

Sequim-Dungeness Valley Chamber of Commerce

Guidelines for Citizen of the Year Nominations

1. Nominees shall be residents of Eastern Clallam County. (Within Sequim School District boundary).
2. Nominees shall be persons who have performed outstanding volunteer service to the community.
3. Service rendered by such nominees shall be above, beyond, and generally outside the regular occupation of the nominee.
4. Nominees must be living at the time the committee meets to determine the finalists and winner of the Citizen of the Year award.
5. An individual or couple cannot be nominated/considered 2 years in a row.
6. No one is allowed to nominate more than one candidate.
7. Nominations made for Citizen of the Year may NOT be made by an immediate member of the family of the nominee.
8. A minimum of two (2) and not more than three (3) written letters of endorsement from individuals other than the nominator MUST accompany the nomination form of endorsement to be considered with the nomination.
9. Two persons working jointly in a community project or projects may be nominated to receive a joint award. Groups of more than two will not be considered.
10. Past "Citizen of the Year" recipient(s) are not eligible.
11. Only one COY award will be awarded annually.
12. All eligible and complete applications will be evaluated by the committee, and not more than three finalists will be selected.
13. The finalists, of which there will be no more than three, will be invited to and recognized at the luncheon.
14. Person(s) making nominations(s) should bear in mind that the selection committee is the final determining authority for awards.

Methods of Nomination:

1. Use the online form through the Chamber's website, www.sequimchamber.com
2. Pick up a copy of the application at the Chamber's offices, 1192 E Washington Street in Sequim

Please note, additional pertinent information may be included. Please limit additional information to a one-page presentation.

To Mail or Deliver a Nomination, send to:

Sequim-Dungeness Valley Chamber of Commerce
Attn: Citizen of the Year Nomination

P.O. Box 907 / 1192 E. Washington Street
Sequim, WA 98382

