

Fundraising Rules and Guidelines

Restrictions on Corporate Contributions & Activities

Corporations are not permitted to contribute to the Campaign Fund. This includes financial contributions, as well as asking employees to work on behalf of the Fund or to distribute information related to fundraising. Corporations may, however, provide meeting space for Campaign Fund activities, such as hosting meetings in company conference rooms.

Guidelines for Employee Contributions

Employee solicitation for contributions must follow specific requirements. All solicitations must be made in writing and may be sent using either company or personal email, though mass emails should be avoided. Solicitation communications must be strictly nonpartisan and may not promote or oppose any specific candidate or group of candidates. Each solicitation must clearly state that there is no minimum contribution required and that an employee's decision to contribute - or not contribute - will have no impact on their employment. Any employee responses must remain confidential and may not be shared with supervisors or managers. If employees have questions about the solicitation, those questions may be addressed either in writing or verbally.

Reporting, Disclosure, and Contribution Guidelines

Contributions to the Campaign Fund are not tax deductible and are not eligible for the Minnesota Political Refund Program. All contributions are considered public information, as the Fund reports activity to the Minnesota Campaign Finance Board. Individual contributions also may not be directed to a specific candidate.

Requirements for National ACEC/PAC Contributions

Please note that for contributions to ACEC/PAC at the national level, one member of your firm must complete a [prior approval form](#) before soliciting or submitting contributions.

Fundraising Resources

The ACEC Minnesota Campaign Fund [Tool Kit](#) has many helpful resources, including a sample ask letter, kickoff graphic, resources for giving to the National ACEC/PAC and more.