry. This industry advocate possesses unparalleled leadership, high quality workmanship, and has an outstanding record of accomplishments.

Eligibility

- Nominees do not have to be members of CMAA.
- Award recipients may only receive recognition as Person of the Year once.
- Recipients may not be a serving member of the Connecticut Chapter Board of Directors.

NOTE: Incomplete nominations will not be considered. The nomination and all associated attachments must be submitted electronically. Hard copy nominations and attachments will not be considered.

Criteria

Nominees must demonstrate:

- Impact – This individual has proven success in effecting change in the Architectural / Engineering / Construction Management sphere.
- Commitment – The nominee has dedicated time and energy to the industry.
- Legacy – This individual's contributions will affect larger change for years to come.

Nomination Process

Individuals cannot nominate themselves but can be nominated by any CMAA member or committee. A written nomination must include specific reasons for the nomination and supporting materials must be submitted directly to the CMAA Connecticut Chapter. **Be sure to submit your nomination with all accompanying attachments electronically to awards@ctcmaa.starchapter.com no later than midnight, October 17, 2024.** See the Person of the Year Nomination Checklist for guidance in assembling your application.

You should receive a confirmation email that your application was submitted successfully (please be sure to check your Spam folder, as well). **If you do not receive a confirmation, please email Terrence McAuliffe at tmcauliffe@aiengineers.com of the issue.**

Person of the Year Review Process

1. The CMAA Connecticut Chapter Project Achievement Awards selection committee will review all complete nominations received and will make its recommendation to the CMAA Connecticut Chapter Board of Directors for



approval. Selected winner will be notified on or about November 1, 2024.

2. While not mandatory, the Person of the Year nominees are strongly encouraged to attend the CMAA Awards and Scholarship Dinner on November 21, 2024, at The Aqua Turf Club in Southington, CT, where the Person of the Year will be recognized for their outstanding work and presented with an award.

Person of the Year Nomination Checklist

To be considered for a CMAA Connecticut Chapter Person of the Year award, you must complete the following checklist and include it with your nomination submission, which is to be forwarded electronically as one PDF document.

- All sections of the application packet have been completed, including:
 - General Information
 - Nomination Letter
 - Supporting information
- Spelling, grammar, and the presentation of the application package have been proofed; the package has been signed and dated.
- A copy of the completed nomination package has been made.
- The nomination package has been emailed to awards@ctcmaa.starchapter.com by midnight, October 17, 2024.
- Electronic proof of delivery has been obtained.



Part I: General Information

Applicant First Name	
Last Name	
Company	
Address	
State/Province	
Postal Code	
Phone Number	
CMAA Member?	<input type="checkbox"/> Yes <input type="checkbox"/> No
CMAA CT Chapter Affiliation	<input type="checkbox"/> Yes <input type="checkbox"/> No
Nominee First Name	
Last Name	
Company	
Address	
State/Province	
Postal Code	
Phone Number	
CCM?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other Licenses or Certifications	
Membership Affiliations (i.e. CMAA, etc.)	



Part II: Nomination Letter

Your nomination letter should present an industry leader's contributions on behalf of the construction management industry while expressing their impact, commitment, and legacy to the profession.

Applicant Signature

By submitting this nomination package for the CMAA Connecticut Chapter Person of the Year Award, I certify that the information contained herein is accurate and factual to the best of my knowledge. I acknowledge that any photographs or other content submitted with this application may be used by the CMAA CT Chapter for promotional purposes, including in print and online; and that all decisions of the awards committee are final.

Name: _____ Date: _____