



OPPORTUNITIES FOR ALL

2024 Small Business Assistance Fund Check List

Use this checklist to track the progress of your application. This tool is designed to help you ensure that all necessary steps, including document submission, verification, and approval, are completed promptly and organized. Please note: If your company has been in business for less than three years, there is no need to submit tax documents. We aim to make the application process as smooth as possible, and this exemption is part of our efforts to accommodate newer businesses.

Item	Uploaded (Y/N)	Date
Business Plan		
Project Budget		
2022 Taxes		
2023 Taxes		
Two Letters of Endorsement		
Application Submitted		