

Kalkaska County Board of Commissioners
Regular Meeting Minutes
August 17, 2022
(UNAPPROVED)

Meeting called to order by Chair Fisher at 6:00 PM, Commissioner Chambers, Administration Building, 605 N Birch Street, Kalkaska, MI. Present Commissioners Robert Baldwin, Katina Banko, Truman Bicum, Craig Crambell, Kohn Fisher, James Sweet and County Clerk Deborah Hill. Absent Commissioner Dave Comai. Pledge of Allegiance by all. Invocation by Commissioner Baldwin.

Call for Conflict: None

Approval of Agenda:

Motion by Baldwin to approve the Agenda as presented. Supported by Banko. 6 yeas. 0 nays. 1 absent. **Carried.**

Approval of Minutes:

Motion by Banko to approve Regular Meeting Minutes of 7-20-2022 with correction on page 1, 3 and 4. Supported by Sweet. 6 yeas. 0 nays. 1 absent. **Carried.**

Motion by Banko to approve Closed Session Meeting Minutes of 7-20-2022 as amended. Supported by Baldwin. 6 yeas. 0 nays. 1 absent. **Carried.**

Motion by Banko to approve Special Meeting Minutes of 7-26-2022. Supported by Sweet. 6 yeas. 0 nays. 1 absent. **Carried.**

Motion by Baldwin to approve Finance Committee Meeting Minutes of 8-9-2022 as amended. Supported by Bicum. 6 yeas. 0 nays. 1 absent. **Carried.**

Motion by Crambell to approve Committee Meeting Minutes of 8-10-2022 as amended. Supported by Sweet. 6 yeas. 0 nays. 1 absent. **Carried.**

Motion by Banko to approve Finance Committee Special Meeting Minutes of 8-15-2022. Supported by Sweet. 6 yeas. 0 nays. 1 absent. **Carried.**

Public Input:

April Brown: Addressed Board regarding request for support of a Resolution for Auto Insurance reform; noted negative impact of care due to insurance.

Rick Brown: Addressed Board noting concern regarding PIP and Automotive insurance.

Michele Hoyenga: Addressed Board regarding her candidacy for the Senate, covering 16 counties; noted experience, concern of local needs, currently a State Rep. Discussion.

Stuart McKinnon: No input

By ZOOM: JoAnn DeGraaf, Tim Aschmann, Valerie Thornburg, Corinna Hervey, Seth Phillips (no input)

Motion by Baldwin to approve Resolution 2022-34 Supporting Amendment to the Michigan Auto Insurance Reform Act to Amend the Reimbursement Cap for Auto Accident Victims and

Home Health Care. Supported by Banko. Roll call vote: Baldwin, yes; Banko, yes; Bicum, yes; Comai, absent; Crambell, yes; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.**

Appointments:

Sheriff Patrick Whiteford: Whiteford addressed Board regarding a County auction slated for October, sealed bid process for vehicle sales, school contracts pending, noted status of budget with external housing of inmates (intends to submit optional budgets for 2023 of inhouse and outsourcing inmates). Discussion regarding changes with housing inmates out of county, increase in fuel prices; noted budget amendments pending, cable canceled. Discussion regarding Animal Control utility expenses, minimal corrections staff/no inmate crew, school request for security, potential conflict with grant requests, vacant Dispatch positions.

Rehmann Audit Report, Steve Peacock: Peacock addressed Board noting successful completion and submission of 2021 audit for Kankaska County by the June 30, 2022 deadline; Noted county finances are favorable with exception of the Kaliseum deficit and MERS liability. Discussion regarding Log Lake. Discussion regarding line item vs activity budget, noted Accountant and Auditor recommend activity budget, Commissioner Banko and Fisher to follow-up. Discussion regarding virtual services effecting auditing communications. Discussion. Meeting recessed at 7:47 PM. Meeting reconvened at 7:59 PM.

Committee Appointments: Chair Fisher noted no appointments at this time.

Public Input:

John Olinzock: Addressed Board regarding need for broadband/internet and better phone service in rural areas.

Budget and Bills:

Motion by Baldwin to approve Budget Amendments 2022-0025, 0026, 0027, 0028 and 0029 as recommended by Accountant. Supported by Sweet. Discussion. Roll call vote: Baldwin, yes; Sweet, yes; Banko, yes; Bicum, yes; Comai, absent; Crambell, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.**

Motion by Banko to approve Post Approved Bills of \$944,735.21; General Fund Bills of \$99,802.28, Payroll #14 of \$179,956.48; Payroll #15 of \$192,619.19; and Commissioners Per-Diem (\$1,275.00) and Salary (\$3,340.00) of \$4,615.00. Supported by Crambell. Roll call vote: Banko, yes; Crambell, yes; Baldwin, yes; Bicum, yes; Comai, absent; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.**

Unfinished Business: None

Committee Reports:

Judiciary and Public Safety: Sweet reported; noted Emergency Services Manager Thompson reported on status of Emergency plan and Hazard Mitigation plan updates. Discussion regarding Camp Grayling potential expansion.

Health and Welfare: Banko reported; noted Library Director Roberts reported on status of services and upcoming events, noted discussion of millage review.

DPW: Crambell reported; noted request for Log Lake reservations for 2023; consideration of upgrading/expanding the Campground while keeping it open; Crambell to provide further recommendations for finances for Log Lake. **Motion** by Crambell to keep Log Lake Campground open for the 2023 season. Supported by Banko. Roll call vote: Crambell, yes; Banko, yes; Baldwin, yes; Bicum, yes; Comai, absent; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent.

Carried. Motion by Crambell to approve \$7,900.00 for the Beckett and Raeder Proposal dated 7-28-2022 for County portion of updated Parks and Recreation Master Plan for Kalkaska County. Supported by Sweet. Discussion. Roll call vote: Crambell, yes; Sweet, yes; Baldwin, yes; Banko, yes; Bicum, yes; Comai, absent; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.**

Motion by Crambell to keep the Recycle building open thru September at the request of Soil Conservation with Soil Conservation Budget to continue to pay expenses. 6 yeas. 0 nays. 1 absent. **Carried. Motion** by Crambell to advertise the sale of the Recycle Equipment following Policy #400. Supported by Banko. 6 yeas. 0 nays. 1 absent. **Carried.**

Personnel: Crambell reported. **Motion** by Crambell to approve Resolution 2022-33 to lift the hiring freeze to allow the Prosecutor to fill the Prosecutor Secretary vacancy. Supported by Baldwin. Roll call vote: Crambell, yes; Baldwin, yes; Banko, yes; Bicum, yes; Comai, absent; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.**

Finance: Banko reported; **Motion** by Banko to approve Resolution 2022-35 for Kaliseum 2021 Budget Deficit Elimination Plan as discussed with Accountant. Supported by Baldwin. Roll call vote: Banko, yes; Baldwin, yes; Bicum, yes; Comai, absent; Crambell, yes; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried. Motion** by Banko to approve Budget Resolution 2022-31 to accommodate the Budget Deficit Elimination Plan for the 2021 Kaliseum deficit as proposed by Accountant. Supported by Bicum. Roll call vote: Banko, yes; Bicum, yes; Baldwin, yes; Comai, absent; Crambell, yes; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.** Discussion by Banko regarding option for Kaliseum advertising. **Motion** by Banko to waive Art 5; Sec M, BOC Bylaws, Referral to Committee, to allow Board to review and or approve Kaliseum embedded link regarding advertising. Supported by Crambell. Roll call vote: Banko, yes; Crambell, yes; Baldwin, yes; Bicum, yes; Comai, absent; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried. Motion** by Banko to offer a \$10.00 per month link fee on the Kaliseum web site. Supported by Crambell. Roll call vote: Banko, yes; Crambell, yes; Baldwin, yes; Bicum, yes; Comai, absent; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.**

County Affairs: Baldwin reported. **Motion** by Baldwin to approve the Revise contract for website upgrade as presented. Supported by Crambell. Roll call vote: Baldwin, yes; Crambell, yes; Banko, yes; Bicum, yes; Comai, absent; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried. Motion** by Baldwin to approve the Thompson Reuters contract for the electronic law library as presented. Supported by Banko. Roll call vote: Baldwin, yes; Banko, yes; Bicum, yes; Comai, absent; Crambell, yes; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried. Motion** by Baldwin to schedule a County auction in October. Supported by Bicum. 6 yeas. 0 nays. 1 absent. **Carried. Motion** by Baldwin to approve the Register of Deeds DeGraaf to apply for the E-Recording Grant as proposed. Supported by Crambell. Roll call vote: Baldwin, yes; Crambell,

yes; Banko, yes; Bicum, yes; Comai, absent; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent.

Carried. Motion by Baldwin to waive Policy #400 t review and/or approve the purchase of the proposed US Imaging Contact. Supported by Crambell. Roll call vote: Baldwin, yes; Crambell, yes; Banko, yes; Bicum, yes; Comai, absent; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent.

Carried. Motion to approve the US Imaging Contract for microfilm for the Register of Deeds, contingent upon added information from the Register of Deeds, as proposed, to be paid from account # 101-236-960.000. Supported by Crambell. Roll call vote: Baldwin, yes; Crambell, yes; Banko, yes; Bicum, yes; Comai, absent; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.**

Sub-Committee Reports: No reports.

Correspondence and Resolutions: Chair noted items addressed during meeting.

New Business: Chair Fisher noted communication regarding the parking lot on the opposite side of Birch Street across from the Sheriff Department; request to expand parking area. Discussion.

Other Business:

Commissioner Sweet noted inquiries regarding the Kaliseum and of project. Discussion, Baldwin noted need for a revenue/sales plan.

Public Input:

Stuart McKinnon: No input

By Zoom: Seth Phillips, Sheriff Whiteford, ROD JoAnn DeGraaf, Treasurer Valerie Thornburg (no input)

Motion to adjourn by Crambell at 10:06 PM. Supported by Baldwin. 6 yeas. 0 nays. 1 absent. **Carried.**

Respectfully submitted:

Cristy Matley, Kalkaska County Deputy Clerk and
Clerk of the Board of Commissioners

Kohn Fisher, Chair of
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next Regular Board of Commissioners meeting.