

APTA-OR Delegate Job Description

Term of Office: One year. The Delegate is elected at the Fall Meeting and takes office on January 1 of the following year.

Bylaws Qualification: Active/PT Delegate candidates shall have been a member in good standing of APTA for two years immediately prior to election.

Other Qualifications: Candidates must be willing to travel to the next scheduled APTA House of Delegates (HOD) meeting and be willing to cover incidental expenses, if any, which exceed the stipend provided by APTA-OR which is determined on a yearly basis.

Responsibilities:

- Participate in 4-6 caucus meetings of the Oregon Delegation called by the Chief Delegate and held between January and at least two weeks prior to departure for the APTA House of Delegates meeting. This can be done via virtual attendance.
- Arrive at the Annual Conference the evening prior to the first day of scheduled caucuses and candidate interview. Notify the Chief Delegate of your arrival time and hotel location.
- Attend the annual and special meetings of the APTA House of Delegates, representing APTA-OR in matters as are ordered by the Chapter. Typically 4-5 days in June.
- Attend all sessions of the Western States Caucus before and during the APTA House of Delegates, including candidate interview sessions. Attend all other meetings scheduled for delegates.
- File an expense report with the APTA-OR executive staff upon return from the APTA House of Delegates, providing original receipts for appropriate expenses. Reimbursement stipend for expenses related to the HOD participation (amount determined on a yearly basis) will be provided only upon completion of this responsibility.

Time Commitment: 4-8 hours per month from January through March and then 2-3 hours March through June leading up to the House of Delegates for Oregon Caucus meetings and to keep updated on House of Delegates message board. House of Delegates is a 4-5 day commitment with travel necessary.

Financial Considerations:

- Position-related expenses are reimbursed to the limit of the current year's budget for related items.
- Reimbursement for position-related expenses that are not within the chapter's budget may be reimbursable through other entities. Speak with a professional tax accountant for further information.

Position Benefits:

- Professional networking opportunities with local, state, and national leaders within APTA and other organizations with an investment in physical therapy.
- Opportunity to advance current professional practices and positions through active participation.
- Opportunities for professional exposure through publications as a representative of OPTA.
- Growth opportunities within personal life, transferring from professional experiences
- Advancement of individual leadership skills for use in future professional and personal endeavors.