



**ASIS&T Mid-Year Conference
Presenter Agreement**

Please sign and return to admin@asist.org by 3 February 2023

This Presenter Agreement is made on (the “Agreement”) between the Association for Information Science & Technology (“ASIS&T”) and the Presenter (“You”) related to presenting at the ASIS&T 2023 Mid-Year Conference.

Please initial each clause below in the space provided, sign, and return this Agreement as acknowledgement that you accept the terms and conditions. This Agreement also serves as your formal notification to present at the conference.

Session Schedule

Please refer to the acceptance letter sent to you for the date of your presentation. The exact time will be confirmed within the next few weeks. Please be sure to be ready to join the zoom session on time for your presentation.

Official Language of the Conference

I understand the official language of the Conference is English but if I wish to present in a language other than English, I will let ASIS&T know no later than 6 February so it can be made known to registrants. I understand any audio/visual presentations and/or handout materials also need to be in English.

Conduct

I understand my participation in the Conference is an opportunity to share information, knowledge, research, and expertise. I will not use the session to promote any business, practice, or product.

Presentation Content

I understand presentations have been chosen based upon the educational value and content of the initial proposal. If I find the need to add or remove presenters, I will notify ASIS&T staff as soon as possible to ensure the accuracy of published information.

No Compensation

I understand I will obtain valuable professional exposure, as well as an opportunity to give back to the information science community and profession by sharing skills and expertise with colleagues. I hereby acknowledge and agree that my participation in the conference is voluntary, and I will not receive any compensation in connection with such participation.

Registration

I understand all presenters must register for the conference and pay the registration fee. As a presenter, I understand I will receive a 10% discount off the registration fee.

Evaluations

I understand it's ASIS&T's responsibility to distribute a conference evaluation to all participants. These evaluations are confidential and will only be shared with the presenters Conference Chairs.

Session & Presenter Promotion

- The Conference URL is <https://www.asist.org/my23>
- I understand ASIS&T will use the session title, description, and other details submitted with my proposal, for promotional purposes. ASIS&T may edit these items for consistency and grammatical accuracy.
- ASIS&T will send out communications to our contacts and members promoting the Conference.

- I understand I may promote my participation to my networks as well. When promoting my participation, I will follow these guidelines:
 - Accurate representation of my role in the Conference (i.e., Presenter vs. Keynote).
 - I will not represent my views or opinions as those of or being supported by ASIS&T.

Intellectual Property

I represent and warrant that any materials I distribute or use in connection with the Event, except for the templates as provided by ASIS&T, will in no way violate any intellectual property rights of any party, including copyrights or trademarks. I agree to indemnify, defend, and hold harmless ASIS&T, its officers, directors, employees, volunteers, and authorized agents from and against any and all third-party claims, actions, causes of action, losses or liabilities, injuries or damages to persons or property, costs and expenses, including reasonable attorneys' fees and court costs, arising out of or related to any such violation of another party's intellectual property rights. I further warrant all materials contained in the handouts and in my presentation were created by and are owned by me and any materials not created or owned by me, are the subject of valid written permissions obtained by me from the copyright owners. Such permissions shall include an acknowledgement that the materials which are the subject of the permission may be reproduced and/or distributed and sold by ASIS&T without payment by ASIS&T to me or any party granting such permission. Upon request by ASIS&T, I agree to provide copies of such third party written permissions. These representations and warranties on my part shall survive the termination or expiration of this Agreement for any reason.

Audio Recording / Photography / Videography

I understand my session (and the entire conference) will be recorded in keeping with the Board-approved [ASIS&T Content Policy](#). ASIS&T reserves the right to use the recording for archival and promotional purposes at its sole discretion. The recordings will also be made available to registrants of the Mid-Year Conference. ASIS&T may also make the recording available to members and the public, either complimentary or for a fee, as determined solely by ASIS&T. I authorize ASIS&T to make and reproduce recordings, quotations, excerpts, reports or other copies of my presentation, handouts, and slides associated with my presentation. At my request, ASIS&T will provide me with a file copy of the session recording for use at my sole discretion. If I choose to make the recording of the session available, I agree to reference the Conference as the original source of the recording. I will retain the copyright on my materials and hereby grant to ASIS&T unlimited, irrevocable, perpetual, and royalty-free rights to reproduce, distribute, and sell this content throughout the world, without compensation to me.

CAN-SPAM Act, GDPR, and CASL Compliance

By my participation in this ASIS&T Conference, ASIS&T is seeking my express consent to have my electronic personal information stored on our computers and to receive relevant emails from ASIS&T Headquarters. In compliance with the CAN-SPAM Act, GDPR, and CASL all e-mail sent from our organization will clearly state who the email is from and provide clear information on how to contact the sender.

I have read, initialed, and accepted the terms and conditions above. Please sign and email to admin@asist.org

Presenter:

PRESENTER

DATE

PRINT NAME

Cathy L. Nash

13 January 2023

Director, Meetings and Events Association for Information Science & Technology

